## Application for Planning Permission. Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

## Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applic	ant Name and Address	2. Agen	2. Agent Name and Address				
Title:	First name:	Title:	First name:				
Last name:		Last name	:				
Company (optional):		Company (optional):					
Unit:	House House suffix:	Unit:	House House suffix:				
House name:		House name:					
Address 1:		Address 1:					
Address 2:		Address 2:					
Address 3:		Address 3:					
Town:		Town:					
County:		County:					
Country:		Country:					
Postcode:		Postcode:					
	ption of the Proposal cribe the proposed development, including a	וץ change of use:					
If Yes, pleas work or use Has the buile If Yes, pleas	Iding, work or change of use already started? e state the date when building, e were started (DD/MM/YYYY): ding, work or change of use been completed? e state the date when the building, work of use was completed: (DD/MM/YYYY):	Yes Yes	<ul> <li>No</li> <li>(date must be pre-application submission)</li> <li>No</li> <li>(date must be pre-application submission)</li> </ul>				

4. Site Address Details	5. Pre-application Advice
Please provide the full postal address of the application site.	Has assistance or prior advice been sought from the local
Unit: House House suffix:	authority about this application?
House name:	If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this
Address 1:	application more efficiently). Please tick if the full contact details are not
Address 2:	known, and then complete as much as possible:
Address 3:	Officer name:
Town:	
County:	Reference:
Postcode (optional):	
Description of location or a grid reference. (must be completed if postcode is not known):	Date (DD/MM/YYYY): (must be pre-application submission)
Easting: Northing:	Details of pre-application advice received?
Description:	
6. Pedestrian and Vehicle Access, Roads and Rights of Way	7. Waste Storage and Collection
Is a new or altered vehicle access proposed	Do the plans incorporate areas to store
to or from the public highway?	and aid the collection of waste?
ls a new or altered pedestrian access proposed to or from	If Yes, please provide details:
the public highway?	
Are there any new public roads to be provided within the site?	
Are there any new public	
rights of way to be provided within or adjacent to the site? Yes No	
Do the proposals require any diversions /extinguishments and/or	Have arrangements been made for the separate storage and
creation of rights of way?	collection of recyclable waste? Yes No
If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan (s)/drawings(s)	If Yes, please provide details:
8. Authority Employee / Member	
With respect to the Authority, I am: (a) a member of staff (b) an elected member (c) related to a member of staff (d) related to an elected member	Do any of these statements apply to you? Yes No
If Yes, please provide details of the name, relationship and role	

9. Materials f applicable, please state what materials are to be used externally. Include type, colour and name for each material:								
	Existing (where ap	plicable)			Proposed		Not applicable	Don't Know
Walls								
Roof								
Windows								
Doors								
Boundary treatments (e.g. fences, walls)								
Vehicle access and hard-standing								
Lighting								
Others (please specify)								
			-	-	)/design and access stat	ement? Yes	; [	] No
If Yes, please state references for the plan(s)/drawing(s)/design and access statement:								
10. Vehicle Parkin	g							
		the existing and pr Total	oposed r		n-site parking spaces: proposed (including	Difference	ìe.	
Type of Vehicle		Existing			spaces retained)	in space		
Cars Light goods vehi public carrier veh	icles/							
public carrier ver Motorcycles								
Disability space								
Cycle spaces								

Other (e.g. Bus)

Other (e.g. Bus)

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
Mains sewer Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
Septic tank Other	
Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.
Are you proposing to connect to the existing drainage system? Yes No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?
If Yes, please include the details of the existing system on the application drawings and state references for the	Will the proposal increase the flood risk elsewhere?YesNo
plan(s)/drawing(s):	How will surface water be disposed of?
	Sustainable drainage system       Existing watercourse
	Soakaway Pond/lake
	Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use
	Please describe the current use of the site:
To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.	
Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved	Is the site currently vacant? Yes No
and enhanced within the application site, or on land adjacent to	If Yes, please describe the last use of the site:
or near the application site?	
a) Protected and priority species:	
Yes, on the development site	
Yes, on land adjacent to or near the proposed development No	When did this use end (if known)?
b) Designated sites, important habitats or other biodiversity features:	(date where known may be approximate) Does the proposal involve any of the following?
Yes, on the development site	If yes, you will need to submit an appropriate contamination assessment with your application.
<ul> <li>Yes, on land adjacent to or near the proposed development</li> <li>No</li> </ul>	Land which is known to be contaminated?
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site?
Yes, on the development site	A proposed use that would
Yes, on land adjacent to or near the proposed development	be particularly vulnerable
No	to the presence of contamination?
15. Trees and Hedges	16. Trade Effluent
Are there trees or hedges on the	Does the proposal involve the need to
proposed development site?	dispose of trade effluents or waste?
And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or market be important or part.	If Yes, please describe the nature, volume and means of disposal of trade effluents or waste
development or might be important as part of the local landscape character?	
If Yes to either or both of the above, you <u>may</u> need to provide a full Tree Survey, at the discretion of your local planning authority. If a	
Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning	
authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to	
construction - Recommendations'.	

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Does your proposal in	7. Residential Units (Including Conversion) Des your proposal include the gain, loss or change of use of residential units? Yes No Yes, please complete details of the changes in the tables below:														
F	Propos	sed H	lous	ing				Existing Housing							
Market Housing	Not known	1	Numt 2	per of 3	Bedro 4+	ooms Unknown	Total	Market Housing	Not known	1	Numt 2	per of 3	Bedro 4+	ooms Unknown	Total
Houses		-		-			а	Houses				-			а
Flats and maisonettes							b	Flats and maisonettes							b
Live-work units							С	Live-work units							С
Cluster flats							d	Cluster flats							d
Sheltered housing							е	Sheltered housing							е
Bedsit/studios							f	Bedsit/studios							f
Unknown type							g	Unknown type							g
	To	otals	(a + b	+ C +	d + e	+ f + g) =	A		Т	otals	(a + b	) + C +	d + e	+ f + g) =	E
						0,	ļI							0.	
Social Rented	Not known	1	Numt	per of	Bedro	ooms Unknown	Total	Social Rented	Not known	1	Numt	per of	Bedro 4+	ooms Unknown	Total
Houses			2	5			а	Houses			2	5		Onknown	а
Flats and maisonettes							b	Flats and maisonettes							b
Live-work units							С	Live-work units							С
Cluster flats							d	Cluster flats							d
Sheltered housing							е	Sheltered housing							е
Bedsit/studios							f	Bedsit/studios							f
Unknown type							g	Unknown type							g
	To	otals	(a + b	+ C +	d + e	+ f + g) =	В		Т	otals	(a + b	) + C +	d + e	+ f + g) =	F
							<u>!</u>							_	
Intermediate	Not known	1	Numt 2	per of 3		ooms Unknown	Total	Intermediate	Not known	1	Numt 2	per of 3	Bedro 4+	ooms Unknown	Total
Houses							а	Houses							а
Flats and maisonettes							b	Flats and maisonettes							b
Live-work units							С	Live-work units							С
Cluster flats							d	Cluster flats							d
Sheltered housing							е	Sheltered housing							е
Bedsit/studios							f	Bedsit/studios							f
Unknown type							g	Unknown type							g
	То	otals	(a + b	+ C +	d + e	+ f + g) =	С		Т	otals	(a + b	) + C +	d + e	+ f + g) =	G
Key worker	Not		Numt		1		Total	Key worker	Not		1	1	Bedro		Total
Houses	known	1	2	3	4+	Unknown		Houses	known	1	2	3	4+	Unknown	2
Flats and maisonettes							a b	Flats and maisonettes							a b
Live-work units								Live-work units							D C
Cluster flats							C d	Cluster flats							d
Sheltered housing							e	Sheltered housing							e
Bedsit/studios							f	Bedsit/studios							f
Unknown type							g	Unknown type							g
	 T <i>i</i>	otals	l (a + h	) + C +	 d+≏	+ f + g) =	D	Sinciowitype	 T(	otals	l (a + h	) + C +	d + 0	+ f + g) =	y H
<u> </u>								·				, U F	GIU	· · · · 9/ -	
Total proposed r	esident	tial u	nits	(A +	B + C	+ D) =		Total existing	resider	ntial u	units	(E +	- F + G	i + H) =	
TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):															

	51	•		Non-resident in or change of u	•		pace? Yes [	No
lf you	u have answe	ered Yes to t	he que	estion above plea	ase add details	in the follow	ring table:	
Us	Use class/type of use		Not applicable	Existing gross internal floorspace (square metres)	Gross internal to be lost by use or den (square n	change of nolition	Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following development (square metres)
A1	Sh	ops						
		able area:						
A2	Financ professior	cial and nal services						
A3	Restaurant	ts and cafes						
A4	Drinking est	tablishment	s 🗌					
A5	Hot food	takeaways						
B1 (a)	-	er than A2)						
B1 (b)		rch and opment						
B1 (c)		ndustrial						
B2	General	industrial						
B8	Storage or	distribution						
C1		nd halls of lence						
C2		institutions						
D1		sidential						
D2	institutions Assembly and leisure							
OTHER								
Please								
Specify	To	otal						
In add				titutions and ho	stals plaza ad	ditionally inc	l dicate the loss or gain of	rooms
Line	Type of use	Not applicable		ng rooms to be l of use or dem	ost by change	Total room	ns proposed (including nanges of use)	Net additional rooms
C1	Hotels							
	Residential Institutions							
OTHER								
Please Specify								
19. Em	ployment							
Please co	omplete the	following in	format	tion regarding en	nployees:			
				Full-time	Part	time		al full-time quivalent
Exi	sting employ	yees						
Pro	posed emplo	oyees						
20. Ho	urs of Ope	ning						
Pleas	e state the h	ours of ope	ning fo	or each non-resid	ential use prop	osed:		
	Use	N	londay	y to Friday	Saturda	у	Sunday and Bank Holidays	Not known
21. Site	e Area							
Please sta	ate the site a	rea in hecta	res (ha	)				

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22. Industrial or Commercial Proce	sses	and wachiner	У				
Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:							
Is the proposal a waste management develo	pmei	nt? Yes	No				
If the answer is Yes, please complete the foll	owin	g table:					
	Not applicable	The total capac including engine allowance for co tonnes if solid	ity of the void in eering surcharge over or restoratio waste or litres if	and making no on material (or	Maximum annual operational throughput in tonnes (or litres if liquid waste)		
Inert landfill							
Non-hazardous landfill							
Hazardous landfill							
Energy from waste incineration							
Other incineration							
Landfill gas generation plant							
Pyrolysis/gasification							
Metal recycling site							
Transfer stations							
Material recovery/recycling facilities (MRFs)							
Household civic amenity sites							
Open windrow composting							
In-vessel composting							
Anaerobic digestion							
Any combined mechanical, biological and/ or thermal treatment (MBT)							
Sewage treatment works							
Other treatment							
Recycling facilities construction, demolition and excavation waste							
Storage of waste							
Other waste management							
Other developments							
Please provide the maximum annual operation	onal	throughput of the	following waste	streams:			
Municipal							
Construction, demolition and e		ation					
Commercial and industr Hazardous	Iai						
If this is a landfill application you will need to planning authority should make clear what	o pro inforr	/ vide further inform nation it requires c	nation before you	ir application car	n be determined. Your waste		
23. Hazardous Substances		•					
Does the proposal involve the use or storage	ofa	av of					
the following materials in the quantities stat	ed be	elow? Yes	No	Not applica	ble		
If Yes, please provide the amount of each su	bstar	ce that is involved	:				
Acrylonitrile (tonnes)	E	thylene oxide (ton	ines)		Phosgene (tonnes)		
Ammonia (tonnes)	Hydi	rogen cyanide (ton	ines)	Su	Iphur dioxide (tonnes)		
Bromine (tonnes)	Liquid oxygen (ton	ines)		Flour (tonnes)			
Chlorine (tonnes)	quid p	petroleum gas (ton	ines)	Refined	d white sugar (tonnes)		
Other:			Other:				
Amount (tonnes):			Amount (ton	nes):	€Data:: 2010.00.10.#€ €Davicion: 2000.€		

24. Ownership Certificates				
One Certificate A, B, C, or D, must be				his application form
<b>Town and Country Planning (De</b> I certify/The applicant certifies that on th owner <i>(owner is a person with a freehold in</i> which the application relates.	evelopment Mar ne day 21 days be	efore the date of this application	gland) Order 2010 Certificate ation nobody except myself/ th	e applicant was the
Signed - Applicant:		Or signed - Agent:		Date (DD/MM/YYYY):
<b>Town and Country Planning (De</b> I certify/ The applicant certifies that I ha 21 days before the date of this applicatic <i>left to run)</i> of any part of the land or build	velopment Man ve/the applicant on, was the owne	r (owner is a person with a fi	land) Order 2010 Certificate	under Article 12 pelow) who, on the day rest with at least 7 years
Name of Owner		Address		Date Notice Served
Signed - Applicant:		Or signed - Agent:		Date (DD/MM/YYYY):
		E OF OWNERSHIP - CERTI		
Town and Country Planning (De I certify/ The applicant certifies that: • Neither Certificate A or B can be • All reasonable steps have been to interest or leasehold interest with been unable to do so. The steps taken were:	velopment Man issued for this ar taken to find out	agement Procedure) (Eng oplication the names and addresses o	<b>Jland) Order 2010 Certificate</b>	person with a freehold
Name of Owner		Address		Date Notice Served
Notice of the application has been publi (circulating in the area where the land is	shed in the follov	wing newspaper	On the following date (which than 21 days before the date	must not be earlier
	situateu).			
Signed - Applicant:		Or signed - Agent:		Date (DD/MM/YYYY):

24. Ownership Certificates (co	24. Ownership Certificates (continued)								
Tour and Country Diagoing (D		E OF OWNERSHIP - CER		under Article 12					
Town and Country Planning (D I certify/ The applicant certifies that:	evelopment ivlar	lagement Procedure) (El	ngland) Order 2010 Certificate	under Article 12					
Certificate A cannot be issued to	Certificate A cannot be issued for this application								
<ul> <li>All reasonable steps have been date of this application was th</li> </ul>	All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)								
of any part of the land to which	of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.								
The steps taken were:	ne steps taken were:								
Notice of the application has been pub	lished in the follow	wing newspaper	On the following date (whic	h must not be earlier					
(circulating in the area where the land	e of the application):								
Signad Applicant		Orsigned Agenti		Date (DD/MM/YYYY):					
Signed - Applicant:		Or signed - Agent:							
25. Agricultural Land Declarat									
Town and Country Planning (De		TURAL LAND DECLARA		Inder Article 12					
Agricu	Iltural Land Declar	ation - You Must Comple	te Either A or B						
(A) None of the land to which the appli	cation relates is o	r is part of an agricultural	bolding						
Signed - Applicant:		Or signed - Agent:	inolaing.	Date (DD/MM/YYYY):					
(B) I have/ The applicant has given the	requisite notice to	every person other than	myself/ the applicant who, on th	ne dav 21 davs					
before the date of this application, was	a tenant of an agi	ricultural holding on all or	part of the land to which this ap	oplication relates,					
as listed below:				Date Notice Served					
Name of Tenant		Address		Date Notice Served					
Signed - Applicant:		Or signed - Agent:		Date (DD/MM/YYYY):					
26. Planning Application Requ	irements - Che	ecklist							
Please read the following checklist to m	ake sure you have	e sent all the information i	n support of your proposal. Fail	ure to submit all					
information required will result in your	application being	deemed invalid. It will no	ot be considered valid until all inf	formation required by					
the Local Planning Authority has been s The original and 3 copies of a complete		The corre	et foo						
application form:									
The original and 3 copies of the plan which the application relate	nich identifies	The origin if required	hal and 3 copies of a design and d (see help text and guidance no	access statement, ites for details):					

The original and 3 copies of the plan which identifies the land to which the application relates drawn to an
identified scale and showing the direction of North:
TI

The original and 3 copies of other plans and drawings or	_
information necessary to describe the subject of the application:	

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C, or D - as applicable):

r		
<b>27. Declaration</b> I/we hereby apply for planning permission/conser information.	nt as described in th	nis form and the accompanying plans/drawings and additional
	Or signed - Agent:	Date (DD/MM/YYYY):
		(date cannot be pre-application)
28. Applicant Contact Details		29. Agent Contact Details
Telephone numbers		Telephone numbers
Country code: National number:	Extension number:	Country code: National number: Extension number:
Country code: Mobile number (optional):		Country code: Mobile number (optional):
Country code: Fax number (optional):		Country code: Fax number (optional):
Email address (optional):		Email address (optional):
30. Site Visit		
Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No		
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? ( <i>Please select only one</i> )		
If Other has been selected, please provide:		
Contact name:		Telephone number:
Email address:		