



Camden

Camden Town Hall  
Argyle Street  
Entrance  
Euston Road  
London WC1H 8ND

ENVIRONMENT

Development Control Team

# CONSERVATION AREA APPLICATION

Planning (Listed Buildings and Conservation Areas) Act 1990  
Planning (Listed Buildings and Conservation Areas)

Please read accompanying notes before answering any questions. Please complete all sections in BLOCK CAPITALS. Please answer every question. Four copies of the completed form and six sets of drawings (as specified in Note 5) are required.

I am applying for Conservation Area Consent and declare that to the best of my knowledge all the information contained in this application form is correct.

Signed

Applicant/Agent (please delete)

Date 25<sup>th</sup> OCTOBER 2004

FOR OFFICE USE:

Case File C/A

Reg. No. CA/

Date Record

2004/4756/C

Name of Conservation Area

BLOOMSBURY

1

## Applicant

Name MR & MRS T CARR

Address 5 JOHN ST  
LONDON

Post Code WC1N 2ES

Tel. No. —

Agent (if any) to whom correspondence will be sent.

Name HEDDER-PEACEY & PARKER

Address GRESHAM HOUSE  
24 HOLBORN VIADUCT  
LONDON

Post Code EC1A 2BN

Tel. No. B. PARKER REF: 984

2

## Address of Application Site.

5 JOHN ST LONDON WC1N 2ES

Post Code

3

## Description of Proposed Works

a. Does the proposal involve complete demolition of unlisted building(s) in a conservation area? (if yes, specify buildings affected):

INFILL SINGLE STOREY OFFICE BUILDING IN REAR

Yes ☒ No ☐

b. Does the proposal involve partial demolition of unlisted building(s) in a Conservation Area. (if yes, specify the part(s) affected):

Yes ☐ No ☒

c. Please give a brief description of the degree of demolition proposed:

check DEMOLITIONS!

4

## Submission of Application for Planning Permission

Has an application for planning permission been submitted in respect of the associated works?

Yes ☒ No ☐

If no, please state reason

5

## Plans and Drawings

List all drawings submitted for approval (four copies of each drawings will be required clearly indicating the areas to be demolished):

984/1 & 3 & 9

6

Is the applicant/agent related to either a member of the Council or any Council employee?

Yes ☐ No ☐



Camden

London Borough of Camden  
Planning Service  
Environment Department

## A Guide to applicants for Conservation Area Consent

Conservation Area Consent is required for the demolition, in whole or in part, of most unlisted buildings or structures (including garages, walls and outhouses) located within a Conservation Area. If you wish to confirm whether your building or site lies within such an Area or whether consent is necessary, you are advised to contact Planning at the address at the end of this form (Tel: 0171-314 1911 between 9am and 5pm Monday to Friday).

Conservation Area Consent is additional to and does not remove the need to obtain planning permission or listed building consent when necessary (see Q4). It is necessary for the Council to consult with the Historic Buildings and Monuments Commission and take their comments into account before Conservation Area Consent can be granted.

### Notes:

1

#### Name and Address of Applicant/Agent

If the form is completed by an agent all correspondence from the Council will be sent to him/her. Please give a contact name or reference.

2

#### Address of Application Site

The application must be accompanied by a plan or sketch to a scale of 1:1250 showing the site to which it refers and its boundary and relationship to adjoining property. The application site should be edged in red and any adjoining land owned by the applicant edged in blue.

3

#### Description of Proposed Works

Please tick the appropriate boxes and provide a summary of the works proposed to the listed building(s) including any demolition or alterations internally or externally. Also specify any structure within the curtilage to be removed or altered.

4

#### Submission of an Application for Planning Permission

Works which need planning permission will require the submission of a separate application. Similarly any works relating to a listed building will require an application for listed building consent. The relevant forms can be obtained from Planning at the end of this application form.

5

#### Plan and Drawings

If consent for the complete demolition of the building(s) is required, four copies of a plan showing the site (as in Q2) are required. It will also be helpful to provide elevations and floorplans of the building(s). If consent for partial demolition is required, the parts of the building(s) affected should be clearly marked in red on existing floor plans sections and elevations. 6 copies of these drawings must be submitted. All plans and drawings submitted for approval should be identified by a distinctive reference number. Plans must also show a North point, the metric scale and indicate whether enlarged from an ordnance survey map or drawn from survey. If you are proposing partial demolition of a building it may be necessary for you to submit structural information showing how the remaining parts of the building will be retained during and after building works. Good quality photographs showing the area of the building to be demolished will also assist in securing a speedier decision.

If you wish to enclose any additional information, please do so in the form of a covering letter.

**Your application will not be progressed if insufficient information is received by the Council.**



## PART II - Site Ownership

When making an application for Conservation Area Consent, it is important that you provide information about the ownership of the application site by filling in an appropriate Certificate, as described in Regulation 6, and set out in Schedule 2, of the Planning (Listed Buildings and Conservation Areas) Regulations 1990.

There is a penalty for knowingly or recklessly completing a false or misleading certificate.

**N.B.** An OWNER is the freeholder of the site and anyone who has a leasehold interest with at least 7 years unexpired.

Use Certificate A if you are the sole owner of all the land and buildings to which this application relates. If you are not the only owner of all the application site then any other person who qualifies as an owner must be informed of the terms of your application. If you can identify all other owners you must serve a notice on them using the wording shown in Notice 1. Once you have done this, complete certificate B and submit it to the Council with your application. Certificates C and D and Notices 2 are available from the Council at the address given at the bottom of the application form. Use certificate C if you do not know the names of ALL the owners of the application site, and certificate D if you do not know any of the owners of the site. In these cases you will need to post a notice on the site and put a notice in a local newspaper using the wording of Notice 2 as well as notify all known owners using the wording of Notice 1.

## SCHEDULE 2

Regulation 6

### PART I

#### PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

##### Certificate A

##### Under Section 74 of the Planning (Listed Buildings and Conservation Areas) Act 1990

I hereby certify that:

No person other than [myself] [the applicant]\* was the owner (a) of any of the building to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application.

Signed

[on behalf of

Date

*[Signature]*  
*MR & MRS T CARR*  
*25 OCTOBER 2004*

\* Delete where inappropriate.

##### Notes

(a) "Owner" means a person having a freehold interest or a Leasehold interest of which not less than 7 years remain unexpired.

or

##### Certificate B

##### Under Section 74 of the Planning (Listed Buildings and Conservation Areas) Act 1990

I hereby certify that:

[I have] [The applicant has]\* given the requisite notice to all the persons other than [myself] [the applicant]\* who, at the beginning of the period of 21 days ending with the date of the accompanying application were owners (a) of the building to which the application relates-

Name of owner

Address

Date of service of notice

Signed

[on behalf of

Date

\* Delete where inappropriate.

##### Notes

(a) "Owner" means a person having a freehold interest or a Leasehold interest of which not less than 7 years remain unexpired.

## Duplicate Applications/Resubmissions

Have you submitted a duplicate application?

Yes ☐

No ☒

If yes, please give our Registered Number of your duplicate application:

Do you want your application to be considered as a resubmission of an earlier application that was either refused or withdrawn?

Yes ☐

No ☒

If yes, please give our registered number and the date that your earlier application was either refused/withdrawn (delete):

Date

## Check List

Please use this list to check that your application for conservation area consent has been completed correctly.

☒

Have you provided 6 copies of plans for each separate application showing clearly and accurately, to a metric scale, the existing site and the building(s) or parts of building(s) you intend to demolish?

☒

Have you provided 4 copies of a location plan, drawn to scale with the site outlined in red and any land in the same ownership outlined in blue?

☒

Have you provided enough information including good quality photographs of the site (marked as necessary) so that your proposals can be fully understood?

☒

Have you signed, dated and fully completed 4 copies of the application form for each separate application?

☒

Have you given full information on who owns the land involved? Have the correct notices been served on the owners (if there are other owners apart from the applicant)? (See Part II)

### Please Note:-

If you cannot put a tick to every question your application is probably incomplete and will not be dealt with if submitted.

Please send your completed application form, together (with four copies, and six sets of drawings to:

Planning, Development Control  
Environment Department  
Camden Town Hall  
Argyle Street Entrance  
Euston Road  
London WC1H 8ND

or by hand to One Stop Reception/Enquiry Desk, 5th Floor, at the above address



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London Borough of Camden  
September 1998

## NOTICE No. 1

### PART II

PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990  
NOTICE FOR SERVICE ON INDIVIDUALS

Proposal for the demolition of non-listed building(s) in a Conservation Area.

(a) REAR OF 5 JOHN ST WC1

TAKE NOTICE that application is being made to the London Borough of Camden Council by:

(b) MR & MRS + CARR

to: (c) DEMOLISH AN INFILL 20TH CENTURY SINGLE STOREY OFFICE BUILDING AT THE REAR OF 5 JOHN ST WC1.

If you wish to make representations about the application, you should make them in writing, not later than (d) 14 NOVEMBER

to the Planning Development Control, Camden Town Hall, Argyle Street Entrance, Euston Road, London, WC1H 8ND

\* Delete where inappropriate.

Signed

[on behalf of MR & MRS + CARR]

Date 25 OCTOBER 04

### Notes

- Insert name, address or location of building with sufficient precision to ensure identification of it.
- Insert name of applicant.
- Insert description of proposed works and name, address or location of building.
- Insert date not less than 20 days later than the date on which the notice is served.