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REF: LT/1

FAX COVER SHEET

TO: Station Officer Phillips – Camden Fire Authority

FAX NO: 020 7587 2305

FROM: Edward Schwab

DATE: 13th August 2004

RE: The Dutch House, 307-308 High Holborn, London WC1V 7LL

NO. OF PAGES: (including this page) 1

MESSAGE:

Dear Station Officer Phillips,

Further to our conversation earlier today I would like to seek confirmation from you that our proposed Electrically Operated Door Shutter at the above property will not present any problems in terms of Fire Safety Regulations.

The proposal is to install an electrically operated portcullis grille shutter with a manual override across the recessed area at the front of the building due to vagrants sleeping in this area at night.

It is proposed that the shutter would be operated externally by means of a key and internally by means of a push button located either within the property or outside the front door but within the grille area. There would also be a 'break glass' override switch for use in the event of a power failure to the property. The shutter would only be in use when the building was empty and in the event of the fire alarm going off, the shutter would automatically rise.

As you stated, the Local Authority are likely to refer to you when considering this application, however, your comments in writing would be much appreciated.

I would also like to request a copy of the Fire Certificate for the property be sent to us. I understand that there will be a fee for this and I can confirm that this fee will be paid on receipt of an invoice.

Please send the Fire Certificate to Blenpark Properties Ltd, c/o Pearl & Coutts Ltd, Third Floor, 9 White Lion St, London N1 9PD.

Many thanks for your assistance in this matter.

Yours sincerely,

Edward Schwab

IF ANY PAGES ARE INCOMPLETE OR ILLEGIBLE, PLEASE DO NOT HESITATE TO CONTACT US

REF: LT/2

156 Harrow Road
London
W2 6NL

Switchboard 020 7587 2000
www.london-fire.gov.uk



FIRE AND COMMUNITY SAFETY DIRECTORATE

Roy Bishop Deputy Commissioner

Date
24 August 2004

Our Ref.
FS/02/12358

Your Ref.

Addressee
Edward Schwab Esq.
Pearl & Coutts Ltd.
Third Floor
9 White Lion Street
London N1 9PD

Please reply to
D.G. PHILLIPS
STATION OFFICER

Direct Telephone
020 7587 2326

Direct Fax
020 7587 2305

Direct E-mail
camdengroup@london-fire.gov.uk

Dear Sir,

FIRE PRECAUTIONS ACT 1971 - SECTION 8(4)

Premises : The Dutch House 307-308 High Holborn London WC1

With reference to the letter dated 13 August 2004, the Authority would respond as indicated by the ticked boxes below:

- ☐ a) The proposals are not a "material" alteration and as such do not require the consent of the fire authority. You may proceed and carry out the proposed alterations. There would be no charge in this case.
- ☒ b) The carrying out of the proposals would not result in the means of escape and other fire precautions specified in the fire certificate becoming inadequate. Please append a copy of your proposals as notified to this Authority, together with this letter signifying the Authority's satisfaction with them, to your copy of the fire certificate.
- ☐ c) If the amendments/additions indicated in red on the attached plan(s) (which should be read in conjunction with the attached key to plans/definitions) are incorporated into the proposals, then the means of escape and other fire precautions in the premises could be considered adequate. If you do not agree with the amendments, please contact this office to discuss the matter further.
- ☐ d) The proposals required substantial revision/more detailed information than currently provided before they could be approved by the Authority. Please refer to the enclosed Guidance Note for Alterations to Certified Premises (FS_A04_02) and re-submit two copies of fully marked up plans amended in accordance with this Guidance Note. In case of doubt, please contact this office (quoting the above reference) for further advice.
- ☒ e) Other comments:

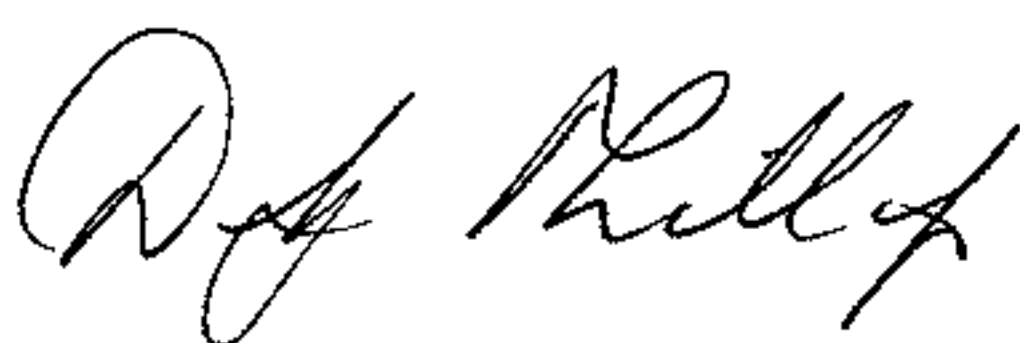
It is noted that this security grill will only be effectively in place during the time that the premises are unoccupied. In the event that there could be an occasion that a person could be inadvertently locked inside, adequate provision will be provided to include a break glass override switch, linking to the premises fire alarm system and a fail safe in the event of a mains power supply failure.

GENERAL NOTES

- 1) The proposed works are not to be carried out at a time or in such a manner as would either obstruct the means of escape or affect the efficiency of other fire precautionary matters specified in the fire certificate unless either the part of the premises affected is not occupied or alternatively some other satisfactory arrangement has been made which has been approved by the Fire Authority.
- 2) Apart from (a) above, you must inform this office in writing when the works have been completed (or if you decide not to proceed with the proposals) in order that where appropriate, an inspection may be carried out and your fire certificate amended/re-issued. Please note the Authority is empowered by the above Act to charge a reasonable fee for the amendment/re-issue of fire certificates.
- 3) The contents of this letter are without prejudice to any requirements or recommendations that may be made by the Authority under the Fire Precautions (Workplace) Regulations 1997, as amended, Petroleum (Consolidation) Act 1928, or either the local authority or the Health and Safety Executive under any other Act of Parliament or Regulation for which they are the enforcing authority. Approval will normally be required under the Building Regulations for any building works to be carried out. You are advised that before you commence any building works you are obliged to notify the local Building Control Officer under the provisions of Regulations 11 and 14 of the Building Regulations 1991. Regard must also be taken, where applicable of the provisions of the London Building Act (Amendment) Act 1939 as amended.
- 4) Where proposed works result in an alteration or extension to any fire alarm, escape lighting or sprinkler system provided in accordance with the fire certificate, forms FS/A1/26, 27 and 32 respectively should be requested from this office. When the alteration/extension has been completed, the appropriate form(s), or an acceptable alternative, should be signed by a competent engineer to certify the effectiveness of the relevant system(s) and then sent to this office.
- 5) You are reminded that any change to the premises may impact on the fire risks and precautions in the workplace which would require a review of the fire safety risk assessment carried out under the Fire Precautions (Workplace) Regulations 1997, as amended. Please see enclosed Guidance Note Number 66 regarding these Regulations.

Any queries regarding this letter should be addressed to the person named at the top of the letter. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,



(D.G. Phillips)
for Assistant Commissioner

Copy certificate to be sent under separate cover