

## PLANNING APPLICATION FORM

### TOWN AND COUNTRY PLANNING ACT 1990

Please read accompanying notes before answering any questions. Please complete all sections in **BLACK PEN AND BLOCK CAPITALS** and answer every question

I am applying for planning permission and declare that to the best of my knowledge all the information in this application form and on submitted plans is correct.

**Signed:** *Slaughter and May*  
 Applicant/Agent (please delete)

Date: 14 September 2006

FEE (please delete / insert as appropriate)

I enclose the application fee of £: 135

No fee is payable for the following reason:  
 \_\_\_\_\_  
 \_\_\_\_\_

**FOR OFFICE USE:**

Receipt No.: **RECEIVED**

Date: **15 SEP 2006**

Payee: \_\_\_\_\_

Amount £: \_\_\_\_\_

Reference No: 2006/4261/P

**1. APPLICANT**

Name KIRBY ONE LIMITED AND KIRBY TWO LIMITED

Address c/o 65 NEW CAVENDISH STREET, LONDON.

Postcode W1G 7LS

Email \_\_\_\_\_

Tel No \_\_\_\_\_

**AGENT**

Name SLAUGHTER AND MAY

Address ONE BUNHILL ROW, LONDON.

Postcode EC1Y 1YY

Email Helen.Hutton@SlaughterandMay.com

Tel No. 020 7090 5351

Mobile \_\_\_\_\_

Contact Name / Ref DJR/RLH/HSH

**2. ADDRESS OF APPLICATION SITE**

20-24 KIRBY STREET AND 99-103 SAFFRON HILL, LONDON

Postcode EC1N 8TS.

Does this site include any listed buildings / structure? Yes  No

**3a. DESCRIPTION OF DEVELOPMENT FOR WHICH APPLICATION IS MADE**

REPLACEMENT OF EXISTING ROLLER SHUTTER AND GLAZING WITH NEW GLAZING

**3b. PRESENT USE(S) OF LAND OR PROPERTY**

BI OFFICES

**4. TYPE OF APPLICATION (tick as appropriate)**

A  A full application for new building works and/or change of use

B  An outline application – Please tick those matters (if applicable) for which approval is sought at this stage

Siting  Access  Design  External appearance  Landscaping

C  An application for removal / alteration of a condition of a previous planning permission

D  An application for renewal of permission (only available until 23/08/06)

E  An application for buildings or works already carried out or use of land already started

- If you have ticked C or D please give date of previous permission:  
and the reference No:

**5. PLANS AND DRAWINGS SUBMITTED WITH THIS APPLICATION**

Please list all drawings, plans and documents forming part of this application. (These should have distinctive reference numbers):

PLEASE SEE ENCLOSED LIST

Please specify type and colour of external materials here (or in a covering letter) and on your plans.

PLEASE SEE ENCLOSED DRAWINGS/PLANS.

## 6. ADDITIONAL INFORMATION

If any of the answers below is yes, the details should be clearly identified on the application drawings.

- Does the proposal involve the felling or lopping of trees? Yes  No   
If yes, specify works proposed \_\_\_\_\_

Does the proposal involve a new or altered access from a public highway?

Vehicular: Yes  No   
Pedestrian: Yes  No

Does the proposal affect a public right of way?

Yes  No

Have arrangements been made for refuse storage? *NO EXISTING* Yes  No   
Have arrangements been made for recyclable waste? Yes  No

Does the proposal take account of the needs of people with disabilities? Yes  No   
Not applicable  If not state reason why \_\_\_\_\_

Does the proposal provide for a means of escape in case of fire? Yes  No

Please state the number of parking spaces: existing  proposed

## 7. ALL TYPES OF DEVELOPMENT: FLOORSPACE

*NO CHANGE - EXTERIOR WORK ONLY*

What is the amount of floorspace in the following categories to which this application relates? (If vacant please state last known uses and give amounts.)

	Existing gross (state if vacant)	Proposed gross
Retail (A1)	m <sup>2</sup>	m <sup>2</sup>
Financial / Professional Services (A2)	m <sup>2</sup>	m <sup>2</sup>
Restaurants, Cafes, Snack bars (A3)	m <sup>2</sup>	m <sup>2</sup>
Pubs and Bars (A4)	m <sup>2</sup>	m <sup>2</sup>
Hot Food Takeaways (A5)	m <sup>2</sup>	m <sup>2</sup>
Offices	m <sup>2</sup>	m <sup>2</sup>
Industrial	m <sup>2</sup>	m <sup>2</sup>
Warehousing	m <sup>2</sup>	m <sup>2</sup>
Residential	m <sup>2</sup>	m <sup>2</sup>
Hotel / Hostel (see below)	m <sup>2</sup>	m <sup>2</sup>
Other (state use and whether now vacant and complete floorspace columns)	m <sup>2</sup>	m <sup>2</sup>
	m <sup>2</sup>	m <sup>2</sup>
	m <sup>2</sup>	m <sup>2</sup>
<b>Total</b>	<b>m<sup>2</sup></b>	<b>m<sup>2</sup></b>
Hotel / Hostel: number of (a) bedrooms (b) bedspaces	a)      b)	a)      b)

What is the total net area of the site? \_\_\_\_\_ m<sup>2</sup> / hectares

## 8. DEVELOPMENT INVOLVING RESIDENTIAL USE (INCLUDING CONVERSION)

- Please give the number of **existing** residential units on the site:

Single family dwelling houses  Self contained flats and maisonettes   
 Studios/Bedsits  Number vacant

- Please describe the nature of any residential use not included in the above categories:

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- Please give the number and size (by number of bedrooms) of **proposed** residential units on the site. Do not include any non-self contained units.

	Single family dwelling houses	Self contained flats and maisonettes	Studio/Bedsits
1 bedroom	<input type="text"/>	<input type="text"/>	<input type="text"/>
2 bedrooms	<input type="text"/>	<input type="text"/>	<input type="text"/>
3+ bedrooms	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you proposing any non-self contained units? Yes  No

If yes, how many?

## 9. INFORMATION RELATING TO NON-RESIDENTIAL DEVELOPMENTS

- Does the proposal include the installation of plant, ventilation ducting or air conditioning equipment? Yes  No

- If yes, please give full details of the type of equipment proposed either on the drawings or in the form of a covering letter, manufacturers' specification and attach relevant acoustic information including background noise levels.

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Does the proposal provide for loading and unloading within the site? (if yes, identify on plan)  
 Yes  No

Please give the number of vehicles that enter the site on a normal working day.

	HGV	Other vehicles		HGV	Other vehicles
Existing	<input type="text"/>	<input type="text"/>	Proposed	<input type="text"/>	<input type="text"/>

Does the proposal involve the use of hazardous materials? Yes  No

- If yes, please state what materials and approximate quantities in a covering letter.

**10. SITE OWNERSHIP**

- If you are the sole owner of the land to which the application relates complete **Certificate A** below (Owner means a person having a freehold or leasehold interest with at least 7 years unexpired).

This Certificate is not appropriate unless you are the sole owner.

- If you are not the sole owner of the land or if any part of the development goes outside land in your ownership, (even if only foundations) you must complete **Certificate B** below and serve notice on each of the owners, using the wording in Notice 1 below

- If you do not know the names of all or any of the owners you will need to complete Certificate C or D which will be sent to you on request.

- It is an offence knowingly or recklessly to complete a false or misleading certificate

**CERTIFICATE A Under Section 66 of the Town and Country Planning Act 1990**

I certify that:

1. at the beginning of the period of 21 days ending with the date of this application nobody, except the applicant, was the owner of any part of the land to which this application relates.
2. none of the land to which this application relates is, or is part of an agricultural holding.

Signed Shirley Ann May Date 14 September 2006  
on behalf of Kirby One Ltd and Kirby Two Ltd

OR

**CERTIFICATE B Under Section 66 of the Town and Country Planning Act 1990**

I certify that:

1. I have / the applicant has given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of this application, was the owner of any part of the land to which this application relates, as listed below:

(continue on a separate sheet if necessary.)

Owner(s) name	Address at which notice was served	Dates on which notice was served
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. none of the land to which this application relates is, or is part of, an agricultural holding.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
on behalf of \_\_\_\_\_

**NOTICE No. 1 Under Section 66 of the Town and Country Planning Act 1990**

Proposed development at (a) \_\_\_\_\_  
\_\_\_\_\_

I give notice that (b) \_\_\_\_\_  
is applying to Camden Council for planning permission to: (c) \_\_\_\_\_  
\_\_\_\_\_

Any owner of the land who wishes to make representations about this application should write to Planning, Development Control, Camden Town Hall, Argyle Street, London WC1H 8ND within 21 days of the date of service of this notice.

Insert:

- (a) address or location of the proposal development
- (b) applicant's name
- (c) description of the proposed development

Signed \_\_\_\_\_ Date \_\_\_\_\_

on behalf of \_\_\_\_\_

**11. DUPLICATE APPLICATIONS / RE-SUBMISSIONS**

Have you submitted a duplicate (ie identical) application Yes  No

If yes, and you have already received an acknowledgment,  
please give our Reference Number:

Do you want your application to be considered as a re-submission of an earlier application that  
was either refused or withdrawn? Yes  No

If yes, please give our registered number and the date that your earlier application was either  
refused / withdrawn (please delete as appropriate):

Ref No:  Date:

Have you submitted any other application in connection with this application? Yes  No   
(eg for: Listed Building, Conservation Area, or Control of Advertisement Consent)

If yes, please specify: \_\_\_\_\_  
\_\_\_\_\_

**12. RELATIVE OF A COUNCIL EMPLOYEE / MEMBER**

Is the application submitted by or on behalf of a Councillor (or their spouse / partner) or any  
Council employee (or their spouse / partner)?

Yes  No

## CHECK LIST

**PLEASE USE THIS LIST TO CHECK THAT YOUR APPLICATION FOR PLANNING PERMISSION HAS BEEN COMPLETED CORRECTLY.**

**PLEASE SEE APPLICANT'S GUIDE TO SUBMITTING A VALID APPLICATION.**

- Have you provided 5 copies of plans for each separate application showing clearly and accurately, to a metric scale, the existing site or building (including uses) and what changes you intend to make? 10 in total if submitting a listed building application, a conservation area consent application or an application for advertisement consent.
- Have you provided 5 copies of a location plan, drawn to scale with the site outlined in red, and any land in the same ownership outlined in blue?
- Have you provided enough information including good quality photographs clearly labelled of the site, so that your proposals can be fully understood?
- Have you signed, dated and fully completed 5 copies of the application form for each separate application?
- Have you given full information on who owns the land involved? Have the correct notices been served on the owners?
- Have you provided a Design and Access Statement? (if required)
- Is the correct fee attached? (See separate list of fees available on website: [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning))

### **Please note:**

If you cannot put a tick to every question, your application is probably incomplete and cannot be dealt with if submitted.

### **Please send your completed form and drawings to:**

Planning  
Development Control  
Camden Town Hall  
Argyle Street  
London WC1H 8ND

our website: [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning)

or by hand to Culture and Environment Reception Desk, 5<sup>th</sup> Floor, at the above address