

2 October 2006

Planning Department
London Borough of Camden
Town Hall
Argyle Street
London, WC1H 8ND

Dear Sirs,

**21 GREENCROFT GARDENS LONDON NW6 3LN
LOFT CONVERSION**

Further to our recent discussions with the Duty Planning Officer we herewith submit our client's application for the conversion of the loft in the above property to create extra living space for the top flat.

You will note that within this application it is proposed to construct a rear dormer together with enclosed balcony. This is very similar to many adjoining properties and as indicated in the attached photographs.

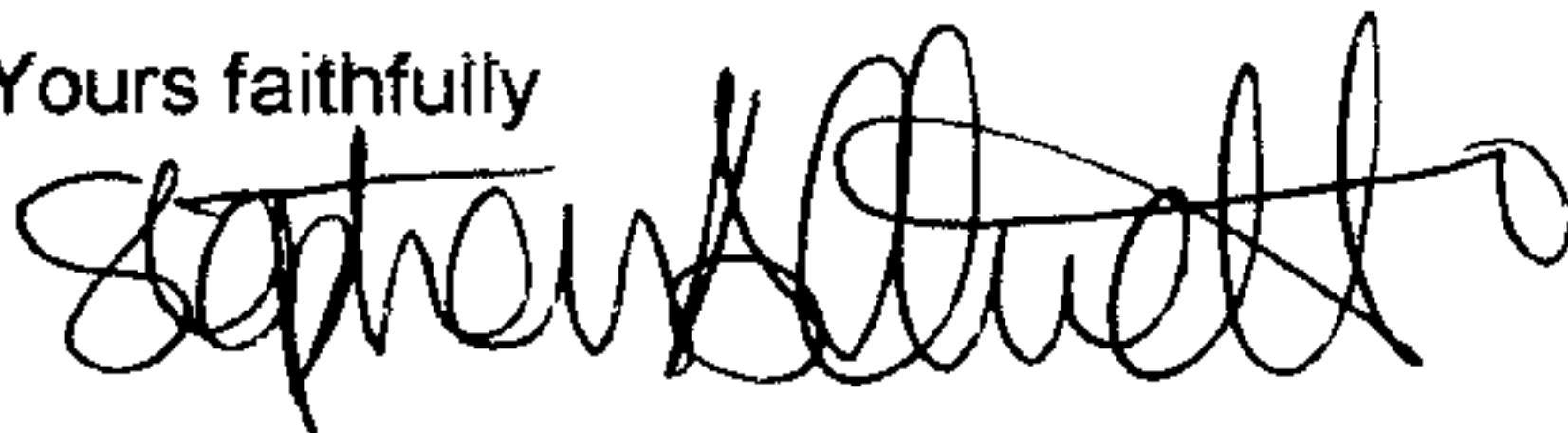
In support of our application we enclose the following :

1. 5 copies of the Planning Application form.
2. 4 copies of the conservation area Consent form.
3. 11 copies of Arthurell & Kirkland drawings numbered :
941/01,02,03,04,05C,06C & 07.
4. The site is outlined in red on drawing numbered 941/01.
5. 2 copies of relevant photographs.
6. 5 copies of Certificate A.
7. The fee due being £135.00.

For your information, whilst the property is divided into flats, the applicant is the owner of the whole building and he has advised us that all flats are let on Shorthold Tenancy Agreements. I therefore understand that Certificate A as signed is correct.

Hopefully the above covers the situation adequately. If you have any queries please telephone.

Yours faithfully



**Stephen J. Arthurell
Arthurell & Kirkland**

encl.

cc B. Berkery



ARTHURELL & KIRKLAND
CHARTERED ARCHITECTS

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31 October 2006

Paul Wood
Planning Department
London Borough of Camden
Town Hall
Argyle Street
London, WC1H 8ND



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EH 4T POST ROOM

- 1 NOV 2006

Dear Mr Wood,

21 GREENCROFT GARDENS LONDON NW6 3LN

With reference to the above application and your recent letter I enclose the following additional information as requested.

1. Design & Access Statement.
2. 5 copies of our drawing numbered 941/04A showing the numbering of each property.
3. 5 copies of an existing roof plan drawing no. 941/08.
4. 5 copies of our drawing numbered 941/06D on which we have clearly marked the various materials to be used.

Hopefully this covers the points in your letter.

Yours sincerely

Stephen J. Arthurell
Arthurell & Kirkland

encl.

cc B. Berkery

S. J. Arthurell BSc Dip Arch RIBA

M. H. Kirkland BSc Dip Arch RIBA