

## APPLICATION FOR LISTED BUILDING CONSENT

### PLANNING (LISTED BUILDING AND CONSERVATION AREAS) ACT 1990

Please see notes on back of this page before answering any questions. Please complete all sections in BLACK PEN AND BLOCK CAPITALS and answer every question. No fee is required.

I apply for listed building consent and declare that to the best of my knowledge all the information contained in this form is correct.

Signed Graeme Frall for The JTS Partnership  
Applicant/Agent (please delete)

Date 12th September 2006

FOR OFFICE USE:

Reference No: \_\_\_\_\_

2006 / 4251 / L

#### 1. APPLICANT

Name INSTITUTE OF OUR LADY OF MERCY

Address THE GENERALATE, CONVENT  
OF MERCY, CEMETERY ROAD, LEEDS

YEATON, W. YORKSHIRE Postcode LS19 7UR

E-mail \_\_\_\_\_

Tel No. \_\_\_\_\_

#### AGENT (if any) to whom correspondence will be sent

Name THE JTS PARTNERSHIP LLP

Address NUMBER ONE, THE DRIVE,  
GREAT WARLEY, BRENTWOOD,

ESSEX Postcode CM13 3DJ

E-mail Graeme.Frall@jtspartnership.co.uk

Tel No 01277 224664

Mobile \_\_\_\_\_

Contact name / ref GRAEME FRALL  
REF: 1109/KINGSCROSS/PLA

#### 2. ADDRESS OF APPLICATION SITE

Tick appropriate box →

Grade of Building		
I	II*	II
		✓

#### 3. DESCRIBE THE PROPOSALS (INCLUDING USE)

"Internal alterations including openings in original walls, insertion of new doors, removal and erection of stud walls and the re-roofing of the property to meet insulation requirements. External works to include replacement door to Chad Street, replacement of rainwater goods and soil pipes, new balance flue, new CCTV cameras and hard landscaping details."

Does the proposal involve total or substantial demolition of a listed building? YES ☐ NO ☒

Will there be partial demolition? (if yes give a brief description of the proposed demolition)

YES ☒ NO ☐

PLEASE REFER TO ATTACHED SCHEDULE OF WORKS

#### 4. ALTERATIONS OR EXTENSION

Materials – specify type & colour of materials & applied finishes where applicable to:

Walls and Roof \_\_\_\_\_

Windows and Doors \_\_\_\_\_

Internal surfaces \_\_\_\_\_

Boundaries of Site \_\_\_\_\_

#### 5. SUBMISSION OF APPLICATION FOR PLANNING PERMISSION OR ADVERTISEMENT CONSENT

Has an application for planning permission been submitted in respect of the proposed works?

YES ☐ NO ☒

If no please state reason: INTERNAL WORKS FALLING WITHIN THE GENERAL PERMITTED DEVELOPMENT ORDER ...

Has an application for advertisement consent been submitted in respect of the proposed works? YES ☐ NO ☒

#### 6. PLANS AND DRAWINGS

List all drawings submitted for approval: PLEASE REFER TO SCHEDULE OF DRAWINGS SUBMITTED WITH THIS APPLICATION

#### 7. RELATIVE OF A COUNCIL EMPLOYEE / MEMBER

Is the application submitted by or on behalf of a member of the Council (or their spouse / partner) or any Council employee (or their spouse / partner)? YES ☐ NO ☒

### A GUIDE TO APPLICANTS FOR LISTED BUILDING CONSENT

- Listed Building Consent is required for any works which involves demolition, or external / internal alterations which affect the special historic or architectural interest of a listed building, or any structures which fall within its curtilage if these structures were erected before 1 July 1948. If you require advice on whether your building is listed or whether the works you are proposing require Listed Building Consent, you are advised to contact Planning at the address at the end of this application form.
- The Council may need to notify and gain the direction of English Heritage prior to any decision.
- Works which need planning permission will require the submission of a separate application. Advertisement consent will probably be necessary if your proposal involves the display of an illuminated sign and may also be necessary for other types of advertisements. All these applications should be made at the same time
- **SEE SEPARATE NOTE ON APPLICANT'S GUIDE TO SUBMITTING A VALID APPLICATION FOR MORE DETAILED GUIDANCE.**

**NOTICE No 1**  
**PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990**

Proposal for [demolishing] [altering] [extending] \*

(a) \_\_\_\_\_

TAKE NOTICE: that application is being made to the London Borough of Camden by.

(b) \_\_\_\_\_

for listed building consent

(c) \_\_\_\_\_

If you wish to make representations about the application, you should make them in writing no later than (d) \_\_\_\_\_

to this address: Planning, Development Control, Camden Town Hall, Argyle Street, London WC1H 8ND.

Signed \_\_\_\_\_ Date \_\_\_\_\_

on behalf of \_\_\_\_\_

\* Delete where not applicable

**Notes:**

(a) Insert name, address or location of building with sufficient precision to ensure identification.

(b) Insert name of applicant.

(c) Insert description of proposed works.

(d) Insert date not less than 20 days later than the date on which the notice is served.

**DUPLICATE APPLICATIONS / RESUBMISSIONS**

Have you submitted a duplicate application? YES ☐ NO ☒

If yes, please give our Reference Number of your duplicate application:

Do you want your application to be considered as a resubmission of an earlier application that was either refused or withdrawn? YES ☐ NO ☒

If yes, please give our reference number  and the date

your earlier application was either refused / withdrawn (delete).

**CONTINUES OVERLEAF**



## **CHECK LIST:**

See Applicant's Guide to submitting a valid application on [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning)

**Please use this list to check that your application for Listed Building Consent has been completed correctly**

- ✓ Have you provided 6 copies of plans (or 10 in total if submitted with a planning application) for each separate application showing clearly and accurately, to a metric scale, the existing site or building (including uses) and what changes you intend to make?
- ✓ Have you provided 6 copies of a location plan, drawn to scale with the site outlined in red and any land in the same ownership outlined in blue?
- ✓ Have you provided enough information including good quality, clearly labelled photographs of the property so that your proposals can be fully understood?
- ✓ Have you signed, dated and fully completed 6 copies of the application form for each separate application?
- ✓ Have you given full information on who owns the land involved? Have the correct notices been served on the owners?

**Please send your completed form and drawings to:**

Planning  
Development Control  
Camden Town Hall  
Argyle Street  
London WC1H 8ND

Our website: [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning)

Or by hand to Culture and Environment Reception Desk, 5<sup>th</sup> Floor, at the above address



## SITE OWNERSHIP

**N.B. You must complete the appropriate Section 11 certificate as part of your application.**

- If you are the sole owner of the land to which the application relates complete Certificate A below (Owner means a person having a freehold or leasehold interest with at least 7 years unexpired). This Certificate is not appropriate unless you are the sole owner.
- If you are not the sole owner of the land or if any part of the development goes outside land in your ownership, (even if only foundations) you must complete **Certificate B** below and serve notice on each of the owners, using the wording in Notice 1 below.
- If you do not know the names of all or any of the owners you will need to complete Certificate C or D which will be sent to you on request.
- It is an offence knowingly or recklessly to complete a false or misleading certificate.

### **CERTIFICATE A Under section 11 of the Planning (Listed Buildings and Conservation Areas) Act 1990**

**I certify that:**

- 1 at the beginning of the period of 21 days ending with the date of this application nobody, except the applicant, was the owner of any part of the land to which this application relates
- 2 None of the land to which this application relates is, or is part of an agricultural holding.

Signed *A. Hall* FOR THE JTS PARTNERSHIP LLP Date 12th Sept 2006  
on behalf of TRUSTEES OF THE INSTITUTE OF OUR LADY OF MERCY

**OR**

### **CERTIFICATE B Under section 11 of the Planning (Listed Buildings and Conservation Areas) Act 1990**

**I certify that:**

1. I have / the applicant has given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of this application, was the owner of any part of the land to which this application relates, as listed below:  
(continue on a separate sheet if necessary).

**Owner(s) name**

**Address at which notice  
was served**

**Dates on which notice  
was served**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 2 none of the land to which this application relates is, or is part of an agricultural holding

Signed \_\_\_\_\_ Date \_\_\_\_\_

on behalf of \_\_\_\_\_