

## PLANNING APPLICATION FORM

## TOWN AND COUNTRY PLANNING ACT 1990

Please read accompanying notes before answering any questions. Please complete all sections in **BLACK PEN AND BLOCK CAPITALS** and answer every question

I am applying for planning permission and declare that to the best of my knowledge all the information in this application form and on submitted plans is correct.

Signed: [Signature]  
Applicant/Agent (please delete)

Date: 1/2/07

FEE (please delete / insert as appropriate)

I enclose the application fee of £: 265-00

No fee is payable for the following reason:  
\_\_\_\_\_

## FOR OFFICE USE:

Receipt No.: \_\_\_\_\_

Date: RECEIVED 05 FEB 2007

Payee: \_\_\_\_\_

Amount £: \_\_\_\_\_

Reference No: 2007 / 0603 / P

## 1. APPLICANT

Name MAITLAND ADVISORY<sup>LLP</sup> (STEWART WEBBER)

Address 5<sup>TH</sup> FLOOR 44-48

DOVER STREET, LONDON

Postcode W1S 4NX

Email \_\_\_\_\_

Tel No 020 7344 7500

## AGENT

Name MORGAN LOVELL

Address 16 Noel STREET  
LONDON

Postcode W1F 8DA

Email TREVOR.CHEUNG@MORGANLOVELL

Tel No. 0207 292 5342 .COM

Mobile 07976 376 810

Contact Name / Ref TREVOR CHEUNG, L6352

## 2. ADDRESS OF APPLICATION SITE

4<sup>TH</sup> & 5<sup>TH</sup> FLOOR, BERKSHIRE HOUSE, 168-173 HIGH HOLBORN  
LONDON

Postcode WC1V 7AA

Does this site include any listed buildings / structure? Yes ☐ No ☒

**3a. DESCRIPTION OF DEVELOPMENT FOR WHICH APPLICATION IS MADE**

CAT 'B' FIT-OUT OFFICES

**3b. PRESENT USE(S) OF LAND OR PROPERTY**

COMMERCIAL OFFICES

**4. TYPE OF APPLICATION (tick as appropriate)**

☒ A full application for new building works and/or change of use

B ☐ An outline application – Please tick those matters (if applicable) for which approval is sought at this stage

Siting ☐ Access ☐ Design ☐ External appearance ☐ Landscaping ☐

C ☐ An application for removal / alteration of a condition of a previous planning permission

D ☐ An application for buildings or works already carried out or use of land already started

- If you have ticked C please give date of previous permission: and the reference No:

**5. PLANS AND DRAWINGS SUBMITTED WITH THIS APPLICATION**

Please list all drawings, plans and documents forming part of this application. (These should have distinctive reference numbers):

PLEASE REFER TO ENCLOSED DRAWING SCHEDULE

Please specify type and colour of external materials here (or in a covering letter) and on your plans.

NO EXTERNAL WORK, EXCEPT INSTALLATION OF

NEW A/C EQUIPMENT, SEE DRAWING: ACD212-M03-2ND

GA-B. (BY ADAPTIVE COOLING)

## 6. ADDITIONAL INFORMATION

If any of the answers below is yes, the details should be clearly identified on the application drawings.

- Does the proposal involve the felling or lopping of trees?  
If yes, specify works proposed

Yes ☐

No ☒

Does the proposal involve a new or altered access from a public highway?

Vehicular: Yes ☐ No ☒

Pedestrian: Yes ☐ No ☒

Does the proposal affect a public right of way?

Yes ☐ No ☒

Have arrangements been made for refuse storage?

Yes ☒ No ☐

Have arrangements been made for recyclable waste?

Yes ☒ No ☐

Does the proposal take account of the needs of people with disabilities?

Yes ☒ No ☐

Not applicable ☐ If not state reason why

Does the proposal provide for a means of escape in case of fire?

Yes ☒ No ☐

Please state the number of parking spaces: existing

proposed

## 7. ALL TYPES OF DEVELOPMENT: FLOORSPACE

What is the amount of floorspace in the following categories to which this application relates?  
(If vacant please state last known uses and give amounts.)

	Existing gross (state if vacant)	Proposed gross
Retail (A1)	m <sup>2</sup>	m <sup>2</sup>
Financial / Professional Services (A2)	m <sup>2</sup>	m <sup>2</sup>
Restaurants, Cafes, Snack bars (A3)	m <sup>2</sup>	m <sup>2</sup>
Pubs and Bars (A4)	m <sup>2</sup>	m <sup>2</sup>
Hot Food Takeaways (A5)	m <sup>2</sup>	m <sup>2</sup>
Offices	960 m <sup>2</sup>	960 m <sup>2</sup>
Industrial	m <sup>2</sup>	m <sup>2</sup>
Warehousing	m <sup>2</sup>	m <sup>2</sup>
Residential	m <sup>2</sup>	m <sup>2</sup>
Hotel / Hostel (see below)	m <sup>2</sup>	m <sup>2</sup>
Other (state use and whether now vacant and complete floorspace columns)	m <sup>2</sup>	m <sup>2</sup>
	m <sup>2</sup>	m <sup>2</sup>
	m <sup>2</sup>	m <sup>2</sup>
<b>Total</b>	m <sup>2</sup>	m <sup>2</sup>
Hotel / Hostel: number of (a) bedrooms (b) bedspaces	a) b)	a) b)

What is the total net area of the site? \_\_\_\_\_ m<sup>2</sup> / hectares

## 8. DEVELOPMENT INVOLVING RESIDENTIAL USE (INCLUDING CONVERSION)

- Please give the number of existing residential units on the site:

Single family dwelling houses  Self contained flats and maisonettes   
Studios/Bedsits  Number vacant

N/A

- Please describe the nature of any residential use not included in the above categories:

- Please give the number and size (by number of bedrooms) of proposed residential units on the site. Do not include any non-self contained units.

	Single family dwelling houses	Self contained flats and maisonettes	Studio/Bedsits
1 bedroom	<input type="text"/>	<input type="text"/>	<input type="text"/>
2 bedrooms	<input type="text"/>	<input type="text"/>	<input type="text"/>
3+ bedrooms	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you proposing any non-self contained units? Yes ☐ No ☐

If yes, how many?

N/A

## 9. INFORMATION RELATING TO NON-RESIDENTIAL DEVELOPMENTS

- Does the proposal include the installation of plant, ventilation ducting or air conditioning equipment? Yes ☒ No ☐

- If yes, please give full details of the type of equipment proposed either on the drawings or in the form of a covering letter, manufacturers' specification and attach relevant acoustic information including background noise levels.

Does the proposal provide for loading and unloading within the site? (if yes, identify on plan)

Yes ☒ No ☐

Please give the number of vehicles that enter the site on a normal working day.

	HGV	Other vehicles		HGV	Other vehicles
Existing	0	5	Proposed	0	1

Does the proposal involve the use of hazardous materials? Yes ☐ No ☒

- If yes, please state what materials and approximate quantities in a covering letter.

## 10. SITE OWNERSHIP

- If you are the sole owner of the land to which the application relates complete **Certificate A** below (Owner means a person having a freehold or leasehold interest with at least 7 years unexpired).

This Certificate is not appropriate unless you are the sole owner.

- If you are not the sole owner of the land or if any part of the development goes outside land in your ownership, (even if only foundations) you must complete **Certificate B** below and serve notice on each of the owners, using the wording in Notice 1 below

- If you do not know the names of all or any of the owners you will need to complete Certificate C or D which will be sent to you on request.

- It is an offence knowingly or recklessly to complete a false or misleading certificate

### **CERTIFICATE A Under Section 66 of the Town and Country Planning Act 1990**

**I certify that:**

1. at the beginning of the period of 21 days ending with the date of this application nobody, except the applicant, was the owner of any part of the land to which this application relates.

2. none of the land to which this application relates is, or is part of an agricultural holding.

Signed G. May Date 25/01/07  
on behalf of MAITLAND ADVISORY

OR

### **CERTIFICATE B Under Section 66 of the Town and Country Planning Act 1990**

**I certify that:**

1. I have / the applicant has given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of this application, was the owner of any part of the land to which this application relates, as listed below:

(continue on a separate sheet if necessary.)

Owner(s) name	Address at which notice was served	Dates on which notice was served
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. none of the land to which this application relates is, or is part of, an agricultural holding.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
on behalf of \_\_\_\_\_

**NOTICE No. 1 Under Section 66 of the Town and Country Planning Act 1990**

Proposed development at (a) 4<sup>th</sup> & 5<sup>th</sup> FLOOR, BERSHIRE HOUSE, 168-173 HIGH HOLBORN, LONDON, WC1V 7AA

I give notice that (b) MAITLAND ADVISORY  
is applying to Camden Council for planning permission to: (c) FIT-OUT, CAT 'B' COMMERCIAL OFFICES

Any owner of the land who wishes to make representations about this application should write to Planning, Development Control, Camden Town Hall, Argyle Street, London WC1H 8ND within 21 days of the date of service of this notice.

Insert:

- (a) address or location of the proposal development
- (b) applicant's name
- (c) description of the proposed development

**SE**

Signed J. Maitland Date 25/01/07

on behalf of MAITLAND ADVISORY

**11. DUPLICATE APPLICATIONS / RE-SUBMISSIONS**

Have you submitted a duplicate (ie identical) application Yes ☐ No ☐

If yes, and you have already received an acknowledgment,  
please give our Reference Number:

Do you want your application to be considered as a re-submission of an earlier application that was either refused or withdrawn? Yes ☐ No ☐

If yes, please give our registered number and the date that your earlier application was either refused / withdrawn (please delete as appropriate):

Ref No:

Date:

Have you submitted any other application in connection with this application? Yes ☐ No ☐  
(eg for: Listed Building, Conservation Area, or Control of Advertisement Consent)

If yes, please specify:

**12. RELATIVE OF A COUNCIL EMPLOYEE / MEMBER**

Is the application submitted by or on behalf of a Councillor (or their spouse / partner) or any Council employee (or their spouse / partner)?

Yes ☐ No ☒

## CHECK LIST

**PLEASE USE THIS LIST TO CHECK THAT YOUR APPLICATION FOR PLANNING PERMISSION HAS BEEN COMPLETED CORRECTLY.**

**PLEASE SEE APPLICANT'S GUIDE TO SUBMITTING A VALID APPLICATION.**

- ☒ Have you provided 5 copies of plans for each separate application showing clearly and accurately, to a metric scale, the existing site or building (including uses) and what changes you intend to make? 10 in total if submitting a listed building application, a conservation area consent application or an application for advertisement consent.
- ☒ Have you provided 5 copies of a location plan, drawn to scale with the site outlined in red, and any land in the same ownership outlined in blue?
- ☐ Have you provided enough information including good quality photographs clearly labelled of the site, so that your proposals can be fully understood?
- ☐ Have you signed, dated and fully completed 5 copies of the application form for each separate application?
- ☐ Have you given full information on who owns the land involved? Have the correct notices been served on the owners?
- ☐ Have you provided a Design and Access Statement? (if required) *N/A*
- ☒ Is the correct fee attached? (See separate list of fees available on website: [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning))

### Please note:

If you cannot put a tick to every question, your application is probably incomplete and cannot be dealt with if submitted.

### Please send your completed form and drawings to:

Planning  
Development Control  
Camden Town Hall  
Argyle Street  
London WC1H 8ND

our website: [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning)

or by hand to Culture and Environment Reception Desk, 5<sup>th</sup> Floor, at the above address