## **Drawings and Plans Schedule**

A copy of this schedule should be attached to all documentation associated with the application form. An updated copy of the schedule must be attached when submitting additional plans, drawings or other documentation. Copies of this form can be downloaded from the website

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Date:	21 MAY 2007	
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Please continue on further sheets if necessary

## **CHECK LIST**

PLEASE USE THIS LIST TO CHECK THAT YOUR APPLICATION FOR PLANNING PERMISSION HAS BEEN COMPLETED CORRECTLY.

PLEASE SEE "APPLICANT'S GUIDE TO SUBMITTING A VALID APPLICATION" ON OUR WEBSITE <a href="www.camden.gov.uk/planning">www.camden.gov.uk/planning</a> FOR FURTHER INFORMATION

☑ Have you filled in and attached the Drawings and Plans Schedule?

- Have you provided 3 copies of plans for each separate application showing clearly and accurately, to a metric scale, the existing site or building (including uses) and what changes you intend to make? 6 in total if submitting a listed building application, a conservation area consent application or an application for advertisement consent.
- ☑ Have you provided 3 copies of a location plan, drawn to scale with the site outlined in red, and any land in the same ownership outlined in blue?
- ☑ Have you provided enough information including good quality photographs (3 copies) clearly labelled of the site, so that your proposals can be fully understood?
- ☑ Have you signed, dated and fully completed 3 copies of the application form for each separate application?
- ☑ Have you given full information on who owns the land involved? Have the correct notices been served on the owners?
- ☐ If required, have you provided 3 copies of:

Design and Access Statement
Water/Energy & Resources Statement
Biodiversity Statement
Tree Survey
Contaminated Land Assessment Report

NOTE: You do not need to provide a Flood Risk assessment

Is the correct fee attached? Cheques should be made payable to "London Borough Of Camden". (See separate list of fees available on website: <a href="www.camden.gov.uk/planning">www.camden.gov.uk/planning</a>)

## Please note:

If you cannot put a tick to every question, your application is probably incomplete and cannot be dealt with if submitted.

## Please send your completed form and drawings to:

Development Control
London Borough Of Camden
Camden Town Hall
Argyle Street
London WC1H 8ND

or by hand to the Environment Department / Reception Desk, 5<sup>th</sup> Floor, at the above address

our website: www.camden.gov.uk/planning