

**APPLICATION FOR LISTED BUILDING CONSENT****PLANNING (LISTED BUILDING AND CONSERVATION AREAS) ACT 1990**

Please read accompanying notes before answering any questions. Please complete all sections in **BLACK PEN AND BLOCK CAPITALS** and answer every question

Please note that all personal details, such as applicant's email address, phone number and signature appear at the front of this form; these details will not be displayed on our website, in compliance with the Data Protection Act. All other details will be displayed on the website.

**PERSONAL DETAILS SECTION**

2007/2910/L

**APPLICANT DETAILS**

Name

INSTITUTE OF EDUCATION

Address

20 BEDFORD WAY.

LONDON

Postcode

WC1H 0AC

Email

Tel No

I am applying for listed building consent and declare that to the best of my knowledge all the information in this application form and on submitted plans is correct.

Signed:

Nigel Burgess

~~Applicant~~/Agent (please delete)

Date:

11. JUNE 2007

For Office Use: App Ref

**SITE OWNERSHIP**

**N.B** You must complete the appropriate Section 11 certificate below

- If you are the sole owner of the land to which the application relates complete **Certificate A** below (Owner means a person having a freehold or leasehold interest with at least 7 years unexpired).

This Certificate is not appropriate unless you are the sole owner.

- If you are not the sole owner of the land or if any part of the development goes outside land in your ownership, (even if only foundations) you must complete **Certificate B** below and serve notice on each of the owners, using the wording in Notice 1 below

- If you do not know the names of all or any of the owners you will need to complete Certificate C or D which will be sent to you on request.

- It is an offence knowingly or recklessly to complete a false or misleading certificate

**CERTIFICATE A** Under Section 11 of the Planning (Listed Buildings and Conservation Areas) Act 1990

**I certify that:**

1. At the beginning of the period of 21 days ending with the date of this application nobody, except the applicant, was the owner of any part of the land to which this application relates.

2. None of the land to which this application relates is, or is part of an agricultural holding.

Signed \_\_\_\_\_

Date \_\_\_\_\_

on behalf of \_\_\_\_\_

**OR**

**CERTIFICATE B** Under Section 11 of the Planning (Listed Buildings and Conservation Areas) Act 1990

**I certify that:**

1. I have / the applicant has given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of this application, was the owner of any part of the land to which this application relates, as listed below:

(continue on a separate sheet if necessary.)

Owner(s) name	Address at which notice was served	Dates on which notice was served
UNIVERSITY OF LONDON	STEWART HOUSE	11 JUNE 2007
MARTIN BURCHETT	RUSSELL SQUARE	
	LONDON WC1B 5DN	

2. None of the land to which this application relates is, or is part of, an agricultural holding.

Signed Nigel Burgess

Date 11 JUNE 2007

on behalf of INSTITUTE OF EDUCATION

**Please note:** The Address information (only) must also be given on the main Application Details Section

## APPLICATION DETAILS SECTION

## 1. NAME OF APPLICANT

## 2. ADDRESS OF APPLICATION SITE

Address:

THE INSTITUTE OF EDUCATION  
20 BEDFORD WAY  
LONDON

Postcode: WC1H 0AL

Grade of Building

I ☐II\* ☒III ☐

## AGENT

Name: NIGEL BURGESS ASSOCIATESAddress: THE PRIORY CHURCH RDWESTONING BEDS Postcode: MK45 5JWEmail: nbe@nigelburgessassociates.comTel No. 01525 717250Mobile: 07711 381 366Contact Name / Ref NIGEL BURGESSFax: 01525 716822CERTIFICATE TYPE (please tick) A ☐ B ☒ C ☐ D ☐Addresses (not names) where Notice Served:

STEWART HOUSE RUSSELL SQUARE  
LONDON WC1B 5DN

## 3. DESCRIPTION OF PROPOSAL (INCLUDING USE)

FIRE PRECAUTIONS IMPROVEMENTS, INTRODUCTION OFFIRE RATED GLAZED DOORS & SCREENS WITH FIRESTOPPING OVERDoes the proposal involve total or substantial demolition of a listed building? YES ☐ NO ☒

Will there be partial demolition? (if yes give a brief description of the proposed demolition)

YES ☐ NO ☒

## 4. ALTERATIONS OR EXTENSION

Materials – specify type &amp; colour of materials &amp; applied finishes where applicable to:

Walls and Roof

AS DETAILED ON DRUGS

Windows and Doors

AS DETAILED ON DRUGS

Internal surfaces

EXISTING RETAINED

Boundaries of Site

**5. SUBMISSION OF APPLICATION FOR PLANNING PERMISSION OR ADVERTISEMENT CONSENT**

Has an application for planning permission been submitted in respect of the proposed works?  
YES ☐ NO ☒

If NO please state reason: INTERNAL ALTERATION

Has an application for advertisement consent been submitted in respect of the proposed works?  
YES ☐ NO ☒

**6. DUPLICATE APPLICATIONS / RE-SUBMISSIONS**

Have you submitted a duplicate (i.e. identical) application Yes ☐ No ☒

If yes, and you have already received an acknowledgment,  
please give our Reference Number: \_\_\_\_\_

Do you want your application to be considered as a re-submission of an earlier application that  
was either refused or withdrawn? Yes ☐ No ☐

If Yes, please give our reference number and the date that your earlier application was either  
refused / withdrawn (please delete as appropriate):

Ref No: \_\_\_\_\_ Date: \_\_\_\_\_

**RELATIVE OF A COUNCIL EMPLOYEE / MEMBER**

Is the application submitted by or on behalf of a Councillor (or their spouse / partner) or any  
Council employee (or their spouse / partner)?  
Yes ☐ No ☒



**AN APPLICANTS'S GUIDE FOR LISTED BUILDING CONSENT**

- Listed Building Consent is required for any works which involves demolition, or external/internal alterations which affect the special historic or architectural interest of a listed building, or any structures which fall within its curtilage if these structures were erected before 1 July 1948. If you require advice on whether your building is listed or whether the works you are proposing require Listed Building Consent, you are advised to contact Planning at the address at the end of this application form.
- The Council may need to notify and gain the direction of English Heritage prior to any decision.
- Works which need planning permission will require the submission of a separate application. Advertisement consent will probably be necessary if your proposal involves the display of an illuminated sign and may also be necessary for other types of advertisements. All these applications should be made at the same time.

**PLEASE SEE "APPLICANT'S GUIDE TO SUBMITTING A VALID APPLICATION" ON OUR WEBSITE [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning) FOR FURTHER INFORMATION**

**CHECK LIST:**

**Please use this list to check that your application for Listed Building Consent has been completed correctly**

- ☒ Have you provided 3 copies of plans (or 5 in total if submitted with a planning application or advertisement consent) for each separate application showing clearly and accurately, to a metric scale, the existing site or building (including uses) and what changes you intend to make?
- ☒ Have you provided 3 copies of a location plan, drawn to scale with the site outlined in red and any land in the same ownership outlined in blue?
- ☒ Have you provided enough information including good quality, clearly labelled photographs of the property so that your proposals can be fully understood?
- ☒ Have you signed, dated and fully completed 3 copies of the application form for each separate application?
- ☒ Have you given full information on who owns the land involved? Have the correct notices been served on the owners?
- ☒ Have you provided 3 copies of a Design and Access Statement? (if required)

**Please send your completed form and drawings to:**

Development Control  
London Borough Of Camden  
Camden Town Hall  
Argyle Street  
London WC1H 8ND

or by hand to the Environment Department / Reception Desk, 5<sup>th</sup> Floor, at the above address

our website: [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning)