

APPLICATION FOR LISTED BUILDING CONSENT

PLANNING (LISTED BUILDING AND CONSERVATION AREAS) ACT 1990

Please see notes on back of this page before answering any questions. Please complete all sections in BLACK PEN AND BLOCK CAPITALS and answer every question. No fee is required.

I apply for listed building consent and declare that to the best of my knowledge all the information contained in this form is correct.

Signed [Signature]
Applicant/Agent (please delete)

Date 4.7.07

FOR OFFICE USE:

Reference No: [Crossed out]

1. APPLICANT HEAD OF BUILDING SERVICES

Name UNIVERSITY OF LONDON

Address STEWART HOUSE

32 RUSSELL SQUARE

Postcode WC1B 5DN

E-mail _____

Tel No. _____

AGENT (if any) to whom correspondence will be sent

Name AHY ARCHITECTS

Address 52 LANGHAM ROAD

TEDDINGTON

Postcode TW11 9HQ

E-mail AHYARCH@BUEYONDER.CO.UK

Tel No 020 8943 3443

Mobile 07958 696381

Contact name / ref MARTIN JOHNSON

2. ADDRESS OF APPLICATION SITE

INSTITUTE OF ADVANCED LEGAL STUDIES
17 RUSSELL SQUARE, LONDON WC1B 5DR

Tick appropriate box →

Grade of Building		
I	II*	II
	✓	

3. DESCRIBE THE PROPOSALS (INCLUDING USE)

REMOVAL OF EXISTING NON-LOADBEARING PARTITIONS + ERECTION OF NEW METAL-

FRAMED SOLID + PART-GLAZED PARTITIONS TO ACCOMMODATE AN OPEN-PLAN LIBRARY WITH ONE CELLULAR OFFICE; INSTALLATION OF SECONDARY GLAZING, NEW BLINDS + LIGHT FITTINGS

Does the proposal involve total or substantial demolition of a listed building? YES ☐ NO ☒

Will there be partial demolition? (if yes give a brief description of the proposed demolition)

YES ☒ NO ☐ REMOVAL OF NON-LOADBEARING INTERNAL PARTITIONS

4. ALTERATIONS OR EXTENSION

Materials – specify type & colour of materials & applied finishes where applicable to:

Walls and Roof EXISTING MATERIALS

Windows and Doors " "

Internal surfaces FAIRFACED CONCRETE + PAINTED PLASTER

Boundaries of Site N/A

5. SUBMISSION OF APPLICATION FOR PLANNING PERMISSION OR ADVERTISEMENT CONSENT

Has an application for planning permission been submitted in respect of the proposed works?
YES ☐ NO ☒

If no please state reason: NO EXTERNAL ALTERATIONS

Has an application for advertisement consent been submitted in respect of the proposed works? YES ☐ NO ☒

6. PLANS AND DRAWINGS

List all drawings submitted for approval: AS LISTED ON ATTACHED SHEET

7. RELATIVE OF A COUNCIL EMPLOYEE / MEMBER

Is the application submitted by or on behalf of a member of the Council (or their spouse / partner) or any Council employee (or their spouse / partner)? YES ☐ NO ☒

A GUIDE TO APPLICANTS FOR LISTED BUILDING CONSENT

- Listed Building Consent is required for any works which involves demolition, or external / internal alterations which affect the special historic or architectural interest of a listed building, or any structures which fall within its curtilage if these structures were erected before 1 July 1948. If you require advice on whether your building is listed or whether the works you are proposing require Listed Building Consent, you are advised to contact Planning at the address at the end of this application form.
- The Council may need to notify and gain the direction of English Heritage prior to any decision.
- Works which need planning permission will require the submission of a separate application. Advertisement consent will probably be necessary if your proposal involves the display of an illuminated sign and may also be necessary for other types of advertisements. All these applications should be made at the same time.
- **SEE SEPARATE NOTE ON APPLICANT'S GUIDE TO SUBMITTING A VALID APPLICATION FOR MORE DETAILED GUIDANCE.**

SITE OWNERSHIP

N.B. You must complete the appropriate Section 11 certificate as part of your application.

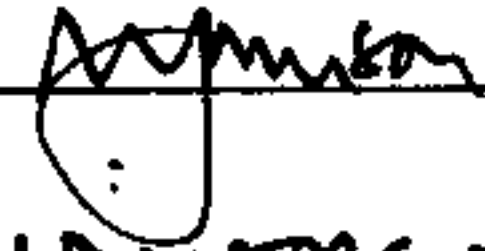
- If you are the sole owner of the land to which the application relates complete Certificate A below (Owner means a person having a freehold or leasehold interest with at least 7 years unexpired). This Certificate is not appropriate unless you are the sole owner.
- If you are not the sole owner of the land or if any part of the development goes outside land in your ownership, (even if only foundations) you must complete **Certificate B** below and serve notice on each of the owners, using the wording in Notice 1 below.
- If you do not know the names of all or any of the owners you will need to complete Certificate C or D which will be sent to you on request.
- It is an offence knowingly or recklessly to complete a false or misleading certificate.

CERTIFICATE A Under section 11 of the Planning (Listed Buildings and Conservation Areas) Act 1990

I certify that:

1. at the beginning of the period of 21 days ending with the date of this application nobody, except the applicant, was the owner of any part of the land to which this application relates.

~~2. None of the land to which this application relates is, or is part of an agricultural holding.~~

Signed  Date 4.7.07

on behalf of UNIVERSITY OF LONDON

OR

CERTIFICATE B Under section 11 of the Planning (Listed Buildings and Conservation Areas) Act 1990

I certify that:

1. I have / the applicant has given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of this application, was the owner of any part of the land to which this application relates, as listed below:
(continue on a separate sheet if necessary).

Owner(s) name

**Address at which notice
was served**

**Dates on which notice
was served**

Owner(s) name	Address at which notice was served	Dates on which notice was served
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. none of the land to which this application relates is, or is part of an agricultural holding.

Signed _____ Date _____

on behalf of _____

NOTICE No 1

PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Proposal for [demolishing] [altering] [extending] *

(a) _____

TAKE NOTICE: that application is being made to the London Borough of Camden by:

(b) _____

for listed building consent

(c) _____

If you wish to make representations about the application, you should make them in writing no later than (d) _____

to this address: Planning, Development Control, Camden Town Hall, Argyle Street, London WC1H 8ND.

Signed _____

Date _____

on behalf of _____

* Delete where not applicable

Notes:

(a) Insert name, address or location of building with sufficient precision to ensure identification.

(b) Insert name of applicant.

(c) Insert description of proposed works.

(d) Insert date not less than 20 days later than the date on which the notice is served.

DUPLICATE APPLICATIONS / RESUBMISSIONS

Have you submitted a duplicate application? YES ☐ NO ☒

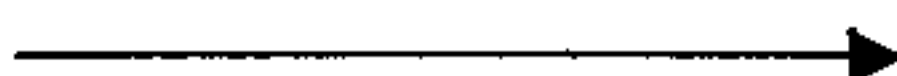
If yes, please give our Reference Number of your duplicate application:

Do you want your application to be considered as a resubmission of an earlier application that was either refused or withdrawn? YES ☐ NO ☒

If yes, please give our reference number and the date

your earlier application was either refused / withdrawn (delete).

CONTINUES OVERLEAF



CHECK LIST:

See Applicant's Guide to submitting a valid application on www.camden.gov.uk/planning

Please use this list to check that your application for Listed Building Consent has been completed correctly

- ☒ Have you provided 6 copies of plans (or 10 in total if submitted with a planning application) for each separate application showing clearly and accurately, to a metric scale, the existing site or building (including uses) and what changes you intend to make?
- ☒ Have you provided 6 copies of a location plan, drawn to scale with the site outlined in red and any land in the same ownership outlined in blue?
- ☒ Have you provided enough information including good quality, clearly labelled photographs of the property so that your proposals can be fully understood?
- ☒ Have you signed, dated and fully completed 6 copies of the application form for each separate application?
- ☒ Have you given full information on who owns the land involved? Have the correct notices been served on the owners?
- ☒ Have you provided a Design and Access Statement? (if required)

Please send your completed form and drawings to:

Planning
Development Control
Camden Town Hall
Argyle Street
London WC1H 8ND

Our website: www.camden.gov.uk/planning

Or by hand to Culture and Environment Reception Desk, 5th Floor, at the above address