

**PLANNING APPLICATION FORM****TOWN AND COUNTRY PLANNING ACT 1990**

Please read accompanying notes before answering any questions. Please complete all sections in **BLACK PEN AND BLOCK CAPITALS** and answer every question

Please note that all personal details, such as applicant's email address, phone number and signature appear at the front of this form; these details will not be displayed on our website, in compliance with the Data Protection Act. All other details will be displayed on the website.

**PERSONAL DETAILS SECTION****APPLICANT DETAILS**

Name MRS G UPSON

Address F/F FLAT 232 FINCHLEY ROAD.  
LONDON

Postcode NW3 6DJ

Email \_\_\_\_\_ Tel No 07796468776

I am applying for planning permission and declare that to the best of my knowledge all the information in this application form and on submitted plans is correct.

**Signed:** 

Applicant/Agent (please delete)

Date: 12th SEPT 2007

FEE (please delete / insert as appropriate)

265

I enclose the application fee of £:

No fee is payable for the following reason:  
\_\_\_\_\_

**FOR OFFICE USE:**

Receipt No.: \_\_\_\_\_

Date: **RECEIVED 18 SEP 2007**

Payee: APP

Amount £: 265

Reference No: 2007146341P

## APPLICATION DETAILS SECTION

## 1. NAME OF APPLICANT

MRS G UPSON

## 2. ADDRESS OF APPLICATION SITE

Address:

C/O AGENT

Postcode:

Does this site include any listed buildings / structures?

Yes ☐No ☒

## AGENT

Name: W A SHERSBY

Address: PO BOX 1111

ENFIELD

Postcode: EN1 9JW

Email:

Tel No. 8292 1622

Mobile:

Contact Name / Ref A SHERSBY

Fax: 8292 1622

CERTIFICATE TYPE (please tick) A ☐ B ☒ C ☐ D ☐Addresses (not names) where Notice Served:

## 3a. DESCRIPTION OF DEVELOPMENT FOR WHICH APPLICATION IS MADE

CONVERSION OF TWO BED FLAT TO 2 x 1 BED FLATS

## 3b. PRESENT USE(S) OF LAND OR PROPERTY

RESIDENTIAL

## 4. TYPE OF APPLICATION (tick as appropriate)

A ☒ A full application for new building works and/or change of useB ☐ An outline application – Please tick those matters (if applicable) for which approval is sought at this stageScale ☐ Access ☐ Layout ☐ Appearance ☐ Landscaping ☐C ☐ An application for buildings or works already carried out or use of land already startedD ☐ An application for removal / variation of conditions of a previous planning permissionE ☐ An application for renewal of a temporary permission

If you have ticked C, D or E please give date of decision and the reference number:

Date: Ref:

## 5. PLANS AND DRAWINGS SUBMITTED WITH THIS APPLICATION

Please complete the Drawings and Plans Schedule at the end of this form and ensure that it is attached to this application

Please specify type and colour of external materials here (or in a covering letter) and on your plans.

AS EXTG

## 6. ALL TYPES OF DEVELOPMENT: FLOORSPEACE

What is the amount of floorspace in the following categories to which this application relates?  
(If vacant please state last known uses and give amounts.)

	Existing gross (state if vacant)	Proposed gross
Retail (A1)	m <sup>2</sup>	m <sup>2</sup>
Financial / Professional Services (A2)	m <sup>2</sup>	m <sup>2</sup>
Restaurants, Cafes, Snack bars (A3)	m <sup>2</sup>	m <sup>2</sup>
Pubs and Bars (A4)	m <sup>2</sup>	m <sup>2</sup>
Hot Food Takeaways (A5)	m <sup>2</sup>	m <sup>2</sup>
Offices	m <sup>2</sup>	m <sup>2</sup>
Industrial	m <sup>2</sup>	m <sup>2</sup>
Warehousing	m <sup>2</sup>	m <sup>2</sup>
Residential	102 m <sup>2</sup>	102 m <sup>2</sup>
Hotel / Hostel (see below)	m <sup>2</sup>	m <sup>2</sup>
Other (state use and whether now vacant and complete floorspace columns)	m <sup>2</sup>	m <sup>2</sup>
	m <sup>2</sup>	m <sup>2</sup>
	m <sup>2</sup>	m <sup>2</sup>
<b>Total</b>	<b>102 m<sup>2</sup></b>	<b>102 m<sup>2</sup></b>
Hotel / Hostel: number of (a) bedrooms (b) bedspaces	a) b)	a) b)

What is the total net area of the site? \_\_\_\_\_ m<sup>2</sup> / hectares

**7. DEVELOPMENT INVOLVING RESIDENTIAL USE (INCLUDING CONVERSION)**

- Please give the number of **existing** residential units on the site:

Single family dwelling houses  Self contained flats and maisonettes   
 Studios/Bedsits  Number vacant

- Please describe the nature of any residential use not included in the above categories:

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- Please give the number and size (by number of bedrooms) of **proposed** residential units on the site. Do not include any non-self contained units.

	Single family dwelling houses	Self contained flats and maisonettes	Studio/Bedsits
1 bedroom	<input type="text"/>	<input type="text" value="2"/>	<input type="text"/>
2 bedrooms	<input type="text"/>	<input type="text"/>	<input type="text"/>
3+ bedrooms	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text" value="2"/>	<input type="text"/>

Are you proposing any non-self contained units? Yes ☐ No ☒ If yes, how many?



**SITE OWNERSHIP**

- If you are the sole owner of the land to which the application relates complete **Certificate A** below (Owner means a person having a freehold or leasehold interest with at least 7 years unexpired).

This Certificate is not appropriate unless you are the sole owner.

- If you are not the sole owner of the land or if any part of the development goes outside land in your ownership, (even if only foundations) you must complete **Certificate B** below and serve notice on each of the owners, using the example wording in Notice 1 below

- If you do not know the names of all or any of the owners you will need to complete Certificate C or D which will be sent to you on request.

- It is an offence knowingly or recklessly to complete a false or misleading certificate

**CERTIFICATE A Under Section 66 of the Town and Country Planning Act 1990**

I certify that:

1. At the beginning of the period of 21 days ending with the date of this application nobody, except the applicant, was the owner of any part of the land to which this application relates.

2. None of the land to which this application relates is, or is part of an agricultural holding.

Signed \_\_\_\_\_

Date 11th Sept 2007

on behalf of Mr S Rees

OR

**CERTIFICATE B Under Section 66 of the Town and Country Planning Act 1990**

I certify that:

1. I have / the applicant has given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of this application, was the owner of any part of the land to which this application relates, as listed below:

(continue on a separate sheet if necessary.)

Owner(s) name	Address at which notice was served	Dates on which notice was served
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Mr M Upson	flat 2 f/f 232 Finchley Rd	25 Aug 2007.
Mr S Rees	flat 1 g/f and lower g/f	
	freeholder	

2. None of the land to which this application relates is, or is part of, an agricultural holding.

Signed \_\_\_\_\_

Date 13th Sept 2007

on behalf of Mrs G Uspon

**Please note: The Address information (only) must also be given on the main Application Details Section**

**8. ADDITIONAL INFORMATION**

If any of the answers below is yes, the details should be clearly identified on the application drawings.

1) Are there trees or hedges on the proposed development site or on land adjacent to the proposal which could be:

(a) affected by site development?

Yes ☐

No ☒

AND/OR

(b) affected by construction activity including site storage, access etc?

Yes ☐

No ☒

If Yes to either or both of the above, you will need to provide a full Tree Survey. See website (under Site (Layout) Plan) for further information about what the survey should contain, in accordance with current 'BS5837: Trees in relation to construction – Recommendations'

2) Does the proposal involve a new or altered access from a public highway?

Vehicular: Yes ☐ No ☐

Pedestrian: Yes ☐ No ☐

Does the proposal affect a public right of way?

Yes ☐ No ☒

3) Have arrangements been made for refuse storage?

Yes ☒ No ☒

4) Have arrangements been made for recyclable waste?

Yes ☒ No ☒

5) Does the proposal take account of the needs of people with disabilities?

Yes ☐ No ☒

Not applicable ☐

- If not state reason why: UPPER FLAT

6) Does the proposal provide for a means of escape in case of fire?

Yes ☒ No ☐

7) Please state the number of parking spaces: Existing

Proposed

+

8) Does the proposal involve land known or suspected to be contaminated?

Yes ☐ No ☒

If Yes, please provide a contaminated land assessment report

9) Does the proposal include the installation of plant, ventilation ducting or air conditioning equipment?

Yes ☐ No ☒

- If Yes, please give full details of the type of equipment proposed either on the drawings or in the form of a covering letter, manufacturers' specification and attach relevant acoustic information including background noise levels. Further details can be found on our website

+ Residents Permit

## Drawings and Plans Schedule

A copy of this schedule should be attached to all documentation associated with the application form. An updated copy of the schedule must be attached when submitting additional plans, drawings or other documentation. Copies of this form can be downloaded from the website

<b>Site Address:</b>	232 FINCHLEY ROAD. UPPER FLAT NW3 6DJ
<b>Date:</b>	

<b>Location Plan</b>	<b>scale</b>	<b>size</b>					
Ref:	1:1250	A4					
<b>Site Plan</b>	<b>scale</b>	<b>size</b>					
Ref:							
<b>Existing</b>					<b>Proposed</b>		
<b>Plans</b>	<b>scale</b>	<b>size</b>			<b>Plans</b>	<b>scale</b>	<b>size</b>
Ref: 1898 1	1:50	A3			1898 A1	1:50	A3
Ref: 1898 2	1:100	A3					
Ref:							
<b>Elevations</b>	<b>scale</b>	<b>size</b>			<b>Elevations</b>	<b>scale</b>	<b>size</b>
Ref:							
Ref:							
Ref:							
Ref:							
<b>Sections</b>	<b>scale</b>	<b>size</b>			<b>Sections</b>	<b>scale</b>	<b>size</b>
Ref:							
Ref:							
Ref:							
Ref:							
<b>Other Supporting documents</b>							
<b>Description</b>	<b>Ref:</b>	<b>Not attached - reason</b>					
<b>Covering letter</b>							
<b>Design and Access Statement</b>							
<b>Photos</b>							
<b>Acoustic Report</b>							
<b>Sustainability</b>							
<b>Biodiversity</b>							
<b>Contaminated land</b>							
<b>Trade effluent</b>							
<b>Other: e.g.:</b>							
<b>EIA</b>							
<b>Daylight/Sunlight report</b>							
<b>Arboricultural report</b>							
<b>PPG Statements</b>							

Please continue on further sheets if necessary