

**APPLICATION FOR PLANNING PERMISSION**  
TOWN & COUNTRY PLANNING ACT 1990



ONLINE REFERENCE

*(please quote this reference if you need to contact the council about this application)*

**1. APPLICANT**

**AGENT (if any)**

Correspondence goes to agent?

Title/Name   
 Company   
 Address   
  
  
 Post Village/  
 Town/City   
 Postcode   
 Tel:  Fax:   
 Mobile   
 email

Title/Name   
 Company   
 Address   
  
  
 Post Village/  
 Town/City   
 Postcode   
 Tel:  Fax:   
 Mobile   
 email

Applicant's Interest  
 in the site   
 In what capacity?

Other, please  
 give details:   
 Other, please  
 give details:

Are you an employee, councillor or related to a councillor of this council?

**2. SITE ADDRESS**

If you have selected the closest address, please give details below about how the site relates to the selected address  
 e.g. Next to the corner shop; land adjacent to; land north of; stretching from Number 12 - 24 etc

**3. TYPE OF APPLICATION**

- (a) A full application for new development (includes extensions and other alterations to an existing building).
- (b) A full application for change of use.
- (c) A full application for change of use and new building development.
- (d) An outline application for new building development
- (e) An application for approval of reserved matters of a previous outline permission.
- Date of decision  reference
- (f) An application for  of condition(s) of a previous planning permission
- Date of decision  reference
- (g) An application for renewal of a temporary permission.
- Date of decision  Expiry Date:  reference

**4. DESCRIPTION OF PROPOSED WORK**

Please describe briefly the proposed development, including (where applicable) the process to be carried out

- (a) What is the gross area of the site? (metres square)
- (b) Does the application involve the removal or demolition of any part of an existing building? Yes  No
- (c) Has any building involved in the works been previously extended? Yes  No
- (d) Has the development started already? Yes  No
- (i) When did the development start?
- (e) Have the works already taken place? Yes  No
- (i) If so when did the work end?

**5. SITE USE(S)**

(a) Is the site vacant? What was/is it's use? Use Class(es)

(b) What is the proposed use of the site? Use Class(es)

(c) If the site will be in residential use please state

New Dwellings:	Number of new dwellings	<input style="width: 50px;" type="text"/>
Alteration and/or Extension:	Number of existing dwellings to be altered and/or extended	<input style="width: 50px;" type="text"/>
Change of Use:	How many extra dwellings will be created?	<input style="width: 50px;" type="text"/>

Before development

Houses	<input style="width: 40px;" type="text"/>	Flats	<input style="width: 40px;" type="text"/>	Bedsits	<input style="width: 40px;" type="text"/>	Other	<input style="width: 40px;" type="text"/>	<b>TOTAL:</b>	<input style="width: 40px;" type="text"/>
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After development

Houses	<input style="width: 40px;" type="text"/>	Flats	<input style="width: 40px;" type="text"/>	Bedsits	<input style="width: 40px;" type="text"/>	Other	<input style="width: 40px;" type="text"/>	<b>TOTAL:</b>	<input style="width: 40px;" type="text"/>
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If other, please provide details

## 6. OUTLINE APPLICATION

If you are submitting an OUTLINE application please indicate which matters you wish to be considered at this stage

Design  External appearance  Landscaping  Means of access  Siting

## 7. RESERVED MATTERS

If you are applying for APPROVAL OF RESERVED MATTERS from a previous outline application, which matters are to be dealt with?

Design  External appearance  Landscaping  Means of access  Siting

## 8. NEW BUILDINGS and EXTENSIONS

If your proposal is for new building or an extension to an existing building, give details of the make, type and colour of the materials to be used in the development

*NB: Details of materials should also be shown on the drawings.*

## 9. ACCESS

Does the proposal involve

- (a) Providing new access for vehicles? Yes  No
- (b) Altering existing access for vehicles? Yes  No
- (c) Creating or altering access for pedestrians only? Yes  No

## 10. PUBLIC RIGHTS OF WAY

Creating or altering access affecting a public footpath or other public right of way?

Yes  No

*If yes, please show details on your plans*

## 11. TREES

Does the proposal involve

Felling, lopping or pruning of any trees, shrubs or hedges? Yes  No

*If yes, show the position and spread on the plans indicating any to be removed or cut back*

If you answered yes to any of the above please provide details

## 12. PARKING

Before  
Development

After  
Development

Number of car parking spaces

Number of disabled car parking spaces

Number of bicycle spaces

## 13. WATER SUPPLY AND DRAINAGE

### Proposed Supply

Public Mains

Private

Source

Not Applicable

### Proposed Drainage

#### Surface Water

Public Surface  
Water Sewer

Soakaway

Water Course

Not Applicable

#### Foul Water

Public Sewer

Existing Non Mains System

New Non Mains System

Not Applicable

#### Other

Has a soil percolation test and/or environmental assessment been carried out with satisfactory results?  
(Contact your council for exact details required and attach a copy of the report with your application)

Yes  No

**NB:** Applications for planning permission where foul drainage will discharge into any new non-mains sewerage requires assessment of the likely effects of using septic tanks, cesspools and package sewage treatment plants.  
This also applies for an existing system if extra use will be made of it, for example in the conversion of farm buildings to dwellings or holiday lets

## 14. CONTAMINATED LAND

**Land contamination refers to substances on, in or under land, including watercourses and underground water resources, that may cause harm or pollution.**

Is there any land contamination on the application site?

Yes  No  Unknown

If yes, provide full details.

Is there any land contamination capable of reaching or affecting the application site?

Yes  No  Unknown

If yes, provide full details.

**NB: National planning policy provides that land contamination is a material consideration in determining planning applications.**

**15. PRELIMINARY DISCUSSION(S)**

If you have had previous discussions or correspondence with the Council regarding this application please tell us who you spoke to and any reference number quoted by the Council.

Name

Reference No.

**8. PLANNING HISTORY**

				Length (m)	Width (m)	Height (m)
(a)	Have there been any extensions to your property in the past, including a garage and/or a conservatory?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
(b)	Have any other buildings (including garage/conservatory) been built WITHIN five metres of the house?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
(c)	Have any other buildings (including garage/conservatory) been built OVER five metres of the house?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**16. DRAWINGS AND PLANS**

Please list the drawings, plans, photographs and documents you will be submitting with this application.

**17. FEES**

The fee for this application is £

Do you feel this application is exempt from the charges? Full  Half  No

If yes, please explain why

Please note that the fee is subject to confirmation by the Council  
If you have any questions or require further information please contact the Council

**DECLARATION**

I apply for Planning Permission as described in this application and on the attached plans and drawings.  
I declare that, to the best of my knowledge, the information I have provided is true at the time of declaration.

THIS APPLICATION HAS BEEN CERTIFIED ONLINE - REFERENCE

Name:

Signed: \_\_\_\_\_

On behalf

Date:

## TOWN & COUNTRY PLANNING ACT 1990

**CERTIFICATE A:** complete if you are the **SOLE** owner of **ALL** the land relating to this application.

### I CERTIFY THAT:

- 1 No person other than the applicant was the owner of any part of the land to which the application relates at the beginning of the period of 21 days before the date of the accompanying application.

Name:

On behalf

Date:

THIS APPLICATION HAS BEEN CERTIFIED ONLINE - REFERENCE

#### Warning

The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the Council to revoke, at any time, a certificate they may have issued as a result of such false or misleading information.