

**PLANNING APPLICATION FORM****TOWN AND COUNTRY PLANNING ACT 1990**

Please read accompanying notes before answering any questions. Please complete all sections in **BLACK PEN AND BLOCK CAPITALS** and answer every question

Please note that all personal details, such as applicant's email address, phone number and signature appear at the front of this form; these details will not be displayed on our website, in compliance with the Data Protection Act. All other details will be displayed on the website.

**PERSONAL DETAILS SECTION**

2008 / 0869 / P

**APPLICANT DETAILS**

Name MR. N. PERKINS

Address 12 BOND SQUARE  
HIGHGATE, LONDON

Postcode N6 6BA

Email \_\_\_\_\_ Tel No \_\_\_\_\_

I am applying for planning permission and declare that to the best of my knowledge all the information in this application form and on submitted plans is correct.

Signed: [Signature]

~~Applicant/Agent~~ (please delete)

Date: 8.2.08

FEE (please delete / insert as appropriate)

I enclose the application fee of £: 135.00

No fee is payable for the following reason:  
\_\_\_\_\_

**FOR OFFICE USE:**

Receipt No.: \_\_\_\_\_

Date: 11 FEB 2008

Payee: Applicant

Amount £: 135.00

Reference No: (E)

**SITE OWNERSHIP**

- If you are the sole owner of the land to which the application relates complete **Certificate A** below (Owner means a person having a freehold or leasehold interest with at least 7 years unexpired).

This Certificate is not appropriate unless you are the sole owner.

- If you are not the sole owner of the land or if any part of the development goes outside land in your ownership, (even if only foundations) you must complete **Certificate B** below and serve notice on each of the owners, using the example wording in Notice 1 below

- If you do not know the names of all or any of the owners you will need to complete Certificate C or D which will be sent to you on request.

- It is an offence knowingly or recklessly to complete a false or misleading certificate

**CERTIFICATE A Under Section 66 of the Town and Country Planning Act 1990**

I certify that:

1. At the beginning of the period of 21 days ending with the date of this application nobody, except the applicant, was the owner of any part of the land to which this application relates.

2. None of the land to which this application relates is, or is part of an agricultural holding.

Signed \_\_\_\_\_

Date \_\_\_\_\_

on behalf of \_\_\_\_\_

OR

**CERTIFICATE B Under Section 66 of the Town and Country Planning Act 1990**

I certify that:

1. I have / the applicant has given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of this application, was the owner of any part of the land to which this application relates, as listed below:

(continue on a separate sheet if necessary.)

Owner(s) name      Address at which notice  
was served

Dates on which notice  
was served

MS. H. YALCHIN      33 BROOMFIELD LANE      8.2.08  
PALMERS GREEN  
N13 4HH.

2. None of the land to which this application relates is, or is part of, an agricultural holding.

Signed [Signature]  
on behalf of N. PERKINS

Date 8 FEB 08

**Please note: The Address information (only) must also be given on the main Application Details Section**

**Below is some example wording that can be used when informing anyone with freehold or leasehold interest in the land of your application (Certificate Type B):**

**NOTICE No. 1 Under Section 66 of the Town and Country Planning Act 1990**

Proposed development at (a)

I give notice that (b)  
is applying to Camden Council for planning permission to: (c)

Any owner of the land who wishes to make representations about this application should email to [env.devcon@camden.gov.uk](mailto:env.devcon@camden.gov.uk) or write to Planning, Development Control, Camden Town Hall, Argyle Street, London WC1H 8ND within 21 days of the date of service of this notice.

Insert:

- (a) address or location of the proposal development
- (b) applicant's name
- (c) description of the proposed development

Signed \_\_\_\_\_

Date \_\_\_\_\_

on behalf of \_\_\_\_\_

## APPLICATION DETAILS SECTION

## 1. NAME OF APPLICANT

MR N. PERKINS

## 2. ADDRESS OF APPLICATION SITE

Address:

12 POND SQUARE

HIGHGATE, LONDON

Postcode: N6 6BA

Does this site include any listed buildings / structures?

Yes ☒ No ☐

## AGENT

Name: JOHN BROWNING, ARCHITECT

Address: 11 POND SQUARE

HIGHGATE Postcode: N6 6BA

Email: john@jbrowning.com

Tel No. 020 8340 8081

Mobile:

Contact Name / Ref

Fax: 020 8340 8805

CERTIFICATE TYPE (please tick) A ☐ B ☒ C ☐ D ☐Addresses (not names) where Notice Served:

## 3a. DESCRIPTION OF DEVELOPMENT FOR WHICH APPLICATION IS MADE

WIDENING OF EXISTING ROOF BALCONY

## 3b. PRESENT USE(S) OF LAND OR PROPERTY

RESIDENTIAL

## 4. TYPE OF APPLICATION (tick as appropriate)

☒ A full application for new building works and/or change of useB ☐ An outline application – Please tick those matters (if applicable) for which approval is sought at this stageScale ☐ Access ☐ Layout ☐ Appearance ☐ Landscaping ☐C ☐ An application for buildings or works already carried out or use of land already startedD ☐ An application for removal / variation of conditions of a previous planning permissionE ☐ An application for renewal of a temporary permission

If you have ticked C, D or E please give date of decision and the reference number:

Date: \_\_\_\_\_ Ref: \_\_\_\_\_

**5. PLANS AND DRAWINGS SUBMITTED WITH THIS APPLICATION**

Please complete the Drawings and Plans Schedule at the end of this form and ensure that it is attached to this application

Please specify type and colour of external materials here (or in a covering letter) and on your plans.

LEAD TO BALCONY "CHEERS" AND  
FLOOR. PAINTED TIMBER BOARDING  
TO REAR WALL.

**6. ALL TYPES OF DEVELOPMENT: FLOORSACE**

What is the amount of floorspace in the following categories to which this application relates?  
 (If vacant please state last known uses and give amounts.)

	Existing gross (state if vacant)	Proposed gross
Retail (A1)	m <sup>2</sup>	m <sup>2</sup>
Financial / Professional Services (A2)	m <sup>2</sup>	m <sup>2</sup>
Restaurants, Cafes, Snack bars (A3)	m <sup>2</sup>	m <sup>2</sup>
Pubs and Bars (A4)	m <sup>2</sup>	m <sup>2</sup>
Hot Food Takeaways (A5)	m <sup>2</sup>	m <sup>2</sup>
Offices	m <sup>2</sup>	m <sup>2</sup>
Industrial	m <sup>2</sup>	m <sup>2</sup>
Warehousing	m <sup>2</sup>	m <sup>2</sup>
Residential	68 m <sup>2</sup>	68 m <sup>2</sup>
Hotel / Hostel (see below)	m <sup>2</sup>	m <sup>2</sup>
Other (state use and whether now vacant and complete floorspace columns)	m <sup>2</sup>	m <sup>2</sup>
	m <sup>2</sup>	m <sup>2</sup>
	m <sup>2</sup>	m <sup>2</sup>
<b>Total</b>	<b>68 m<sup>2</sup></b>	<b>68 m<sup>2</sup></b>
Hotel / Hostel: number of (a) bedrooms (b) bedspaces	a) b)	a) b)

What is the total net area of the site? 65 m<sup>2</sup> / ~~hectares~~

**7. DEVELOPMENT INVOLVING RESIDENTIAL USE (INCLUDING CONVERSION)**

- Please give the number of **existing** residential units on the site:

Single family dwelling houses  Self contained flats and maisonettes   
 Studios/Bedsits  Number vacant

- Please describe the nature of any residential use not included in the above categories:

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- Please give the number and size (by number of bedrooms) of **proposed** residential units on the site. Do not include any non-self contained units.

	Single family dwelling houses	Self contained flats and maisonettes	Studio/Bedsits
1 bedroom	<input type="text"/>	<input type="text"/>	<input type="text"/>
2 bedrooms	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>
3+ bedrooms	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you proposing any non-self contained units? Yes ☐ No ☒ If yes, how many?

**8. ADDITIONAL INFORMATION**

If any of the answers below is yes, the details should be clearly identified on the application drawings.

1) Are there trees or hedges on the proposed development site or on land adjacent to the proposal which could be:

(a) affected by site development?

Yes ☐

No ☒

AND/OR

(b) affected by construction activity including site storage, access etc?

Yes ☐

No ☒

If Yes to either or both of the above, you will need to provide a full Tree Survey. See website (under Site (Layout) Plan) for further information about what the survey should contain, in accordance with current 'BS5837: Trees in relation to construction – Recommendations'

2) Does the proposal involve a new or altered access from a public highway?

Vehicular: Yes ☐ No ☒

Pedestrian: Yes ☐ No ☒

Does the proposal affect a public right of way?

Yes ☐ No ☒

3) Have arrangements been made for refuse storage?

Yes ☒ No ☐

4) Have arrangements been made for recyclable waste?

Yes ☒ No ☐

5) Does the proposal take account of the needs of people with disabilities?

Yes ☐ No ☒

Not applicable ☒

- If not state reason why: \_\_\_\_\_

6) Does the proposal provide for a means of escape in case of fire?

Yes ☒ No ☐

7) Please state the number of parking spaces: Existing

Proposed

8) Does the proposal involve land known or suspected to be contaminated?

Yes ☐ No ☒

If Yes, please provide a contaminated land assessment report

9) Does the proposal include the installation of plant, ventilation ducting or air conditioning equipment?

Yes ☐ No ☒

- If Yes, please give full details of the type of equipment proposed either on the drawings or in the form of a covering letter, manufacturers' specification and attach relevant acoustic information including background noise levels. Further details can be found on our website

**9. INFORMATION RELATING TO NON-RESIDENTIAL DEVELOPMENTS**

Does the proposal provide for loading and unloading within the site? (if yes, identify on plan)  
 Yes ☐ No ☐

Please give the number of vehicles that enter the site on a normal working day.

	HGV	Other vehicles		HGV	Other vehicles
Existing			Proposed		

Does the proposal involve the use of hazardous materials? Yes ☐ No ☐

If yes, please state what materials and approximate quantities in a covering letter.

Does the proposal involve the need to dispose of Trade Effluent? Yes ☐ No ☐  
 If Yes, please state the nature, volume and means of disposal

\_\_\_\_\_  
 \_\_\_\_\_

**10. DUPLICATE APPLICATIONS / RE-SUBMISSIONS**

Have you submitted a duplicate (i.e. identical) application

Yes ☐ No ☒

If yes, and you have already received an acknowledgment,  
 please give our Reference Number: \_\_\_\_\_

Do you want your application to be considered as a re-submission of an earlier application that  
 was either refused or withdrawn? Yes ☐ No ☒

If yes, please give our reference number and the date that your earlier application was either  
 refused / withdrawn (please delete as appropriate):

Ref No: \_\_\_\_\_ Date: \_\_\_\_\_

Have you submitted any other application in connection with this application? Yes ☒ No ☒  
 (e.g. for: Listed Building, Conservation Area, or Control of Advertisement Consent)

If yes, please give details and reference number:

\_\_\_\_\_  
 \_\_\_\_\_

**RELATIVE OF A COUNCIL EMPLOYEE / MEMBER**

Is the application submitted by or on behalf of a Councillor (or their spouse / partner) or any  
 Council employee (or their spouse / partner)?

Yes ☐ No ☒



## Drawings and Plans Schedule

A copy of this schedule should be attached to all documentation associated with the application form. An updated copy of the schedule must be attached when submitting additional plans, drawings or other documentation. Copies of this form can be downloaded from the website

Site Address:
Date:

<b>Location Plan</b>	<b>scale</b>	<b>size</b>	
Ref: 331/02	1:1250	A4	
<b>Site Plan</b>	<b>scale</b>	<b>size</b>	
Ref:			
<b>Existing</b>			
<b>Plans</b>	<b>scale</b>	<b>size</b>	
Ref: 331/01	1:50	A1	
Ref:			
Ref:			
Ref:			
<b>Elevations</b>	<b>scale</b>	<b>size</b>	
Ref:			
Ref: ^			
Ref:			
Ref:			
<b>Sections</b>	<b>scale</b>	<b>size</b>	
Ref: "			
Ref:			
Ref:			
Ref:			
<b>Proposed</b>			
<b>Plans</b>	<b>scale</b>	<b>size</b>	
Ref: 331/01	1:50	A1	
<b>Elevations</b>	<b>scale</b>	<b>size</b>	
Ref: "			
<b>Sections</b>	<b>scale</b>	<b>size</b>	
Ref: "			
<b>Other Supporting documents</b>			
<b>Description</b>	<b>Ref:</b>	<b>Not attached - reason</b>	
<b>Covering letter</b>			
<b>Design and Access Statement</b>			
<b>Photos</b>			
<b>Acoustic Report</b>			
<b>Sustainability</b>			
<b>Biodiversity</b>			
<b>Contaminated land</b>			
<b>Trade effluent</b>			
<b>Other: e.g.:</b>			
<b>EIA</b>			
<b>Daylight/Sunlight report</b>			
<b>Arboricultural report</b>			
<b>PPG Statements</b>			

Please continue on further sheets if necessary

**CHECK LIST**

**PLEASE USE THIS LIST TO CHECK THAT YOUR APPLICATION FOR PLANNING PERMISSION HAS BEEN COMPLETED CORRECTLY.**

**PLEASE SEE "APPLICANT'S GUIDE TO SUBMITTING A VALID APPLICATION" ON OUR WEBSITE [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning) FOR FURTHER INFORMATION**

☐ Have you filled in and attached the Drawings and Plans Schedule?

☐ Have you provided 3 copies of plans for each separate application showing clearly and accurately, to a metric scale, the existing site or building (including uses) and what changes you intend to make? 6 in total if submitting a listed building application, a conservation area consent application or an application for advertisement consent.

☐ Have you provided 3 copies of a location plan, drawn to scale with the site outlined in red, and any land in the same ownership outlined in blue?

☐ Have you provided enough information including good quality photographs (3 copies) clearly labelled of the site, so that your proposals can be fully understood?

☐ Have you signed, dated and fully completed 3 copies of the application form for each separate application?

☐ Have you given full information on who owns the land involved? Have the correct notices been served on the owners?

☐ If required, have you provided 3 copies of:

Design and Access Statement  
Water/Energy & Resources Statement  
Biodiversity Statement  
Tree Survey  
Contaminated Land Assessment Report

**NOTE:** You **do not** need to provide a Flood Risk assessment

☐ Is the correct fee attached? Cheques should be made payable to "London Borough Of Camden". (See separate list of fees available on website: [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning))

**Please note:**

If you cannot put a tick to every question, your application is probably incomplete and cannot be dealt with if submitted.

**Please send your completed form and drawings to:**

Development Control  
London Borough Of Camden  
Camden Town Hall  
Argyle Street  
London WC1H 8ND

or by hand to the Environment Department / Reception Desk, 5<sup>th</sup> Floor, at the above address

our website: [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning)