



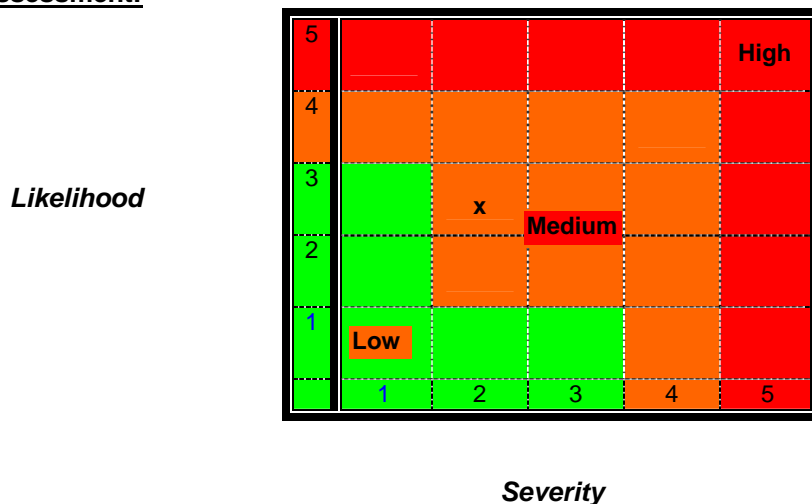
<b>Site Number and Name</b>	<b>1912 Lincolns Inn TA Centre</b>
<b>Risk Assessment Number</b>	03
<b>Date of Assessment</b>	30 <sup>th</sup> October 2008
<b>Subject</b>	Use of Hand Tools

**Persons Affected:** Employees, Other Workers

**Hazards:**

<b>Eye Injuries</b> - Incorrect Tool Usage
<b>Electric Shock</b> – Cutting Electrical Cables
<b>Fire Risk</b> – Rupturing Gas Pipes
<b>Noise</b> – Hammers, Chisels
<b>Lacerations</b> – Sharp Objects, Open Bladed Knives

**Assessment:**



The Overall Risk From These Hazards Is **Low** - **Medium**

**General Control Measures:**

1. Hand tools provided by the employer will be assessed to ensure that they are fit for the purpose in the environment in which they are to be used and in good working condition.
2. Lead Engineers will monitor the condition of hand tools that can deteriorate with use, to ensure they are sharpened or replaced as necessary. Deterioration will be reported to the Company Logistics Manager for action as necessary.
3. Open bladed knives, screwdrivers and other sharp tools are to be carried and used so as not to cause injury to the user or others
4. Walls will be scanned prior to any nails or fixings being attached.
5. All tools should be suitable for the purpose and location in which they are to be used.
6. Hand tools should be inspected on a daily basis prior to any work being carried out.



**Specific Control Measures:-**

1. Insulated tools will be used where there is a possibility of live electrical work.
2. Hand protection will be used to reduce the potential for personal injuries.
3. Hearing and respiratory protection will be worn to reduce potential for the occurrence of ill health.
4. Eye protection is to be provided and used whenever there is a risk of flying particles.

The Resulting Risk Level After The  
Implementation Of These Control Measures Is

**Low**

This risk assessment will be reviewed on an annual basis or as a result of any incident involving Hand Tools and legislative changes.

Signed by: *Mark Ibbotson*

Date: 30<sup>th</sup> October 2008