Professional User

Make an application

Application Overview

Use the tabs below to navigate through the details of your application.

View video help for the online application process (opens in a popup window).

- Overview
- Forms
- Supporting Docs
- Fees
- Payment
- Check
- Submit

Most applications require more information than can be provided by the application form alone.

The local planning authority will not be able to process your application unless the mandatory supporting documentation has been provided. You can also attach any other relevant documentation which you think will help the local authority determine the application.

Planning Application Requirements & Local Level Requirements

There are two levels of requirements, national and local:

National - This is detailed in the 'Mandatory documentation' section below.

Local - The local planning authority will have produced a document (usually available from a link in the right-hand side panel below) which details any specific information that is required to accompany the application in addition to the national requirements.

For further details of the mandatory documents please refer to the CLG guidance note 'The Validation of Planning Applications: Guidance for local planning authorities'.

When uploading supporting documents for electronic submission individual files should not exceed 5MB in size. There is currently no limit on the overall size of all attachments however we do recommend that you do not exceed 25MB as some LPAs may have restrictions on their own sites.

Help

Supporting Information

Supporting information

You need to provide information in support of your application. Failure to do so may result in your application being rejected or delayed

Mandatory documentation

You must provide the following documents for your application to be valid.

Use the 'Add document' link to enter document details and either attach the document or confirm that you will supply it by post.

You can add multiple items for each mandatory document type if you need to.

Mandatory documentation

Document name	Action
Design and Access Statement (opens in a new window)	View details
Document attached electronically	
Reference: Design&Access Statement 1	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: EX-(00)001	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: EX-(00)002	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: EX-(00)003	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: EX-(00)004	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: AL(0)001	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: AL(0)002	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: AL(0)003	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: AL(0)004	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	
Reference: AL(0)005	
Site and Other Plans (opens in a new window)	View details
Document attached electronically	

Reference: AL(0)006	
[Site and Other Plans (opens in a new window)](#)	[View details](#)
Document attached electronically	
Reference: AL(0)010	
[Site and Other Plans (opens in a new window)](#)	[View details](#)
Document attached electronically	
Reference: AL(0)020	
[Site and Other Plans (opens in a new window)](#)	[View details](#)
Document attached electronically	
Reference: EX-(00)010	
[Site and Other Plans (opens in a new window)](#)	[View details](#)
Document attached electronically	
Reference: EX-(00)020	
[Site and Other Plans (opens in a new window)](#)	[View details](#)
Document attached electronically	
Reference: Site Photo Sheets 1-5	
[The Location Plan (opens in a new window)](#)	[View details](#)
Document attached electronically	
Reference: EX-(00)000	

Local Level Requirements and optional documentation

Please ensure you check the Local Level Requirements before submitting your application.

Failure to supply all information required by an authority may mean your application is not processed.

You can also attach any other supporting documentation which might help officials when considering your application.

Optional documentation

Document name	Action

[Download guidance notes (PDF 23k) (opens in a new window)](#)

Camden Council

[Camden Council (opens in a new window)](#)

[Planning Application Requirements (PAR) (opens in a new window)](#)

Notices

[Download the Household application notice (opens in a new window)](#)
For all other kinds of application:

[Download Notice 1 (opens in a new window)](#)

[Download Notice 2 (opens in a new window)](#)
(PDF 186k)

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