



Senior Planning Officer  
Planning Services  
London Borough of Camden  
Town Hall  
Argyle Street  
London, WC1H 8EQ

13<sup>th</sup> July 2009

**Re: Ref: Listed Building Consent Application 2009/2981: Minor Ground Floor Extension and Roof Extension to 16 Colville Place, London, W1T 2BN**

Dear Sir/Madam

I am writing with regard to the above listed building consent application that was submitted to you via Planning Portal on the 16<sup>th</sup> June 2009.

During a recent conversation with the duty planning officer, David Paris de Costa, we were informed that the associated Householder planning application form was missing from this submission.

We now enclose the completed Householder Application form for planning permission as downloaded from your web site, as recommended by the Duty Planning Officer. This is NOT a new application but runs with the application reference stated above. All associated drawings and documents required have been sent with the original planning portal submission as pdf files.

Please note, it was also confirmed that we are correct not to submit a fee since we are re-submitting a scheme after the previous application at this address was rejected earlier this year.

Yours sincerely

**Michaela Caunter**  
**ultra violet**

enc      Householder Planning Application Form.

**ultra violet**

**DESIGNERS • ARCHITECTS LIMITED**

aaron fletcher • mick haley • william mcguinness

16-24 underwood street london n1 7jq

t 020 7490 3387 f 020 7490 8236 w [www.uvarchitects.co.uk](http://www.uvarchitects.co.uk)

registered in england and wales number 3571179 registered office lynton house 7-12 tavistock square london wc1h 9bq



Planning Services  
Camden Town Hall  
Argyle Street  
London WC1H 8EQ

Email (enquiries only): env.devcon@camden.gov.uk  
Telephone : 020 7974 1911  
Fax : 020 7974 5713

For office use  
Date  
Payee  
App. No. Fee

## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

**PLEASE NOTE: THIS FORM IS SUBMITTED AS PART OF THE LISTED BUILDING CONSENT APPLICATION (REF: 2009/2981) SUBMITTED VIA PLANNING PORTAL 16/06/2009**  
**Publication of applications on planning authority websites SEE ENCLOSED LETTER 13/7/09.**  
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

### 1. Applicant Name and Address

Title: **MS** First name: **CHARLOTTE**  
Last name: **CORY**  
Company (optional):  
Unit: House number: **16** House suffix:  
House name:  
Address 1: **COLEVILLE PLACE**  
Address 2:  
Address 3:  
Town: **LONDON**  
County: **GREATER LONDON**  
Country: **U.K.**  
Postcode: **W1T 2BN**

### 2. Agent Name and Address

Title: **MS** First name: **MICHAELA**  
Last name: **CAUNTER**  
Company (optional): **UV ARCHITECTS LTD.**  
Unit: House number: **16-24** House suffix:  
House name:  
Address 1: **UNDERWOOD STREET**  
Address 2:  
Address 3:  
Town: **LONDON**  
County: **GREATER LONDON**  
Country: **U.K.**  
Postcode: **N1 7JQ**

### 3. Description of Proposed Works

Please describe the proposed works:

**MINOR REAR EXTENSION AT GROUND FLOOR LEVEL AND AN  
EXTENSION AT ROOF LEVEL INFILLING BETWEEN THE RAISED PARTY WALLS.**



### 3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work already been completed? ☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

### 4. Site Address Details

Please provide the full postal address of the application site.

Unit: ☒ House number:  House suffix: ☒

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY):

(must be pre-application submission)

Details of the pre-application advice received:

### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

### 8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

If Yes, please describe:

### 9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

If yes please provide details of the name, relationship and role



## 10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	EXTERNAL: RENDERED BLOCKWORK TO EXISTING EXTENSION @ GROUND FLOOR INTERNAL: PAINTED PLASTERBOARD TIMBER STUD PARTITIONS	EXTERNAL: RENDERED BLOCKWORK TO MATCH EXISTING INTERNAL: TO MATCH EXISTING.	<input type="checkbox"/>	<input type="checkbox"/>
Roof	SLATE TILES ON TIMBER STRUCTURE	SLATE TILES ON TIMBER STRUCTURE TO MATCH EXISTING	<input type="checkbox"/>	<input type="checkbox"/>
Windows	PAINTED TIMBER SASH WINDOWS	PAINTED TIMBER SASH WINDOWS TO PROPOSED DORMERS at ROOF LEVEL. TIMBER FRAMED SIDE-HUNG CASEMENT WINDOW TO EXISTING EXTENSION.	<input type="checkbox"/>	<input type="checkbox"/>
Doors	EXTNL: PAINTED TIMBER FRAMED GLAZED DOUBLE DOORS TO COURTYARD. INTNL: PAINTED TIMBER PANELLED	EXTNL: RELOCATED GROUND FLOOR COURTYARD DOOR SIDE-HUNG ALUMINIUM FRAMED GLAZED DOOR. INTNL: MATCH EXISTING. NEW TOP FLOOR TO HAVE TIMBER FRAMED GLAZED SCREEN + DOOR	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)	/	/	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard-standing	/	/	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lighting	/	/	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Others (please specify)	① INTNL CEILINGS: PAINTED PLASTER + PLASTERBOARD. ② FLOORS: CARPET ON TIMBER BOARDS ③ RAINWATER GOODS: PLASTIC + CAST IRON	① TO MATCH EXISTING ② TIMBER SOLID RECLAMED BOARDS + CERAMIC TILES ON UNDER FLOOR HEATING SYSTEM ON BOARDS.	<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☐ Yes

☒ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:



## 11. Ownership Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

### CERTIFICATE OF OWNERSHIP - CERTIFICATE A

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

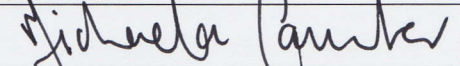
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which the application relates.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):





13/07/2009

### CERTIFICATE OF OWNERSHIP - CERTIFICATE B

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

### CERTIFICATE OF OWNERSHIP - CERTIFICATE C

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):



## 11. Ownership Certificates (continued)

### CERTIFICATE OF OWNERSHIP - CERTIFICATE D

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 12. Agricultural Holdings

### AGRICULTURAL HOLDINGS CERTIFICATE

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - Agent:

Richard Gumbel

Date (DD/MM/YYYY):

13/07/2009

(B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 13. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:



The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:



The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:



The original and 3 copies of a design and access statement where proposed works fall within one of the following designated areas:



- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee: NO FEE APPLICABLE



The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable):



The original and 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings):



\* THESE DOCUMENTS HAVE ALL BEEN SENT VIA PLANNING PORTAL WITH THE ASSOCIATED APPLICATION FOR LISTED BUILDING CONSENT (REF: 2009/2981) SUBMITTED ON 16/06/2009. THE LINKED PLANNING APPLICATION WAS MISSING FROM THE PLANNING PORTAL SUBMISSION + IS THEREFORE NOW

SENT AS A PAPER COPY. SEE LETTER ATTACHED.



#### 14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

(date cannot be pre-application)

#### 15. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

0044

207 490 3387

/

Country code:

Mobile number (optional):

/

Country code:

Fax number (optional):

0044

207 490 8236

Email address (optional):

MICHAELA @ UVARCHITECTS.CO.UK

#### 16. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

0044

207 490 3387

/

Country code:

Mobile number (optional):

/

Country code:

Fax number (optional):

0044

207 490 8236

Email address (optional):

MICHAELA @ UVARCHITECTS.CO.UK

#### 17. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ Agent

☐ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: