

7/9/09

Cambridge, Jennifer

2009/4283/T

**From:** Richard Webb [richard@webb-architects.co.uk]  
**Sent:** 08 September 2009 13:07  
**To:** Planning and Public protection  
**Cc:** Fisher, Kevin; Jeremy Church  
**Subject:** Site to rear of 106 Finchley Road - Notice of Intent to carry out tree work  
**Attachments:** 989 Tree Work Appl 01.pdf; ATT23344.htm; 989 5 Maresfield Trees.pdf; ATT23345.htm; 989.10.01(A) tree plan.pdf; ATT23346.htm

Please find attached:

Notice of Intent to carry out work to trees

and

Tree Plan

and

Letter to neighbour / owner of property in which trees are located.

This application is to be read in conjunction with planning application at site to rear of 106 Finchley Road (Trinity Walk) (2009/2941/P and 2009/4045/P)

Planning Services  
Camden Town Hall  
Argyle Street  
London WC1H 8EQ

Email (enquiries only): [env.devcon@camden.gov.uk](mailto:env.devcon@camden.gov.uk)  
Telephone : 020 7974 1911  
Fax : 020 7974 5713

For office use  
Date  
Payee  
App. No.

Fee

Application for tree works: works to trees subject to a tree preservation order (TPO)  
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

**Publication of planning applications on planning authority websites**

Please note that with the exception of applicant contact details, the information provided on this application form and in supporting documents may be published on the authority's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the authority's website, please contact the authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

**1. Applicant Name and Address**

Title:	Mr	First name:	Jeremy		
Last name:	Church				
Company (optional):					
Unit:		House number:	29	House suffix:	
House name:					
Address 1:	Lancaster Grove				
Address 2:					
Address 3:					
Town:	London				
County:					
Country:					
Postcode:	NW3 4EX				

**2. Agent Name and Address**

Title:	Mr	First name:	Richard		
Last name:	Webb				
Company (optional):	WEBB ARCHITECTS LIMITED				
Unit:		House number:	115	House suffix:	
House name:					
Address 1:	Clifford Gardens				
Address 2:					
Address 3:					
Town:	London				
County:					
Country:					
Postcode:	NW10 5JG				

### 3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:	<input type="text"/>	House number:	<input type="text" value="5"/>	House suffix:	<input type="text"/>
House name:	<input type="text"/>				
Address 1:	<input type="text" value="Maresfield Gardens"/>				
Address 2:	<input type="text"/>				
Address 3:	<input type="text"/>				
Town:	<input type="text" value="London"/>				
County:	<input type="text"/>				
Postcode (if known):	<input type="text" value="NW3 5SJ"/>				

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

### 4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☒ No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:	<input type="text"/>	First name:	<input type="text"/>
Last name:	<input type="text"/>		
Company (optional):	<input type="text"/>		
Unit:	<input type="text"/>	House number:	<input type="text"/>
House name:	<input type="text"/>		
Address 1:	<input type="text"/>		
Address 2:	<input type="text"/>		
Address 3:	<input type="text"/>		
Town:	<input type="text"/>		
County:	<input type="text"/>		
Country:	<input type="text"/>		
Postcode:	<input type="text"/>		
Telephone numbers			
Country code:	National number:	Extension number:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Country code:	Mobile number (optional):		
<input type="text"/>	<input type="text"/>		
Country code:	Fax number (optional):		
<input type="text"/>	<input type="text"/>		
Email address (optional):			
<input type="text"/>			

### 5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☒ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

### 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

See attached plan 989.10.01(A).

Work is proposed to trees T6 (Leylandi), T7 (Leylandi), T8 (Leylandi).

The trees are to be cut back (crown reduced) to the boundary to stop nuisance caused by encroachment into the property to the rear of

106 Finchley Road. An Arborist will be employed to undertake this work.

## 7. Identification Of Tree(s) And Description Of Works continued ...

The trees will be trimmed back from the site at the rear of 106 Finchley Road, no access to the property in which the trees are located will be required.

Should any tree be damaged then the owner of the site behind 106 Finchley Road has undertaken to replace any tree with equal or superior species.

## 8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

### For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

### For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☒ No  
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No  
If YES, you are required to provide for:

#### *Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

#### *Other structural damage* (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

### Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

989.10.01(A) Tree Location Plan

Copy of letter to owner of property in which trees are located.

## 9. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

### Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

☒

### For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

☒☒

### For works to trees protected by a TPO

(see Question 8)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
  - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

☒☐☐☐☐

## 10. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

(This date must not be before the date of sending or hand-delivery of the form)

## 11. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

## 12. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

29 Lancaster Grove  
London, NW3 4EX

5 Maresfield Gardens  
London, NW3 5SJ

Dear owners,

I am a local resident here in Belsize Park and have recently purchased a piece of land between your residence and NatWest bank. As you may recall, I wrote previously to notify you of the plans I recently submitted to the Camden Council for a property I intend to build on the site.

I have subsequently had an expert from the Council visit the land and it appears that two or three of your trees have grown over into my land and will somewhat obstruct building. Fortunately, this is easily remedied, as my team can simply prune back the lower branches that extend beyond your property.

This should be done without any detrimental impact to the trees. Prior to any work that is done I would, however, like to extend my willingness to agree to repair or replace any tree should it become unforeseeably damaged. The Council has agreed that the trees bordering your land are not what are considered 'protected' by conservation restrictions and so this should be simple to do.

I am forwarding a copy of this letter to the Camden Arboricultural Department to ensure that they too are aware of the necessity of pruning such cross-boundary trees and my willingness to replace any tree should it become detrimentally impacted.

I am happy to drop by to discuss the matter if you wish and to point out which trees will need to be pruned. You can reach me via mobile at 0783.460.6276 or email at [jchurch@citydiligence.com](mailto:jchurch@citydiligence.com).

I would appreciate your acknowledgement of this letter, so that both the Camden Arboricultural Department and I are confident that you are aware of the work that needs to be done.

I look forward to speaking with you soon.

Best wishes,

Jeremy Church

Cc Kevin Fisher – Camden Arboricultural Dpt

