

Date: 24/08/2009  
Your ref:  
Our ref: CA\2009\ENQ\03631  
Contact: Jasmine Hancock  
Direct line: 020 7974 4450  
Email: [Jasmine.Hancock@camden.gov.uk](mailto:Jasmine.Hancock@camden.gov.uk)

**Customer support team**  
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[www.camden.gov.uk/planning](http://www.camden.gov.uk/planning)

Dear Mr Burston,

**Town and Country Planning Act 1990 (as amended)**  
**Re: 84 Chenies Mews**  
**London**  
**WC1E 6HU**

Thank you for your enquiry received on the 13<sup>th</sup> of August 2009, regarding the proposed replacement of windows at the above building.

If you are replacing windows like for like in terms of materials, colour, design and size, then planning permission would not be required. If however you are making any changes to the window frames then you would need to make an application for planning permission. Application forms for planning permission are available to download on our website [www.camden.gov.uk/planning](http://www.camden.gov.uk/planning) or can be completed online through the National Planning Portal [www.planningportal.gov.uk](http://www.planningportal.gov.uk). The information that would be required to support a planning application for replacement windows include an ordnance survey map at a scale of 1:1250 with the property boundary outlined in red, existing and proposed elevations at a scale of 1:50 and section through the proposed windows to show the window profile. For a full list of what is required please visit our website and click on 'planning application validation requirements'.

I trust this information is of assistance. Should you have any further queries please do not hesitate to contact me by telephone on 020 7974 4450 or 020 7974 5613.

Yours sincerely,

Jasmine Hancock  
Planning officer  
Customer support team