

RECEIVED 19 NOV 2009

Treework Contractors and Consultants  
R. G. Usher – Director of Arboriculture



16<sup>th</sup> November 2009  
Ref: 008083

2009/5542/T

Mr K Fisher - Planning Department  
London Borough of Camden  
Planning Services  
Town Hall  
Argyle Street  
London WC1H 8ND

5 Pond Close, Walkern  
Road  
Stevenage, Herts. SG1 3QP  
t 01438 727-252  
f 01438 351-335

Email amy.p@imsushers.co.uk

16/11/09

Dear Mr Fisher

**NOTICE OF INTENT**

**Re: Tree work at 1 Millfield Place, Highgate, West Hill, London, London, N6 6JP**

We have been contracted to carry out tree work at the above site.

Please confirm by return fax whether or not this is in a conservation area or if there are any TPO's on the trees in question.

If so then the specification for works is as per attached schedule.

If you require any further information please do not hesitate to contact me at the office. Otherwise I will expect to hear from you within the due statutory six-week period.

Your urgent response would be greatly appreciated.

Yours sincerely

Amy Pennington  
**IMS (Ushers) Ltd**

**Enc:**



Application for tree works: works to trees subject to a preservation order (TPO)  
and/or notification of proposed works to trees in conservation areas (CA).

### Town and Country Planning Act 1990

#### Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

#### 1. Applicant Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

#### 2. Agent Name and Address

Title:	MISS	First name:	Amy
Last name:	PENNINGTON		
Company (optional):	ims (ushers) Ltd		
Unit:	5	House number:	
		House suffix:	
House name:			
Address 1:	Pond Close		
Address 2:	Walker Rd		
Address 3:			
Town:	Stevenage		
County:	Herts		
Country:			
Postcode:	SG1 3QP		

### 3. Trees Location

Full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Main Road') or provide a grid reference:

Easting:

Northing:

Description:

### 4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☒ No

If 'No' please provide the address of the owner (if know and if different from the trees location)

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:  National number:  Extension number:

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Country code:  Fax number (optional):

Email address (optional):

### 5. What Are You Applying For?

Are you wishing to carry out works to tree(s) in a Conservation Area (CA)? ☒ Yes ☐ No

Are you seeking consent for works to tree(s) Subject to a Tree Preservation Order (TPO)? ☒ Yes ☐ No

### 6. Tree Preservation Order Details

Do you know the title of the Tree Preservation Order (TPO)? ☐ Yes ☐ No

If Yes, please provide the title of the TPO:

### 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Enter the species of the tree(s) and include a sketch plan showing position(s) of the tree(s) in relation to buildings, named roads and boundaries.

If the trees are protected by a TPO, if possible please number them as shown in the First Schedule to the Tree Preservation Order (for example T3 Oak; two Beech and one Birch in G2; seven Ash in A1; sycamore in W1).

Trees and proposed works:

Please see attached spec

You might find it helpful to consult a tree surgeon to clarify what needs to be done.

Please state the reference number you have given the plan:

## 8. Trees - Reasons For Works

This section only needs to be completed if you are seeking consent to trees under a Tree Preservation Order (TPO)

Please state the reasons for carrying out the proposed works on the tree(s):

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the documents specified.

Health or safety of the tree(s) - e.g. it is diseased, fears that it might break or fall:

☐ Yes

☒ No

If Yes, information required - report by a tree professional (e.g. arboriculturist, horticultural adviser).

Alleged subsidence damage:

☐ Yes

☒ No

If Yes, Information required: Full report by an engineer or surveyor, together with one from a tree professional - to include date and description of property damage; sub-soil type and shrinkage potential; location of any roots found and their identification; history of ground and building movement through a distortion survey and/or level or crack monitoring over suitable period; other vegetation in the vicinity and its management since discovery of the damage.

## 9. Trees - Additional Information

Are you providing additional information in support of your application?

☐ Yes

☒ No

If Yes, please provide the reference numbers of plans, documents, professional reports etc in support of your application:

## 10. Application For Tree Works - Checklist

Please use this checklist to ensure that the form has been completed correctly and that all relevant information is submitted.

For works to trees protected by a Tree Preservation Order, failure to supply sufficiently precise and detailed information may result in your application being rejected or delay in dealing with it. In particular, you MUST provide the following:

- 3 copies of a completed and dated application form. ☒
- 3 copies of a sketch plan showing the location of all tree(s). ☒
- 3 copies of a full and clear specification of the works to be carried out. ☒
- 3 copies of a statement of reasons for the proposed work. ☒
- evidence in support of statement of reasons. In particular, you should provide:
  - 3 copies of a report by a tree professional (e.g. arboriculturist or horticultural adviser) if your reasons relate to the health and/or safety of the tree(s). ☒
  - 3 copies of a report by an engineer or surveyor, together with one from a tree professional (arboriculturist) if you are alleging subsidence damage. ☒

For works to trees in conservation areas, it is important to supply precise and detailed information on your proposal. You may, therefore, wish to provide the following:

- 3 copies of a completed and dated form, with all questions answered. ☒
- 3 copies of a sketch plan showing the precise location of all tree(s). ☒
- 3 copies of a full and clear specification of the works to be carried out. ☒

Whether the trees are protected by a TPO or in a conservation area, please indicate which of the following types of additional information you are submitting (3 copies of each need to be provided):

- photographs. ☒
- report by a tree professional (arboriculturist) or other. ☒
- details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form. ☐

## 11. Declaration - Trees

I/we hereby apply for consent/give notice as described in this form and the accompanying plans and additional information.

Signed - Applicant:

Or signed - Agent:



Date (DD/MM/YYYY):

16/11/09

(date cannot be pre-application)

## 12. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

## 13. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

# Work Instruction- planning

18 November 2009

Mr. Russell  
Russell  
19 Highgate  
High Street, N6 5 JT



5 Pond Close, Walkern Road  
Stevenage, Herts. SG1 3QP  
t: 01438 727 252 : 01438 351 335

Amy Pennington

Email: [amy.p@imsushers.co.uk](mailto:amy.p@imsushers.co.uk)



Quotation No: 008083  
Estimator: Rod Usher  
Work date:

Site Address: 1 Millfield Place, Highgate, West Hill, London, N6 6JP  
Site Contact: Tel:  
Client Contact: Tel: Mob: 07770 634 022 Fax:



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**JOB DESCRIPTION**

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The subject of this survey is a strip of land lying between Highgate West Hill & Millfield Place. The site is currently in an overgrown condition with several large CHESTNUT TREES

which are showing varying degrees of decay, our client wishes to use the central area in this garden to grow vegetables, herbs etc.

TREES NUMBERED AS PER ENCLOSED PLAN

T1 MATURE CHESTNUT - decay evident in old reduction points, dangerous branches overhanging roadway - reduce crown 30% prune to shape and tidy

G2 various SAPLINGS growing along side of garage - remove

T2A ELM infected with DED - fell as close as possible to ground level

T3 SEMI MATURE ASH - roots damaging adjacent electricity box - fell as close as possible to ground level

T4 & T5 2 x MATURE APPLE - fell to ground level and grind out stumps

T6, T7 APPLE & PLUM - lightly reduce and prune to shape

T8 LEANING APPLE - completely remove

G9 GROUP OF TALL BAY TREES - reduce height by 8-12ft, leave lower parts alone

T10, T11 & T12 3 x MATURE CHESTNUT - trees showing decay in main stems and old pruning points - reduce crown 30% reshape and tidy

T13 SELF SOWN YEW - fell as close as possible to ground level

T14 & G15 SELF SOWN ELM & ELDERS - remove

T16 TALL HOLLY - leaning over Millfield Place, cut back to leave a coppice stump

T18 WALNUT - no work required

G19 3 x HOLLY - no work required

AREA 20 various overgrown SHRUBS - cut back and tidy up as required

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**TEAM**

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Arrival time	Departure time	Completed?

***Please note any of the following that are relevant to this job:***

- the trees done (name and number on the map)
- new instructions from the client
- special requirements for the next site visit
- any incidents to vehicles, persons or property
- any other information about this job that would be helpful



WEST HILL

GP  
BAY

T8  
APPLE

T7  
APPLE

T6  
PLUM

T5  
APPLE

T4  
APPLE

GREEN  
HOUSE

T10  
CHESTNUT

T13  
YEW

T14  
CAM

E15  
VARIOUS  
CAMER

T11  
CHESTNUT

T12  
CHESTNUT

T16  
HOLLY

E17  
3 APPLE

T1  
CHESTNUT

T2A  
CAM

BOX  
T3

E2  
SAPLINGS

GRABBER

AREA  
20  
OVERGROWN  
SHRUBS

E19  
3x HOLLY

MILKFIELD PLACE