

**Householder Application for Planning Permission for works or  
extension to a dwelling and conservation area consent.**

**Town and Country Planning Act 1990**

**Planning (Listed Buildings and Conservation Areas Act) 1990**

**Publication of planning applications on council websites**

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

Title:	<input type="text" value="MR"/>	First name:	<input type="text" value="KEITH"/>
Last name:	<input type="text" value="BLACK"/>		
Company (optional):	<input type="text" value="C/O AGENT"/>		
Unit:	<input type="text"/>	House number:	<input type="text"/>
		House suffix:	<input type="text"/>
House name:	<input type="text"/>		
Address 1:	<input type="text"/>		
Address 2:	<input type="text"/>		
Address 3:	<input type="text"/>		
Town:	<input type="text"/>		
County:	<input type="text"/>		
Country:	<input type="text"/>		
Postcode:	<input type="text"/>		

**2. Agent Name and Address**

Title:	<input type="text"/>	First name:	<input type="text"/>
Last name:	<input type="text" value="NEIL WESTWICK/BEN KELWAY"/>		
Company (optional):	<input type="text" value="NATHANIEL LICHFIELD AND PARTNERS"/>		
Unit:	<input type="text"/>	House number:	<input type="text"/>
		House suffix:	<input type="text"/>
House name:	<input type="text"/>		
Address 1:	<input type="text" value="14 REGENT'S WHARF"/>		
Address 2:	<input type="text" value="ALL SAINTS STREET"/>		
Address 3:	<input type="text"/>		
Town:	<input type="text" value="LONDON"/>		
County:	<input type="text"/>		
Country:	<input type="text"/>		
Postcode:	<input type="text" value="N1 9RL"/>		

**3. Description of Proposed Works**

Please describe the proposed works:

DEMOLITION OF EXISTING SINGLE STOREY SIDE EXTENSION AND REPLACEMENT WITH AN INTEGRAL SINGLE STOREY PLUS MANSARD EXTENSION AND CREATION OF NEW BASEMENT ALONG WITH A SERIES OF MINOR EXTERNAL ALTERATIONS.

### 3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work been completed? ☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

### 4. Site Address Details

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference.  
(must be completed if postcode is not known):

Easting:  Northing:

Description:

### 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):  
(must be pre-application submission)

Details of the pre-application advice received:

### 6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s)

### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☒ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plan(s)/drawing(s):

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☒ Yes ☐ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

### 8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes

☒ No

If Yes, please describe:

### 9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council?

☐ Yes

☒ No

If Yes, please provide details:

TO OUR KNOWLEDGE, NO ONE AT NLP SUBMITTING THE APPLICATION IS RELATED TO ANY COUNCILLOR OR MEMBER OF STAFF WORKING FOR THE COUNCIL'S PLANNING DEPARTMENT, NOR TO ANY COUNCIL EMPLOYEE WHO IS LIKELY TO HAVE DIRECT INVOLVEMENT WITH THE APPLICATION DECISION MAKING PROCESS. TO OUR KNOWLEDGE NOR IS THE APPLICANT/ANYONE AT THE APPLICANT COMPANY WHO IS DIRECTLY INVOLVED IN THE DECISION TO MAKE THE APPLICATION, SIMILARLY RELATED.

### 10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	RED FACING BRICK	TO MATCH, RECLAIMED	<input type="checkbox"/>	<input type="checkbox"/>	205,206 207,208
Roof	CLAY PLAIN TILE, COLOUR DARK ORANGE	TO MATCH, RECLAIMED	<input type="checkbox"/>	<input type="checkbox"/>	024
Windows	SOLID TIMBER PAINTED WHITE, TRADITIONAL DETAILING.	TO MATCH EXISTING, SLIM CONSERVATION TYPE DOUBLE GLAZED UNITS WHERE APPLICABLE.	<input type="checkbox"/>	<input type="checkbox"/>	205, 206, 207, 208
Doors	SOLID TIMER PAINTED WHITE, TRADITIONAL DETAILING.	TO MATCH EXISTING, SLIM CONSERVATION TYPE DOUBLE GLAZING WHERE APPLICABLE.	<input type="checkbox"/>	<input type="checkbox"/>	205, 206, 207, 208
Boundary treatments (e.g. fences, walls)	GARDEN WALL, YELLOW MULTI- STOCK BRICKS	RETAINED AND MADE GOOD WHERE APPLICABLE	<input type="checkbox"/>	<input type="checkbox"/>	002
Vehicle access and hard-standing	OPEN ENTRY, CONCRETE HARDSTANDING	WROUGHT IRON GATES (SLIDING) TO MATCH PEDESTIRAN GATE, PERMEABLE GRAVEL SURFACE.	<input type="checkbox"/>	<input type="checkbox"/>	205, 206, 207, 208
Lighting	LIGHTING TO ENTRY PORTICO ONLY.	LIGHTING TO ENTRY PORTICO LOW WATTAGE LIGHTING TO CAR HARDSTANDING(MOVEMENT DETECTION SENSOR) MOOD LANDSCAPE LIGHTING (LOW LEVEL, LOW VOLTAGE).	<input type="checkbox"/>	<input type="checkbox"/>	002
Others (please specify)	RAINWATER PIPES - CAST IRON PAINTED BLACK.	TO EXTENSION ONLY-COATED ALUMINIUM PAINTED BLACK TO MATCH EXISTING IN APPEARANCE	<input type="checkbox"/>	<input type="checkbox"/>	205, 206, 207, 208

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

PLEASE SEE COVERING LETTER.

### 11. Explanation For Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and or structure(s)?

TO ALLOW THE ERECTION OF A NEW SIDE EXTENSION.

## 12. Certificates

One certificate A, B, C, or D must be completed, together with the Agricultural Holdings Certificate with this application form

### CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

### CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served
MRS PINTO	3 WADHAM GARDENS, ELSWORTHY, NW3 3DN	12/03/2010

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

Nathaniel Lichfield and Partners  
NATHANIEL LICHFIELD AND PARTNERS

12/03/2010

### CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that:

§ Neither Certificate A or B can be issued for this application

§ All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 12. Certificates (continued)

### CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that:

§ Certificate A cannot be issued for this application

§ All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

### AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant:

Or signed - Agent:

*Nathaniel Lichfield and Partners*  
NATHANIEL LICHFIELD AND PARTNERS

Date (DD/MM/YYYY):

12/03/2010

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 13. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form:



3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:



3 copies of other plans and drawings or information necessary to describe the subject of the application:



3 copies of a design and access statement where proposed works fall within one of the following designated areas:



- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site
- The Broads

The correct fee:



3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings):



3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable):



## 14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - Agent:

*Nathaniel Lichfield and Partners*  
NATHANIEL LICHFIELD AND PARTNERS

Date (DD/MM/YYYY):

12/03/2010

(date cannot be pre-application)

### 15. Applicant Contact Details

#### Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	
Email address (optional): <input type="text"/>		

### 16. Agent Contact Details

#### Telephone numbers

Country code:	National number:	Extension number:
<input type="text" value="+44"/>	<input type="text" value="020 7837 4477"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text" value="+44"/>	<input type="text" value="020 7837 2277"/>	
Email address (optional): <input type="text" value="nwestwick@nlpplanning.com/bkelway@nlpplanning.com"/>		

### 17. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☒ Agent ☐ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:	Telephone number:
<input type="text"/>	<input type="text"/>
Email address: <input type="text"/>	