

Planning Services  
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For office use  
Date  
Payee  
App. No. Fee

## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
If you require any further clarification, please contact the Authority's planning department.

### 1. Applicant Name, Address and Contact Details

Title:	<input type="text" value="Mr &amp; Mrs"/>	First name:	<input type="text" value="Stirling"/>	Surname:	<input type="text" value="Higley"/>		
Company name	<input type="text"/>						
Street address:	<input type="text" value="9 Sarre Road"/>			Country Code	National Number	Extension Number	
	<input type="text"/>			Telephone number:	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>			Mobile number:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Town/City	<input type="text"/>			Fax number:	<input type="text"/>	<input type="text"/>	<input type="text"/>
County:	<input type="text" value="London"/>			Email address:			
Country:	<input type="text" value="London"/>			<input type="text"/>			
Postcode:	<input type="text" value="NW2 3SN"/>			<input type="text"/>			

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

### 2. Agent Name, Address and Contact Details

Title:	<input type="text" value="Mr"/>	First Name:	<input type="text" value="Grant"/>	Surname:	<input type="text" value="Straghan"/>		
Company name:	<input type="text" value="deDraft"/>						
Street address:	<input type="text" value="101"/>			Country Code	National Number	Extension Number	
	<input type="text" value="Brettenham Road"/>			Telephone number:	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>			Mobile number:	<input type="text" value="07834"/>	<input type="text" value="059440"/>	<input type="text"/>
Town/City	<input type="text" value="London"/>			Fax number:	<input type="text"/>	<input type="text"/>	<input type="text"/>
County:	<input type="text"/>			Email address:			
Country:	<input type="text"/>			<input type="text" value="dedraft4@gmail.com"/>			
Postcode:	<input type="text" value="E17 5AZ"/>						

### 3. Description of Proposed Works

Please describe the proposed works:

Roof extension to existing single family dwelling to provide additional loft accomodation. Proposals involve lifting the existing ridge line to provide additional headroom for a new bedroom, bathroom and study.  
Note: The proposed application to No.7 Sarre Road is submitted in conjunction with a similar roof extension to the adjoining property at No.9 as both form a sem-detached pair and both clients propose carrying out the work at the same time. Please ensure both applications are considered together.

Has the work already been started without planning permission? ☐ Yes ☒ No

#### 4. Site Address Details

Full postal address of the site (including full postcode where available)

House:	9	Suffix:	
House name:			
Street address:	SARRE ROAD		
Town/City:	LONDON		
County:			
Postcode:	NW2 3SN		

Description of location or a grid reference  
(must be completed if postcode is not known):

Easting:	524704
Northing:	185220

Description:

#### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

#### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

#### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

#### 8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

#### 9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

#### 10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ The agent ☒ The applicant ☐ Other person

#### 11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

##### Walls - description:

Description of *existing* materials and finishes:

Red brick

Description of *proposed* materials and finishes:

Red brickwork to match existing

##### Roof - description:

Description of *existing* materials and finishes:

Slate roof tiles

Description of *proposed* materials and finishes:

New rear elevation of roof extension to be clad in vertical roof tiles to match existing slate roof tiles Flat section to new roof to be clad in rolled lead.

## 11. (Materials continued)

### Windows - description:

Description of *existing* materials and finishes:

Timber sash windows

Description of *proposed* materials and finishes:

Timber sash window and smaller timber hinged window over stairs. 2no. Velux rooflights to be added to front roof elevation

### Doors - description:

Description of *existing* materials and finishes:

Timber framed doors to ground floor

Description of *proposed* materials and finishes:

Timber glazed doors to Juliette balcony

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

No. 7-9 Sarre Road - Design and Access Statement

## 12. Certificates (Certificate A)

### Certificate of Ownership - Certificate A

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Title:  First name:  Surname:

Person role:  Declaration date:  ☒ Declaration made

## 12. Certificates (Agricultural Land Declaration)

### Agricultural Land Declaration

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding. ☒

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below: ☐

If any part of the land is an agricultural holding, of which the applicant is the sole tenant, the applicant should complete part (B) of the form by writing 'sole tenant - not applicable' in the first column of the table below

Title:  First Name:  Surname:

Person role:  Declaration date:  ☒ Declaration Made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.



Date