



**Our Ref:** 11168/JG/rk  
**Your Ref:** 1774513  
**Email:** [jgleeson@firstplan.co.uk](mailto:jgleeson@firstplan.co.uk)  
**Date:** 13 January 2012

London Borough of Camden  
Planning Department  
Camden Town Hall  
Argyle Street Entrance  
Euston Road  
London  
WC1H 8ND

Dear Sir/Madam,

**7C GAINSBOROUGH GARDENS, NW3**  
**PLANNING AND LISTED BUILDING CONSENT APPLICATIONS FOR EXTERNAL AND**  
**INTERNAL ALTERATIONS**

On behalf of our client, Donald Davis, please find enclosed planning and listed building consent applications for works to No. 7 Gainsborough Gardens comprising external and internal alterations, including the installation of two rooflights to the rear, new cast iron downpipes, alterations to internal walls and doorways at second floor level, the installation of an internal staircase between the second floor and loft levels and the conversion of the loft to habitable space.

The following documents are enclosed in support of the application:-

- Planning and Heritage Statement
- Plans:
  - Site Location Plan, ref: 026ex001
  - Existing elevations, ref: 026 PL 003
  - Existing second and loft plans, ref: 026ex002
  - Proposed second and loft plans, ref: 026pl100g
  - Proposed stair section, ref: 026pl110
  - Proposed elevations, ref: 026pl150
- Structural engineer's plans and documents:
  - Design package parts 1&2
  - General notes
  - Proposed second and loft plans, ref: 10149-02A
  - Proposed sections and details, ref: 10149-03

A cheque for £150.00 has been posted to the above address, in payment of the application fee.

A full schedule of the works proposed is provided at Section 3 of the Planning and Heritage Statement.

We trust that the information enclosed is sufficient to register the application. Please do not hesitate to get in touch should you have any queries.

Yours faithfully



JANE GLEESON  
Director