

Planning Services
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For office use
Date
Payee
App. No. Fee

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title: First name: Surname:

Company name:

Street address:

Town/City:

County:

Country:

Postcode:

Telephone number: Country Code: National Number: Extension Number:

Mobile number:

Fax number:

Email address:

Are you an agent acting on behalf of the applicant? Yes No

2. Agent Name, Address and Contact Details

Title: First Name: Surname:

Company name:

Street address:

Town/City:

County:

Country:

Postcode:

Telephone number: Country Code: National Number: Extension Number:

Mobile number:

Fax number:

Email address:

3. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without planning permission? Yes No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: Suffix:

House name:

Street address:

Town/City:

County:

Postcode:

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:

Northing:

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: First name: Surname:

Reference:

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

Yes No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes No

8. Parking

Will the proposed works affect existing car parking arrangements?

Yes No

9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

Yes No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- The agent The applicant Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of *existing* materials and finishes:

Fair-faced brickwork with art stone dressings.

Description of *proposed* materials and finishes:

To match existing.

Roof - description:

Description of *existing* materials and finishes:

Art slates.

Description of *proposed* materials and finishes:

To match existing.

Windows - description:

Description of *existing* materials and finishes:

Painted timber sash.

Description of *proposed* materials and finishes:

To match existing.

Doors - description:

Description of *existing* materials and finishes:

Painted timber.

Description of *proposed* materials and finishes:

To match existing.

Boundary treatments - description:

Description of *existing* materials and finishes:

N/A.

Description of *proposed* materials and finishes:

N/A.

Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

N/A.

Description of *proposed* materials and finishes:

N/A.

Lighting - add description

Description of *existing* materials and finishes:

N/A.

Description of *proposed* materials and finishes:

N/A.

Others - description:

Type of other material:

Balustrades.

Description of *existing* materials and finishes:

Painted metal balustrades.

Description of *proposed* materials and finishes:

To match existing.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? Yes No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Planning/Design and Access Statement, Drawings 1762 101A (Existing Site Plan), 1762 300 (Site Location Plan), 1762 303 (Existing Basement Plan), 1762 304 (Existing Ground Floor Plan), 1762 305 (Existing First Floor Plan), 1762 307 (Existing Roof Plan), 1762 308 (Existing Longitudinal Section), 1762 309 (Existing Front Elevation), 1762 310 (Existing Rear Elevation), 1762 311 (Existing Side Elevation), 1762 312 (Existing Side Elevation), 1762 314 (Proposed Basement Plan), 1762 315 (Proposed Ground Floor Plan), 1762 316 (Proposed First Floor Plan), 1762 317 (Proposed Second Floor Plan), 1762 318 (Proposed Roof Plan), 1762 319 (Proposed Longitudinal Section), 1762 320 (Proposed Cross Section), 1762 321 (Proposed Front Elevation), 1762 322 (Proposed Rear Elevation), 1762 323 (Proposed Side Elevation), 1762 324 (Proposed Side Elevation) and Basement Impact Assessment.

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Title: First name: Surname:

Person role: Declaration date: Declaration made

12. Certificates (Agricultural Land Declaration)

Agricultural Land Declaration

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

If any part of the land is an agricultural holding, of which the applicant is the sole tenant, the applicant should complete part (B) of the form by writing 'sole tenant - not applicable' in the first column of the table below

Title: First Name: Surname:
Person role: Declaration date: Declaration Made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Date