

**To**  
**From**  
**Subject**

Planning Department  
Mr. S. Hassan  
37b Greville Road

**Date**  
**Total Page**  
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28 May 2012

Dear Sir/Madam,

We would like to submit the attached Design and Access Statement regarding the planning application on the above named property.

All materials to be used for the new extension are to match those existing on the property.

Engineering drawings and structural calculations will follow this application and will be forwarded to Building Control when we apply for a Building Notice and prior to any building work commencing.

Having surveyed the site and considered the neighboring properties, we can confirm that our proposed Light Well will not be wider than existing Terrace.

The new look of the building will reflect the proportion and rhythm of the existing buildings.

The proposed elevation is located inside a private road and all changes unlikely to be seen from the street, the access to 37c and 37d will remain the same, even a bit wider.

The proposal is to create a light well in the front of the building, without an internal alterations.

All drawings are 1/100 and 1/50 scale for added clarity.

No trees or plants will be removed or cut down for the build.

There is only one access point to the property, via the front elevation and through the property.

All building works will be carried out to building regulation standard and will be under supervision by the relevant Building Regulation Authority.

Many Thanks,

Sam Hassan.