

Planning Services  
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London WC1H 8EQ

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For office use  
Date  
Payee  
App. No. Fee

## Application for listed building consent for alterations, extension or demolition of a listed building. Planning (Listed Buildings and Conservation Areas) Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

| 1. Applicant Name and Address  | 2. Agent Name and Address  |
|--|--|
| Title: <input type="text" value="MR"/> First name: <input type="text" value="MALCOLM"/>          | Title: <input type="text" value="MR"/> First name: <input type="text" value="MARTYN"/>           |
| Last name: <input type="text" value="PEARSON"/>  | Last name: <input type="text" value="CLARK"/>  |
| Company (optional): <input type="text" value="BIRKBECK COLLEGE"/>                                | Company (optional): <input type="text" value="BURRELL FOLEY FISCHER LLP"/>                       |
| Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/> | Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/> |
| House name: <input type="text" value="ESTATES &amp; FACILITIES DEPARTMENT"/>                     | House name: <input type="text" value="CARLOW HOUSE"/>  |
| Address 1: <input type="text" value="MALET STREET"/>   | Address 1: <input type="text" value="CARLOW STREET"/>  |
| Address 2: <input type="text" value="BLOOMSBURY"/>   | Address 2: <input type="text"/>  |
| Address 3: <input type="text"/>  | Address 3: <input type="text"/>  |
| Town: <input type="text" value="LONDON"/>  | Town: <input type="text" value="LONDON"/>  |
| County: <input type="text"/>   | County: <input type="text"/>   |
| Country: <input type="text"/>  | Country: <input type="text"/>  |
| Postcode: <input type="text" value="WC1E 7HX"/>  | Postcode: <input type="text" value="NW1 7LH"/>   |

### 3. Description of Proposed Work

Please describe the proposals to alter, extend or demolish the listed building(s):

*The proposals described in the Heritage Statement that accompanies this Application for Listed Building Consent for Alterations to the properties at 42-44 Gordon Square include the removal (part) & replacement of some existing 20th century partitions, amendments to existing openings in areas of high heritage significance that are considered to have a low or medium impact and the installation of new joinery as part of a wholesale refurbishment of the primary rooms facing the square. Please refer to the Heritage Statement for more detailed proposals.*

### 3. Description of Proposed Work (continued)

Has the work already started without consent?

☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work been completed without consent?

☐ Yes ☒ No

If Yes, please state the date when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

### 4. Site Address Details

Please provide the full postal address of the application site.

Unit:

House number:

42-44

House suffix:

House name:

Address 1:

GORDON SQUARE

Address 2:

Address 3:

Town:

LONDON

County:

Postcode (optional):

WC1H 0PD

Description of location or a grid reference. (must be completed if postcode is not known):

Easting:

Northing:

Description:

### 5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☐ Yes ☒ No

If Yes please describe and include the planning application reference number(s), if known:

| Description | Reference number |
|-------------|------------------|
|             |                  |
|             |                  |
|             |                  |
|             |                  |
|             |                  |

### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:



Officer name:

Philip Niesing

Reference:

Date (DD/MM/YYYY):

(must be pre-application submission)

08/05/2012

Details of pre-application advice received?

Following a brief description of the works proposed we were advised that a full planning app. + conservation area consent would not be reqd.

### 7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes ☒ No

If Yes, please provide details:

### 8. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

If Yes, please provide details of the name, relationship and role

## 9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the building (demolition excluded):

|   | Existing<br>(where applicable)                                | Proposed   | Not<br>applicable                   | Don't<br>Know            |
|---|---|--|-------------------------------------|--------------------------|
| External walls                              | N/A   | N/A  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Roof covering                               | N/A   | N/A  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Chimney                                     | N/A   | N/A  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Windows                                     | EXISTING SASH WINDOWS TO BE<br>RETAINED & REDECORATED         | MINOR REPAIRS TO SASH CORBS &<br>IRONMONGERY TO ENSURE OPENING | <input type="checkbox"/>            | <input type="checkbox"/> |
| External doors                              |   | EXISTING SOLID TIMBER DOORS<br>RETAINED & REDECORATED          | <input type="checkbox"/>            | <input type="checkbox"/> |
| Ceilings                                    | EXISTING MF GRID & TILE CEILINGS<br>(TO BE REMOVED)           |  | <input type="checkbox"/>            | <input type="checkbox"/> |
| Internal walls                              | EXISTING PLASTERED WALLS TO<br>BE RESKIMMED                   | SUIM FINISH & DECORATIONS +<br>WALL MOUNTED JOINERY UNITS      | <input type="checkbox"/>            | <input type="checkbox"/> |
| Floors                                      | VARIES - GENERALLY CARPET TILES<br>(TO BE REMOVED)            |  | <input type="checkbox"/>            | <input type="checkbox"/> |
| Internal doors                              | VARIES, SOME SOLID TIMBER &<br>SOME METAL FRAMED GLASS DOORS. |  | <input type="checkbox"/>            | <input type="checkbox"/> |
| Rainwater goods                             | N/A   | N/A  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Boundary treatments<br>(e.g. fences, walls) | N/A   | N/A  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Vehicle access and<br>hard standing         | N/A   | N/A  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Lighting                                    | EXISTING RECESSED FITTINGS IN<br>EXISTING GRID ACCESS CEILING | NEW RECESSED LEDS TO NEW<br>PLASTERBOARD CEILING               | <input type="checkbox"/>            | <input type="checkbox"/> |
| Others<br>(add description)                 | REFER TO THE DRAWINGS LISTED<br>BELOW FOR DETAILED INFO.      |  | <input type="checkbox"/>            | <input type="checkbox"/> |

Are you supplying additional information on submitted drawings or plans?

☒ Yes

☐ No

If Yes, please state plan(s)/drawing(s) references:

PLEASE REFER TO THE DRAWING ISSUE SHEET ACCOMPANYING THIS APPLICATION.

## 10. Demolition

Does the proposal include the partial or total demolition of a listed building?

☒ Yes ☐ No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building: ☐ Yes ☐ No

b) Demolition of a building within the curtilage of the listed building: ☐ Yes ☐ No

c) Demolition of a part of the listed building: ☒ Yes ☐ No

If the answer to c) is Yes:

|   |           |
|---|-----------|
| i) What is the total volume of the listed building?(cubic metres)   | UNKNOWN   |
| ii) What is the volume of the part to be demolished?(cubic metres)  | <1%       |
| iii) What was the (approximate) date of the erection of the part to be removed? (MM/YYYY) (date must be pre-application submission) | 1820-1860 |

Please provide a brief description of the building or part of the building you are proposing to demolish:

SINGLE DOORWAY OPENING IN PARTY WALL BETWEEN 43 & 44 GORDON SQUARE. MINOR ADJUSTMENTS OF DOORWAYS IN PARTY WALL BETWEEN 42 & 43. VARIOUS PARTITIONS (20THC) SEE DRG AP(0)

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

PLEASE REFER TO DETAILED ANALYSIS AT THE FRONT OF THE HERITAGE STATEMENT.

## 11. Listed Building Alterations

Do the proposed works include alterations to a listed building?

☒ Yes ☐ No

If Yes, do the proposed works include: (you must answer each of the questions)

a) Works to the interior of the building? ☒ Yes ☐ No

b) Works to the exterior of the building? ☐ Yes ☒ No

c) Works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☐ Yes ☐ No

d) Stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☒ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings, photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support and state references for the plan(s)/drawing(s):

PLEASE REFER TO EXISTING & PROPOSED DRAWINGS LISTED ON THE ACCOMPANYING ISSUE SHEET & CONTAINED WITHIN THE HERITAGE STATEMENT THAT ACCOMPANIES THIS APPLICATION.

## 12. Listed Building Grading

Please state the grading (if known) of the building in the list of Buildings of Special Architectural or Historic interest? (Note: only one box must be ticked)

Grade I ☐ Ecclesiastical Grade I ☐

Grade II\* ☐ Ecclesiastical Grade II\* ☐

Grade II ☒ Ecclesiastical Grade II ☐

Don't know ☐

## 13. Immunity From Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

☐ Yes ☒ No ☐ Don't know

If Yes, please provide the result of the application:

## 14. Certificates

One Certificate A, B, C, or D, must be completed with this application form

### CERTIFICATE OF OWNERSHIP - CERTIFICATE A

#### Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY:

### CERTIFICATE OF OWNERSHIP - CERTIFICATE B

#### Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

| Name of Owner        | Address                             | Date Notice Served |
|----------------------|-------------------------------------|--------------------|
| UNIVERSITY OF LONDON | THORNHAUGH STREET, LONDON, WC1H 0XG | 10/05/2012         |
|                      |                                     |                    |
|                      |                                     |                    |
|                      |                                     |                    |
|                      |                                     |                    |

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY:

### CERTIFICATE OF OWNERSHIP - CERTIFICATE C

#### Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

The steps taken were:

| Name of Owner | Address | Date Notice Served |
|---------------|---------|--------------------|
|               |         |                    |
|               |         |                    |
|               |         |                    |
|               |         |                    |
|               |         |                    |

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY:

#### 14. Certificates (continued)

##### CERTIFICATE OF OWNERSHIP - CERTIFICATE D

##### Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

|  |
|--|
|  |
|--|

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

|  |
|--|
|  |
|--|

On the following date (which must not be earlier than 21 days before the date of the application):

|  |
|--|
|  |
|--|

Signed - Applicant:

|  |
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|  |
|--|

Or signed - Agent:

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Date DD/MM/YYYY:

|  |
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#### 15. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:



The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:



The original and 3 copies of a plan which identifies the land to which the application relates and drawn to an identified scale and showing the direction of North:



The original and 3 copies of the completed dated Ownership Certificate (A, B, C, or D - as applicable):



The original and 3 copies of a design and access statement, if required (see help text and guidance notes for details):



#### 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

|  |
|--|
|  |
|--|

Or signed - Agent:

|  |
|--|
|  |
|--|

Date (DD/MM/YYYY):

|            |
|------------|
| 10/05/2012 |
|------------|

(date cannot be pre-application)

#### 17. Applicant Contact Details

Telephone numbers

Country code:

|       |
|-------|
| 00 44 |
|-------|

National number:

|              |
|--------------|
| 20 7631 6000 |
|--------------|

Extension number:

|   |
|---|
| — |
|---|

Country code:

|   |
|---|
| — |
|---|

Mobile number (optional):

|   |
|---|
| — |
|---|

Country code:

|   |
|---|
| — |
|---|

Fax number (optional):

|   |
|---|
| — |
|---|

Email address (optional):

|                     |
|---------------------|
| M.pearson@bbk.ac.uk |
|---------------------|

#### 18. Agent Contact Details

Telephone numbers

Country code:

|       |
|-------|
| 00 44 |
|-------|

National number:

|              |
|--------------|
| 20 7755 6868 |
|--------------|

Extension number:

|   |
|---|
| — |
|---|

Country code:

|   |
|---|
| — |
|---|

Mobile number (optional):

|   |
|---|
| — |
|---|

Country code:

|   |
|---|
| — |
|---|

Fax number (optional):

|   |
|---|
| — |
|---|

Email address (optional):

|                              |
|------------------------------|
| M.clark@bff-architects.co.uk |
|------------------------------|

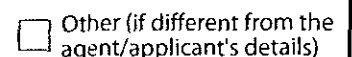
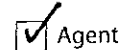
#### 19. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?



☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)



If Other has been selected, please provide:

Contact name:

|  |
|--|
|  |
|--|

Telephone number:

|  |
|--|
|  |
|--|

Email address:

|  |
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