



# SCHEDULE OF WORK

## LOBBY

1. Replace the front entrance door, new pair of doors.
2. Reorganise planning of ground floor entrance. Two new pairs of 1/2 hour fire resistant doors with circular vision panels.
3. New radiator.
4. Remove existing false ceiling. New plasterboard ceiling incorporating recessed light fittings.
5. New entrance mat.

## STAIR

6. Remove carpet. Stair and skirting painted grey. Underside painted white.
7. Remove brown plastic handrail cover. Make good metal handrail. Paint balustrade and handrail grey.
8. New wall mounted light fittings to landings.

## OFFICE AREAS

9. Throughout walls and ceiling remove existing wall paper. New lining paper painted white.
10. Sand and repair wood block floor, finish with clear matt polyurethane.
11. Remove existing false ceiling and light fittings. Make good ceiling treat as 9.
12. Remove radiators during decorations. Check, repair or replace.
13. Form coat cupboard.
14. New pair of doors.
15. Form mini kitchen, plumbing via basement shower room, ventilation via first floor office. 100 mm stud partition.
16. Flush cupboard doors from 13mm M.D.F. painted white. Shelves to cupboards.

17. Polished georgian wire glass to existing roof light.
18. Freestanding uplighters.
19. Prepare and paint metal window frames white.
20. Remove internal partitions.
21. Remove fluorescent lights, make good ceiling, decorate as 9.
22. Coffee making and washing 'up. Cupboards below worktop, venetian blinds above. New enclosing partition.
23. New 1/2 hour fire resistant doors with circular vision panels.
24. New wall mounted uplighters wired to entrance switch.
25. New partition door.
26. New cupboard doors.
27. New shelves.

## TOILETS

28. New sheet rubber floor finish.
29. New toilet seats.
30. New wash hand basin and tiled vanity unit with cupboard under from 13mm M.D.F. painted white.
31. Case in water heater.
32. Wall and ceiling painted white.
33. New light fitting.
34. New panel above door. Door and new panel painted to match. New ironmongery.

NOTES