

## SAMPLE SUBMITTAL FORM

<b>Works Package</b>	<b>Contractor</b>	<b>Contractor Reference</b>	<b>Date Submitted</b>		
Ventilation	SES	R5-SSF-166-A	09-07-2012		
<b>Location</b>	<b>Reason</b>				
R5 North & West	For Submission & signoff				
<b>Sample Description &amp; Photo</b>		<b>Carillion Comments</b>	<b>Mock up Location</b>		
		Ventilation grills to ground floor curtain walling	Sample held on site		
<b>Carillion Reference</b>		<b>Date Sent</b>			
R5-SSF-166-A		09-07-2012			
<b>Date Returned</b>		<b>Status Returned</b>			
<b>Comment / Action</b>					
<b>Approved By</b>		<b>Signed (Carillion)</b>			
<b>Name:</b>		<b>Name:</b>			