

Oriel Services
104 Bellefield House
New London Road
CHELMSFORD
CM2 0RG

Our Ref: **2012/5644/T**
Please ask for: **Matthias Genet**
Telephone: 020 7974 **5961**

23 October 2012

Dear Sir/Madam

Town and Country Planning Acts 1990 (as amended)
**ACKNOWLEDGEMENT OF RECEIPT OF NOTICE TO CARRY OUT WORKS TO TREES
IN A CONSERVATION AREA**

Address:
20 Downside Crescent
London
NW3 2AP

We received your Notification of Intended Works to Tree(s) in a Conservation Area dated 16 October 2012 on 16 October 2012.

We have six weeks from the date of receipt of your letter to consider making a tree preservation order on the tree(s). If you have not heard from the Council by 27 November 2012, you are entitled to carry out the proposed work as long as you do so within two years from the date of your letter and do not do more work on the tree(s) than is set out in your letter.

We will make every effort to inform you of the outcome of your proposal before this date.

It is our policy to notify adjacent occupiers of the proposed works.

Where necessary, please ensure that the owner of the tree(s) to which you intend to carry out the proposed works have given their consent before works begin.

Culture and Environment Directorate

