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 Phone: 020 7974 4444  
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Development Management  
 Camden Town Hall Extension  
 Argyle Street  
 London WC1H 8EQ

**Application for Planning Permission and listed building consent for alterations,  
 extension or demolition of a listed building.  
 Town and Country Planning Act 1990  
 Planning (Listed Buildings and Conservation Areas) Act 1990**

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
 If you require any further clarification, please contact the Authority's planning department.

**1. Applicant Name, Address and Contact Details**

Title:  First name:  Surname:

Company name:

Street address:

Town/City:

Country:

Country:

Postcode:

Telephone number:

Mobile number:

Fax number:

Email address:

Are you an agent acting on behalf of the applicant?  Yes  No

**2. Agent Name, Address and Contact Details**

No Agent details were submitted for this application

**3. Description of Proposed Works**

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Has the development or work(s) already started?  Yes  No

**4. Site Address Details**

Full postal address of the site (including full postcode where available)

House:  Suffix:

House name:

Street address:

Town/City:

County:

Postcode:

Description of location or a grid reference (must be completed if postcode is not known):

Easting:

Northing:

Description:

## 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title:  First name:  Surname:

Reference:

Date (DD/MM/YYYY):  (Must be pre-application submission)

Details of the pre-application advice received:

## 6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Are there any new public roads to be provided within the site?  Yes  No

Are there any new public rights of way to be provided within or adjacent to the site?  Yes  No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?  Yes  No

## 7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?  Yes  No

If Yes, please provide details:

Have arrangements been made for the separate storage and collection of recyclable waste?  Yes  No

If Yes, please provide details:

## 8. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?  Yes  No

## 9. Demolition

Does the proposal include total or partial demolition of a listed building?  Yes  No

## 10. Listed building alterations

Do the proposed works include alterations to a listed building?  Yes  No

If Yes, will there be works to the interior of the building?  Yes  No

Will there be works to the exterior of the building?  Yes  No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?  Yes  No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?  Yes  No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

State references for these plan(s)/drawing(s):

EXISTING: CSH 0100 Location Plan, CSH 0101 Site Plan, CSH 0102 Basement Plan, CSH 0103 Ground Floor Plan, CSH 0104 First Floor Plan, CSH 0105 Second Floor Plan, CSH 0106 Roof Plan, CSH 0107 North Elevation, CSH 0108 East elevation, CSH 0109 South Elevation, CSH 0110 West Elevation, CSH 0111 Section N-S, CSH 0112 Section E-W, CSH 0113 Basement Photo, CSH 0114 Ground Photo, CSH 0115 First Photo, CSH 0116 Second Photo, CSH 0117 Roof Photo, CSH 0118 North Elev Photo, CSH 0201 Entrance Detail, CSH 0202 Reception, CSH 0205 Refuse Store  
PROPOSED: CSH 101B Site Plan, CSH 102 Basement Plan, CSH 103 Ground Floor Plan, CSH 104 First Floor Plan, CSH 105 Second Floor Plan, CSH 106 Roof Plan, CSH 107A North Elevation, CSH 108A East elevation, CSH 109 South Elevation, CSH 110 West Elevation, CSH 111A Section N-S, CSH 112A Section E-W, CSH 201 Entrance Detail, CSH 202 Reception, CSH 204 Lift Overrun Detail, CSH 0205 Refuse Store, CSH 301 Gloucester Ave Views, CSH 302 Gloucester Ave Rendering, CSH 303 Regents park Road Views, CSH MNP Structure Drawing, CSH MNP Planning Statement, CSH Design Access and Heritage Statement

### 11. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

Don't know  Grade I  Grade II\*  Grade II

Is it an ecclesiastical building?  Don't know  Yes  No

### 12. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building?  Yes  No

### 13. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

| Type of vehicle                              | Existing number of spaces | Total proposed (including spaces retained) | Difference in spaces |
|--|---------------------------|--|----------------------|
| Cars   | 8                         | 8  | 0                    |
| Light goods vehicles/public carrier vehicles | 0                         | 0  | 0                    |
| Motorcycles                                  | 0                         | 0  | 0                    |
| Disability spaces                            | 2                         | 2  | 0                    |
| Cycle spaces                                 | 6                         | 6  | 0                    |
| Other (e.g. Bus)                             | 0                         | 0  | 0                    |
| Short description of Other                   |                           |  |                      |

### 14. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

#### External walls - add description

Description of *existing* materials and finishes:

Staffordshire Brick

Description of *proposed* materials and finishes:

Staffordshire Brick

#### Roof covering- add description

Description of *existing* materials and finishes:

Asphalt, slate, lead flashing

Description of *proposed* materials and finishes:

Asphalt, slate, lead and lead flashing

#### Chimney - add description

Description of *existing* materials and finishes:

Staffordshire Brick

Description of *proposed* materials and finishes:

Staffordshire Brick

#### Windows - add description

Description of *existing* materials and finishes:

Steel casement painted white

Description of *proposed* materials and finishes:

Steel casement painted white

#### External doors - add description

Description of *existing* materials and finishes:

Aluminium and glass, solid timber

Description of *proposed* materials and finishes:

Steel and glass, solid timber

#### Ceilings - add description

Description of *existing* materials and finishes:

Painted plaster

Description of *proposed* materials and finishes:

Painted plaster

#### Internal walls - add description

Description of *existing* materials and finishes:

Painted plaster

Description of *proposed* materials and finishes:

Painted plaster, glazed steel screen

## 14. Materials (continued)

### Floors - add description

Description of *existing* materials and finishes:

Linoleum and cork tiles on concrete

Description of *proposed* materials and finishes:

Linoleum and cork tiles on concrete

### Internal doors - add description

Description of *existing* materials and finishes:

Veneered timber, timber and glass, steel and glass.

Description of *proposed* materials and finishes:

Veneered timber, timber and glass, steel and glass.

### Rainwater goods - add description

Description of *existing* materials and finishes:

Black painted Iron

Description of *proposed* materials and finishes:

Black painted Iron

### Boundary treatments - add description

Description of *existing* materials and finishes:

Staffordshire brick, black painted metal railings.

Description of *proposed* materials and finishes:

Staffordshire brick, black painted metal railings, hazel hurdles and beech hedge.

### Vehicle access and hard standing - add description

Description of *existing* materials and finishes:

Tarmac and gravel.

Description of *proposed* materials and finishes:

Tarmac and gravel.

### Lighting - add description

Description of *existing* materials and finishes:

Mains voltage spot lights, low energy/FL fittings

Description of *proposed* materials and finishes:

Mains voltage spot lights, low energy/FL fittings

Are you supplying additional information on submitted drawings or plans?

Yes  No

If Yes, please state plan(s)/drawing(s) references:

EXISTING: CSH 0101 Site Plan, CSH 0102 Basement Plan, CSH 0103 Ground Floor Plan, CSH 0104 First Floor Plan, CSH 0105 Second Floor Plan, CSH 0106 Roof Plan, CSH 0107 North Elevation, CSH 0108 East elevation, CSH 0109 South Elevation, CSH 0110 West Elevation, CSH 0111 Section N-S, CSH 0112 Section E-W, CSH 0113 Basement Photo, CSH 0114 Ground Photo, CSH 0115 First Photo, CSH 0116 Second Photo, CSH 0117 Roof Photo, CSH 0118 North Elev Photo, CSH 0201 Entrance Detail, CSH 0202 Reception, CSH 0205 Refuse Store

## 15. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer  Package treatment plant  Unknown   
Septic tank  Cess pit

Other

Are you proposing to connect to the existing drainage system?

Yes  No  Unknown

## 16. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

Yes  No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

Yes  No

Will the proposal increase the flood risk elsewhere?

Yes  No

How will surface water be disposed of?

Sustainable drainage system  Main sewer  Pond/lake  
 Soakaway  Existing watercourse

## 17. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

Yes, on the development site  Yes, on land adjacent to or near the proposed development  No

b) Designated sites, important habitats or other biodiversity features

Yes, on the development site  Yes, on land adjacent to or near the proposed development  No

c) Features of geological conservation importance

Yes, on the development site  Yes, on land adjacent to or near the proposed development  No

## 18. Existing Use

Please describe the current use of the site:

English Folk Dance and Song Society.

Is the site currently vacant?  Yes  No

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated?  Yes  No

Land where contamination is suspected for all or part of the site?  Yes  No

A proposed use that would be particularly vulnerable to the presence of contamination?  Yes  No

## 19. Trees and Hedges

Are there trees or hedges on the proposed development site?  Yes  No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?  Yes  No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to construction - Recommendations'.

## 20. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste?  Yes  No

## 21. Residential Units

Does your proposal include the gain or loss of residential units?  Yes  No

## 22. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?  Yes  No

## 23. Employment

If known, please complete the following information regarding employees:

|                    | Full-time | Part-time | Equivalent number of full-time |
|--------------------|-----------|-----------|--------------------------------|
| Existing employees | 30        | 0         | 0                              |
| Proposed employees | 30        | 0         | 0                              |

## 24. Hours of Opening

If known, please state the hours of opening for each non-residential use proposed:

| Use | Monday to Friday |          | Saturday   |          | Sunday and Bank Holidays |          | Not Known                |
|-----|------------------|----------|------------|----------|--------------------------|----------|--------------------------|
|     | Start Time       | End Time | Start Time | End Time | Start Time               | End Time |                          |
| D1  | 10.00            | 23.00    | 10.00      | 23.00    |                          |          | <input type="checkbox"/> |

## 25. Site Area

What is the site area?

## 26. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

NA D1/2 use.

Is the proposal for a waste management development?

Yes  No

## 27. Hazardous Substances

Is any hazardous waste involved in the proposal?

Yes  No

## 28. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

The agent  The applicant  Other person

## 29. Certificates (Certificate A)

### Certificate Of Ownership - Certificate A

#### Certificate under Article 12 – Town and Country Planning (Development Management Procedure) (England) Order 2010 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which the application relates.

Title:  First name:  Surname:

Person role:  Declaration date:   Declaration made

## 29. Certificates (Agricultural Land Declaration)

### Agricultural Land Declaration

#### Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

If any part of the land is an agricultural holding, of which the applicant is the sole tenant, the applicant should complete part (B) of the form by writing 'sole tenant - not applicable' in the first column of the table below

Title:  First Name:  Surname:

Person role:  Declaration date:   Declaration Made

## 30. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date