

Email: [planning@camden.gov.uk](mailto:planning@camden.gov.uk)  
Phone: 020 7974 4444  
Fax: 020 7974 1680

Development Management  
Camden Town Hall Extension  
Argyle Street  
London WC1H 8EQ

Application for Planning Permission and conservation  
area consent for demolition in a conservation area.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
If you require any further clarification, please contact the Authority's planning department.

**1. Applicant Name, Address and Contact Details**

Title:	Mr	First name:	Pierson	Surname:	Austin						
Company name:											
Street address:	6 Hillfield Mansions Haverstock Hill			Telephone number:	<table><tr><th>Country Code</th><th>National Number</th><th>Extension Number</th></tr><tr><td></td><td></td><td></td></tr></table>	Country Code	National Number	Extension Number			
Country Code	National Number	Extension Number									
Town/City:	London			Mobile number:	<table><tr><td></td><td></td><td></td></tr></table>						
County:	London			Fax number:	<table><tr><td></td><td></td><td></td></tr></table>						
Country:	UK			Email address:							
Postcode:	NW3 4 QR										
Are you an agent acting on behalf of the applicant? <input checked="" type="radio"/> Yes <input type="radio"/> No											

**2. Agent Name, Address and Contact Details**

Title:		First Name:	Patrick	Surname:	Minns						
Company name:	Patrick Minns Associates										
Street address:	6 St Marks Crescent			Telephone number:	<table><tr><th>Country Code</th><th>National Number</th><th>Extension Number</th></tr><tr><td></td><td>020 7485 8877</td><td></td></tr></table>	Country Code	National Number	Extension Number		020 7485 8877	
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County:	London			Fax number:	<table><tr><td></td><td></td><td></td></tr></table>						
Country:	United Kingdom			Email address:							
Postcode:	NW1 7TS			patrick@patrickminns.com							

**3. Description of the Proposal**

Please provide a description of the proposal, including details of the proposed demolition:

Convert existng attic to provide 1 bedroom, 1 bathroom and a balcony


Has the building, work or change of use already started? ☐ Yes ☒ No

**Description:**

House:	12	Suffix:	C
House name:			
Street address:	Belsize Square		
Town/City:	London		
County:			
Postcode:	NW3 4HT		

Description of location or a grid reference  
(must be completed if postcode is not known):

Easting:	526971
Northing:	184694



## 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

## 6. Pedestrian and Vehicle Access, Roads and Rights of Way

**Is a new or altered vehicle access proposed to or from the public highway?**

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

**Do the proposals require any diversions/extinguishments and/or creation of rights of way?**

☐ Yes ☒ No

## 7. Waste Storage and Collection

**Do the plans incorporate areas to store and aid the collection of waste?**

☐ Yes ☒ No

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☒ No

### 8. Authority Employee/Member

**With respect to the Authority, I am:**

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

### 9. Explanation for Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and/or structure(s)?

Part of the back and side roofs and the existing roof light will be removed to for the dormers and balcony

## 10. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

**Walls - description:**

**Description of existing materials and finishes:**

White painted stucco

Description of *proposed* materials and finishes:

## Slate side walls to dormers

**Roof - description:**

**Description of existing materials and finishes:**

**Slate**

Description of *proposed* materials and finishes:

Slate

## 10. (Materials continued)

### Windows - description:

Description of *existing* materials and finishes:

White painted timber window frames

Description of *proposed* materials and finishes:

White powder coated metal window frames and french windows

### Doors - description:

Description of *existing* materials and finishes:

none

Description of *proposed* materials and finishes:

White powdercoated metal french windows

### Boundary treatments - description:

Description of *existing* materials and finishes:

brick Garden walls

Description of *proposed* materials and finishes:

brick Garden walls

### Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

None

Description of *proposed* materials and finishes:

None

### Lighting - add description

Description of *existing* materials and finishes:

None externally

Description of *proposed* materials and finishes:

none externally

### Others - description:

Type of other material:

Balcony

Description of *existing* materials and finishes:

None

Description of *proposed* materials and finishes:

Safety rail stainless steel tubular hand rail with clear glass panels below

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

12 Belsize Square 00-15 and site plan

## 11. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	0	0	0
Light goods vehicles/public carrier vehicles	0	0	0
Motorcycles	0	0	0
Disability spaces	0	0	0
Cycle spaces	0	0	0
Other (e.g. Bus)	0	0	0
Short description of Other			

## 12. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer

☒

Package treatment plant

☐

Unknown

☐

Septic tank

☐

Cess pit

☐

Other

Are you proposing to connect to the existing drainage system?

☒ Yes ☐ No ☐ Unknown

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

Proposed Attic Plan

### 13. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system

☒ Main sewer

☐ Pond/lake

☐ Soakaway

☐ Existing watercourse

### 14. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

c) Features of geological conservation importance

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

### 15. Existing Use

Please describe the current use of the site:

Residential

Is the site currently vacant? ☐ Yes ☒ No

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

### 16. Trees and Hedges

Are there trees or hedges on the proposed development site? ☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to construction - Recommendations'.

### 17. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ☐ Yes ☒ No

### 18. Residential Units

Does your proposal include the gain or loss of residential units? ☐ Yes ☒ No

### 19. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☐ Yes ☒ No

## 20. Employment

If known, please complete the following information regarding employees:

	Full-time	Part-time	Equivalent number of full-time
Existing employees	0	0	0
Proposed employees	0	0	0

## 21. Hours of Opening

If known, please state the hours of opening for each non-residential use proposed:

Use	Monday to Friday Start Time End Time	Saturday Start Time End Time	Sunday and Bank Holidays Start Time End Time	Not Known
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## 22. Site Area

What is the site area?

404.2

sq.metres

## 23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

none

Is the proposal for a waste management development?



Yes



No

## 24. Hazardous Substances

Is any hazardous waste involved in the proposal?



Yes



No

## 25. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?



Yes



No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)



The agent



The applicant



Other person

## 26. Certificates (Certificate B)

### Certificate Of Ownership - Certificate B

**Certificates under Article 12 - Town and Country Planning (Development Management Procedure) (England) Order 2010 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990**

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Notice recipient	Date notice served
Name: Camden Council	04/12/2012
Number: Suffix:	
Street: Town Hall Annex	
Locality: Argyle St	
Town: London	
Postcode: WC1H 8NJ	

Title: Mr

First name:

Patrick

Surname:

Minns

Person role:

Agent

Declaration date:

04/12/2012



Declaration made

## 26. Certificates (Agricultural Land Declaration)

### Agricultural Land Declaration

**Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12**

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

If any part of the land is an agricultural holding, of which the applicant is the sole tenant, the applicant should complete part (B) of the form by writing 'sole tenant - not applicable' in the first column of the table below

**26. Certificates (Agricultural Land Declaration - continued)**

Title:  First Name:  Surname:   
Person role:  Declaration date:  ☒ Declaration Made

**27. Declaration**

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date