

Planning Services  
Camden Town Hall  
Argyle Street  
London WC1H 8EQ

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Telephone : 020 7974 1911  
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For office use  
Date  
Payee  
App. No.

Fee

## Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

### Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

#### 1. Applicant Name and Address

Title:	<input type="text"/>	First name:	<input type="text"/>
Last name:	<input type="text"/>		
Company (optional):	<input type="text" value="KF PROPERTIES LTD"/>		
Unit:	<input type="text"/>	House number:	<input type="text" value="55"/>
		House suffix:	<input type="text"/>
House name:	<input type="text"/>		
Address 1:	<input type="text" value="BLANDFORD STREET"/>		
Address 2:	<input type="text"/>		
Address 3:	<input type="text"/>		
Town:	<input type="text" value="LONDON"/>		
County:	<input type="text"/>		
Country:	<input type="text"/>		
Postcode:	<input type="text" value="W1U 7HW"/>		

#### 2. Agent Name and Address

Title:	<input type="text"/>	First name:	<input type="text"/>
Last name:	<input type="text"/>		
Company (optional):	<input type="text" value="CUSTOM CUTTERS TREE SPECIALISTS LTD"/>		
Unit:	<input type="text"/>	House number:	<input type="text" value="46"/>
		House suffix:	<input type="text"/>
House name:	<input type="text"/>		
Address 1:	<input type="text" value="STANLEY ROAD"/>		
Address 2:	<input type="text" value="BOUNDS GREEN"/>		
Address 3:	<input type="text"/>		
Town:	<input type="text" value="LONDON"/>		
County:	<input type="text"/>		
Country:	<input type="text"/>		
Postcode:	<input type="text" value="N11 2LE"/>		



### 3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:   
House name:   
Address 1:   
Address 2:   
Address 3:   
Town:   
County:   
Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

### 4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:  First name:   
Last name:   
Company (optional):   
Unit:  House number:  House suffix:   
House name:   
Address 1:   
Address 2:   
Address 3:   
Town:   
County:   
Country:   
Postcode:

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

### 5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

### 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.  
E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

REAR OF THE PROPERTY

T3: SYCAMORE - CUT THE ENTIRE TREE TO GROUND LEVEL  
SPECIFICATIONS WERE RECOMMENDED BY MARISHAL THOMPSON GROUP. IN RELATION TO A PROBLEM INVOLVING DAMAGE TO THE PROPERTY, THE TREE HAS THE POTENTIAL TO INFLUENCE THE



## 7. Identification Of Tree(s) And Description Of Works continued ...

PROPERTY IN THE FUTURE SHOULD THE RECOMMENDED ACTION NOT BE TAKEN

## 8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

### For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

### For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☐ No  
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☐ No  
If YES, you are required to provide for:

#### *Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

#### *Other structural damage* (e.g. drains, walls and hard surfaces)

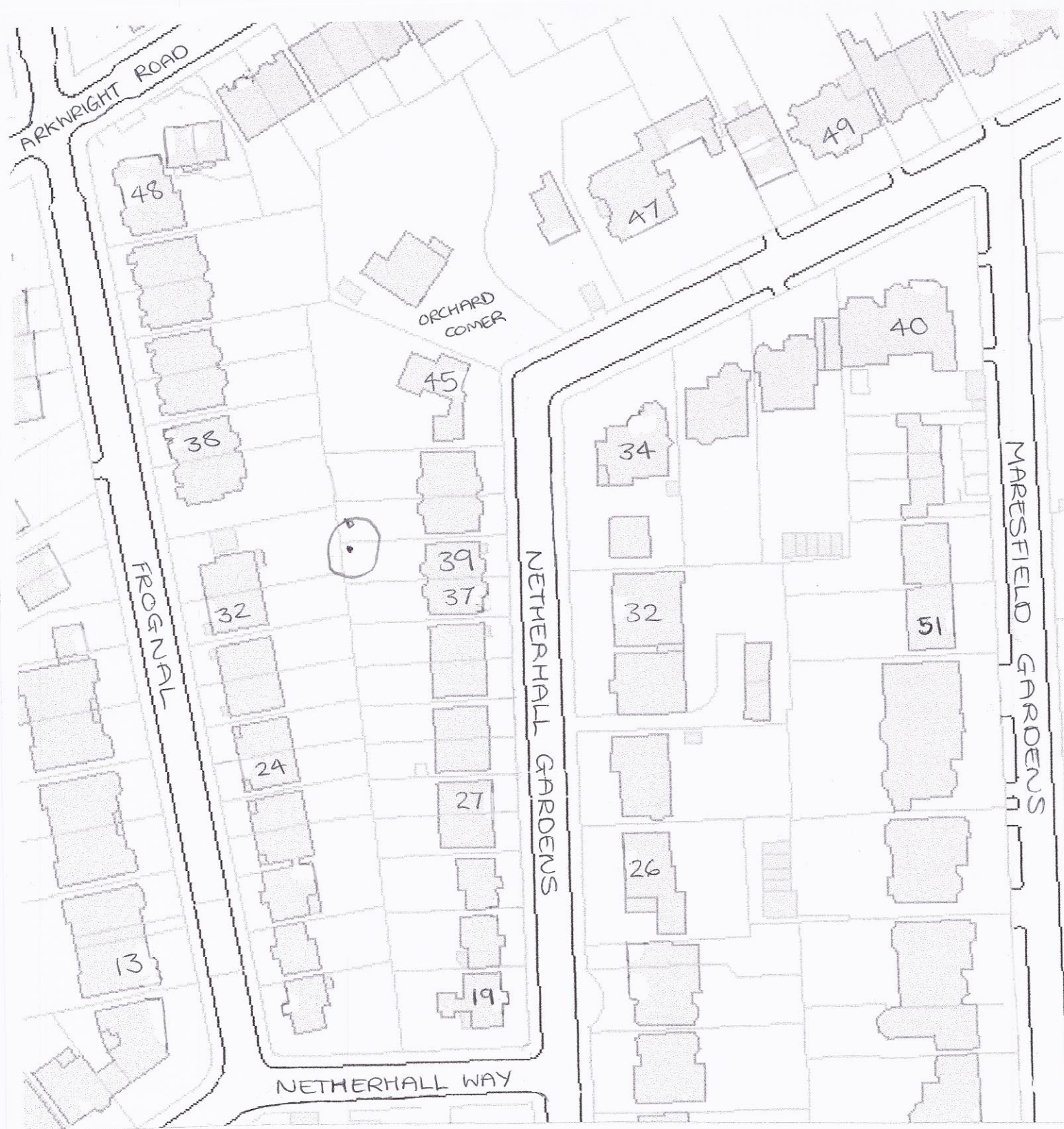
Written technical evidence from an appropriate expert, including description of damage and possible solutions.

### Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.





CLIENT

KF PROPERTIES LTD  
95-97, WIGMORE STREET,  
LONDON,  
W1U 1QW

AGENT

CUSTOM CUTTERS TREE SPECIALISTS LTD  
46, STANLEY ROAD,  
BOUNDS GREEN,  
LONDON,  
N11 2LE



# Arboricultural Consultancy for Royal & Sun Alliance

## 6.0 Recommendations

### 6.1 Table 1 - Current Claim Requirements

These recommendations may be subject to review following additional site investigations

Tree ID	Species	Age (yr)	Height (m)	DBH (cm)	Ownership	Action	Recommendation
T1	Plane (London)	2	24	13	C - Insured	Remove	Remove and treat stump to inhibit regrowth.
TG2	Lime x2	1	17	14	C - Insured	Remove	Remove.

### 6.2 Table 2 - Future Risk Recommendations

Tree ID	Species	Age (yr)	Height (m)	DBH (cm)	Ownership	Action	Recommendation
T2	Lime	2	20	15	A - Third Party 35 Netherall Gardens. London. NW3 6RL	Action to avoid future risk	Remove and treat stump to inhibit regrowth.
T3	Acer	1	18	16*	A - Third Party 39 Netherall Gardens. London. NW3 6RL	Action to avoid future risk	Remove and treat stump to inhibit regrowth.
T4	Privet	1	6	6	C - Insured	Action to avoid future risk	Reduce and maintain at 4m height.
T6	Lime	1	16	16	A - Third Party 35 Netherall Gardens. London. NW3 6RL	Action to avoid future risk	Do not allow to exceed current dimensions.
T8	Acer	1	16.5	6.2	B - Local Authority	Action to avoid future risk	Remove and treat stump to inhibit regrowth.
T7	Prunus	1	14	8	A - Third Party 36 Netherall Gardens. London. NW3 6RL	Action to avoid future risk	Remove and treat stump to inhibit regrowth.
TG1	Mixed Species Group (M) Including Privet and Elder	1	6.5	1.2	A - Third Party 39 Netherall Gardens. London. NW3 6RL	Action to avoid future risk	Remove and treat stump to inhibit regrowth.

\* Estimated

Third party property addresses should be treated as indicative only, should precise detail be required then Marishal Thompson can undertake Land Registry Searches

**Marishal Thompson Group**

Charendon House, Shenley Road, Borehamwood, Herts, WD6 1AG  
Tel: 01923 410601 Fax: 01923 411336 Email: info@marishal.co.uk Website: www.marishal.co.uk

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### 9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff      (c) related to a member of staff  
(b) an elected member      (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

### 10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

#### Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

☐

#### For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

☐☐

#### For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
  - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

☐☐☐☐☐

### 11. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - Applicant:

Or signed - Agent:

*RB*

Date (DD/MM/YYYY):

07/02/2013

(This date must not be before the date of sending or hand-delivery of the form)

### 12. Applicant Contact Details

Telephone numbers IAN FREEDMAN

Country code:	National number:	Extension number:
<input type="text"/>	7244 4228	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

### 13. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	8365 7722	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)