



Service Management Plan

Maitland Park Care Home and Extra Care Flats

Maitland Park Road

Camden

NW3 2ET

March 2013

Discussed with the Chair-person of Maitland Park Tenants and Residents Association - 12/3/13

Signed: Carol Wang, Chair, Maitland Park Tenants Association


Compliance Manager
Shaw healthcare.

Collection/Deliveries to:

Maitland Park Care Home (to be renamed prior to operation) 60 beds, 35 flats

Maitland Park Road

Camden

NW3 2ET

Collections

Commercial/Domestic waste collection

- Biffa
- Supply 2 x 1100 litre commercial bins
- Collect twice a week
- Mon, Wed and Fri collections - am slot. Not before 7am in residential area.

Recycling collection (cans/plastic/bottles/paper)

- Biffa
- Supply 3 x 1100 litre bins for Dry Mixed Recycling (DMR) - cans/plastic/paper
- Supply 1 x 240 litre bins for glass
- Supply 2 x 240 litre bins for food
- Collection weekly
- Mon and Fri collections - am slot. Not before 7am in residential area.

Clinical waste collection

- All Clear
- Supply 4 x 1100 litre clinical bins
- Collect once a week
- Tuesdays or Thursdays - collection aprox 6am

Clinical waste collection - Sharps

- All Clear
- Supply sharps boxes
- Delivery and collection basis - twice monthly
- Tuesdays or Thursdays - collection aprox 6am

Pharmaceuticals collection

- Pharmacy Plus
- Pharmaceutical (medicine waste)
- Collection once a month.

Deliveries

Catering (ambient/frozen/chilled) deliveries

- 3663/alternative
- Twice per week
- Can arrange specific days/try to arrange specific times inc after lunch

Hygiene/medical items delivery

- Countrywide Hygiene
- Once a week
- Can arrange specific days/try to arrange specific times

Stationary/Office deliveries

- Medical Supermarket
- Monthly

Local suppliers (small vehicles)

- Milk/bread - 6 days a week
- Fruit and Veg - 3 days a week
- Butcher - 3 days a week

NB: Once the service is operational and the real time arrangements of significant activities (such as collection of domestic waste) have been established the more flexible activities such as those provided by local suppliers will be rearranged to prevent any overlap of vehicle arrivals/departures.

All the duty of cares, pre acceptance audits, registration of hazardous waste is undertaken by Shaw healthcare (Property Services).

Weekly schedule of collections/deliveries

	AM - arranged/anticipated time	PM - arranged/anticipated time
Monday	Bread/milk 8.00am Fruit and Veg delivery 10am Commercial/Domestic Waste collection (Biffa) 7.00am	Butcher delivery 2.00pm
Tuesday	Bread/milk 8.00am	Catering delivery (3663) - 2.00pm
Wednesday	Bread/milk 8.00am Fruit and Veg delivery 10am Butcher delivery 10.30am	Stationary delivery (Medical Super - monthly) - 2.00pm Hygiene/Medical items delivery (Countrywide) - 3.00pm
Thursday	Clinical Waste (All Clear) collection 6am Bread/milk 8.00am	Catering delivery (3663) - 2pm
Friday	Bread/milk 8.00am Commercial/Domestic Waste collection (Biffa) 7.00am Recycling collection (Biffa) 7.30am	Butcher delivery 2.00pm
Saturday	Bread/milk 8.00am Fruit and Veg delivery 10am	
Sunday		