

Form for a developer to notify the local planning authority (LPA) that they propose to change the use of a building and any land within its cartilage from B1 (a) (offices) to Class C3 (dwellinghouses)

As set out by Schedule 2 Part 1 Class J of the GPDO 1995, as amended

Publication of planning applications on council websites

Please note that with the exception of applicant contact details, the information provided on this notification form and in supporting documents will be published on the councils website.

Please complete ALL sections of this form to avoid delay

What is your name:

What is the address of the site:

Please describe the proposed development:

What is the floorspace of the proposed development: (in metres, measured externally)

Was this building in B1(a) office use before 30th May 2013 or if vacant was that its last use;

Does the site form part of the Central Activities Zone as laid out by Article 1(6A) land;

Is the site part of an agricultural unit;

Is the site part of a safety hazard area;

Is the site part of a military explosives storage area;

Is the building listed or a scheduled monument;

No.

Have you included information about the transport and highway impacts of the proposed development (this is required by legislation);

There is no impact.

Have you included a plan indicating the site and the proposed development: (this is required by the legislation)

Location plan and floor plans as existing and prepared are attached.

Have you included the relevant fee;

£80 will be paid via telephone by credit card.

What is your contact address: (if applicable, you can write "Same as site address")

Same as site address

What is your email address: (if you are content to receive communications electronically)

h.bowers@btconnect.com

What is your telephone number:

07733103626

I/we hereby apply for prior approval as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed:

HJ Bowers

Dated: (DD/MM/YYYY)

14/10/2013

Important Notes for Developers:

- This form is optional, as the legislation does not require that you submit a form. However, this form has been designed to help ensure that you provide the LPA with the information required by the legislation.
- From the date when the LPA receives your notification (with the information required by the legislation), the LPA has a period of 56 days to notify you of one of the following outcomes:
 - Prior approval is not required.
 - Prior approval is given.
 - Prior approval is refused.
- After you submit your notification to the LPA, if you do not receive any correspondence within 2 weeks, then you should contact the LPA to check whether or not they've received your notification, in case it has been lost in the post. Similarly, if you do not receive a written notice from the LPA (i.e. notifying you of the outcome) within 6 weeks from the date that they receive your notification, then you should contact the LPA to check whether or not they've issued a written notice, in case it has been lost in the post.
- The fees for this application is £80