

From: [licensing inbox](#)
To: [Steven Dormer](#)
Subject: FW: Pavement Licence form
Date: 09 May 2025 09:54:16
Attachments: [Payment confirmation.msg](#)

Dear Steven,

Please see attached for processing

Thank you

Peter Agbley
Licensing Team Leader

Telephone: 020 7974 5507

From: London Borough of Camden <no-reply@camden.gov.uk>

Sent: 07 May 2025 18:03

To: TablesandChairsLicence <TablesandChairsLicence@camden.gov.uk>

Subject: Pavement Licence form

Camden Council

Hi,

Someone submitted an entry for the Pavement Licence form in the Camden Council site. View all the form's entries by clicking [here](#).

[Click here to access the form](#)

Here's what **Someone** entered into the form:

Previous licence details

Have you previously held a Pavement licence for tables and chairs under the Business and Planning Act 2020?*

No

Existing licence number

Details of the Application site

Name of business / establishment *

TOTOS DELICATESSEN

Application site building number or name*

90

Application site postcode*

W1T 6NL

UPRN

5063144

Full Address*

90 Cleveland Street, London, W1T 6NL

Applicant details

First name*

ELISABETH

Surname*

HERMIDA

Company name*

TOTOS DELICATESSEN

House number or name*

24 HARRINGTON GARDENS

Postcode*

SW7 4LS

UPRN

20951928

Full Address*

Flat 1a, 24 Harrington Gardens, London, SW7 4LS

Telephone*

07565697474

Email address*

elisabeth-hermida@hotmail.co.uk

Agent details

Are you an agent applying on behalf of someone?*

No

First name

Surname

Agent's building number or name

Agent's postcode

UPRN

Full Address

Agent's telephone

Agent's email address

Previous licence details

Does your premises hold a premises licence granted under the Licensing Act 2003?*

Yes

Premises licence number

PREM-LIC\125547

Application details

Guidance notes

Please note that parasols, barriers, electric heaters or similar furniture may not be permitted in the area designated for the pavement licence depending on the space available and whether it is safe to place such furniture on the street.

Tables*

2

Chairs*

4

Barriers*

0

Umbrellas*

0

Heaters*

0

Other

NA

Upload plan*

Layout_calçada.pdf

Hours during which the tables and chairs will be on the street

Monday start time*

0800

Monday finish time*

19:00

Tuesday start time*

08:00

Tuesday finish time*

19:00

Wednesday start time*

08:00

Wednesday finish time*

19:00

Thursday start time*

08:00

Thursday finish time*

19:00

Friday start time*

08:00

Friday finish time*

19:00

Saturday start time*

10:00

Saturday finish time*

18:00

Sunday start time*

N/A

Sunday finish time*

N/A

Supporting information

Outline how the table and chairs will be managed (i.e. management plan)*

1. Layout and Positioning

The table and two chairs will be positioned directly outside the business premises, adjacent to the shopfront, to ensure a consistent and unobtrusive layout.

A minimum clear pedestrian pathway of 1.8 metres will be maintained at all times to ensure safe and unhindered public access.

Furniture will be placed within the boundary marked in the site plan submitted with the license application.

2. Hours of Use

Outdoor furniture will be set out during the permitted licensing hours only (9:00 AM - 19:00)

All furniture will be removed and securely stored indoors at the end of each trading day.

3. Maintenance and Cleanliness

The seating area will be regularly cleaned throughout the day to maintain hygiene and appearance.

Any spills, litter, or debris will be promptly cleared by staff.

Waste bins will be available inside the premises, and staff will check the pavement area every 30 minutes.

4. Supervision

The outdoor area will be regularly monitored by staff to ensure responsible use.

Staff will be trained to manage customer behaviour and respond to any complaints or concerns raised by the public or council officers.

5. Accessibility and Safety

The layout ensures clear sightlines for all users, including those with visual or mobility impairments.

No furniture will obstruct fire doors.

Outline what measures will be adopted to minimise noise

nuisance and disruption to local residents and members of the public (i.e. management plan).*

Noise Control Measures

No amplified music or loudspeakers will be used in the outdoor seating area at any time.

Customers will not be permitted to play personal music devices aloud while seated outside.

Staff will monitor the area regularly to ensure conversations remain at a respectful volume.

Hours of Operation

The outdoor seating will be used only during the licensed hours (e.g. 8:00 AM - 18:00), and not during early mornings or late evenings when noise is more likely to cause disturbance.

Furniture will be promptly removed and stored indoors at the close of business to avoid after-hours noise.

Staff Supervision

Trained staff will monitor the area regularly to discourage rowdy or anti-social behaviour.

Any excessive noise or disruptive behaviour will be addressed immediately and, if necessary, customers will be asked to move indoors or leave the premises.

Customer Signage

Clear signage will be displayed reminding customers to be respectful of neighbours and to keep noise to a minimum, particularly in the afternoon.

Complaints Procedure

A complaints log will be kept on site and made available to the local authority on request.

Contact information for the manager will be available should local residents wish to raise concerns directly.

All complaints will be taken seriously and followed up with appropriate action.

Include a risk assessment for the use of electric heaters*

We will not be having electric heaters

Have you completed a risk assessment?*

Yes

Upload risk assessment

Risk Assessment 90 Cleveland Street (1).pdf

Risk assessment not completed

Your application may be invalidated until this is received.

Storage

Specify the place of storage of the tables and chairs and other items when not placed on the highway*

Inside the the delicatessen, in our storage.

Attach a valid certificate of public liability insurance of at least £ 2 million that covers the area that you intend to licence

Attach valid certificate of public liability insurance and photograph as evidence showing display*

all_documentsTo4OV08Yv52x2413375v15380877.pdf

Proof of public Liability insurance attached*

Yes

Declaration and indemnity

Checklist of documents included with application:*

Plan of area to be licensed, Proof of public liability insurance, Risk assessment

I acknowledge that a public notice must be displayed at the premises and it can be viewed at all times by members of the public for the duration of the consultation period*

Yes

Additional supplementary documentation

Upload additional document

Confirmation email

Confirmation email

info@totosdelicatessen.co.uk

Payment page

Description

Pavement Licence

Amount

500

Address Line 1

Flat 1A

Address Line 2

24 Harrington Gardens

Postcode

SW7 4LS

Name

ELISABETH HERMIDA

Billing email address

info@totosdelicatessen.co.uk

Payer Application Reference Number

Payment result

[Click here to access the form](#)