

## **Job Profile - Strategy Portfolio Lead Adults & Health (12-month secondment)**

<b>Title</b>	Strategy Portfolio Lead Adults & Health
<b>Grade</b>	Zone 5, Level 2
<b>Salary</b>	£59,759
<b>Directorate</b>	Adults & Health
<b>Section</b>	Supporting People Strategy Team
<b>Term</b>	<b>12-month secondment</b>

### **About the recruitment process**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we want our recruitment process to be as inclusive and as accessible as possible and we particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBTQ+, disabled and neurodiverse communities. We recognise that requires us to be as flexible as we can whilst also preserving the integrity of a fair and transparent process. We therefore encourage you to let us know how we can make the recruitment process safer and more comfortable for you.

Similarly, we appreciate that people's individual skills and experience may not neatly map to a particular role profile so if you have questions about the role, and/or would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, or would like to discuss alternative ways to showcase your interest and expertise, then get in touch with Resourcing on 020 7974 6655, or [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG

### **Introduction**

The Supporting People Strategy Team reports directly into the Executive Director for Adults & Health and is led by the Head of Strategy for Supporting People. The service is responsible for providing a range of strategy, policy, programme and project management, data and insight support to the Children & Learning and Adults & Health Directorate Management Teams and Heads of Service across the two directorates as well as at corporate level to the Corporate Management Team (CMT). The team holds a unique position within the Children & Learning & Adults & Health Directorates as a team that straddles the multiple functions of the two Directorates, working across a host of different service areas and building up significant knowledge and expertise to do this effectively.

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## **About the role**

The Supporting People Strategy Team is seeking a Portfolio Lead to shape strategy, policy, improvement and transformation in key areas of work supporting our Adults and Health Directorate. You will work closely with the Adults & Health Executive Director and their Senior Management Team to shape and drive a strategic portfolio of work which speaks to the Adult & Health directorate priorities which enables the smooth delivery of Adult & Health Services in Camden.

You will head up a team of Policy and Project Officers and report to the Head of Strategy. You will be part of the Senior Management Team for the Supporting People Strategy Team which provides strategy, data and transformation support to two Directorates – Adults and Health and Children and Learning. You will also be part of the Extended Leadership Team for both the wider Strategy Family and Adults & Health directorate.

## **The role's primary functions are to:**

- **Support the Executive Director of Adults & Health and DMT** by providing strategic advice on complex issues
- **Lead a team of Policy and Project officers** resourcing them across a varied portfolio of work within Adults & Health directorate and supporting their professional and personal development
- **Lead stakeholder and relationship management** with senior officers within the Adults & Health directorate, elected Council members and across the wider strategy family and organisation
- **Create reflective spaces** for leadership, senior officers and other stakeholders to think & work differently, to test how to tackle issues, and for people to share & apply lessons learned
- **Support services** to accelerate, embed & scale change, and mobilise residents & organisations to work together to tackle issues
- **Be an active member of the Supporting People Strategy SMT**, providing leadership to the whole strategy team and deputising for the Head of Strategy as needed
- **Be an active member of the Strategy Family ELT**, providing leadership to the whole strategy family team

## **About you**

- Good knowledge of current issues influencing adult social care and public health in local government
- Strong political awareness and judgement, with an ability to work with Council elected members and local MPs
- Ability to provide strategic advice on complex issues at board level to senior officers, elected members and partner organisations
- Ability to operate effectively in a complex, ambiguous and evolving environment, engaging constructively with internal and external stakeholders with a high level of autonomy.
- Ability to develop relationships with internal and external stakeholders of varying seniority and be able to develop new approaches to addressing system and service challenges and build support across multiple stakeholders
- Strong verbal and written communication skills, capable of developing and adapting narratives and information to different audiences and settings

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- Excellent people management skills, supporting staff development and planning & prioritising the team's workload
- Strong skills in prioritisation and balancing competing demands, meeting deadlines and targets, and being appropriately accountable.
- Ability to design and deliver change, managing risk whilst bringing people together to tackle issues and make a positive difference for our residents
- Ability to examine problems, explore data, research and evidence to inform innovative policy development.
- Expertise to develop and test new ideas and learn, evaluating the outcomes, reflecting and sharing the lessons learnt to help others and improve future plans

### **People Management Responsibilities:**

The role line manages several Principal and Senior Policy and Projects Officers, and Project Managers on their own projects or programmes of work for which they are responsible. This will involve ensuring appropriate training and development opportunities are available for direct reports and contributing to a service wide training offer. The role embraces the ethos of a self-managed team, where resources are used flexibly to deliver agreed priority areas of work across the Supporting People Strategy Service.

### **Working at Camden**

- At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't
- As well as working with members of their relevant team, the postholder is expected to develop and maintain effective and constructive relationships with colleagues across the rest of the Supporting People Strategy team, the wider Strategy Family and all parts of the Council, including Council leadership and Heads of Service, as well as other organisations and partners who support the delivery of the aims and ambitions of The Way We Work Programme
- The postholder will need to work some part of each week in the office (5 Pancras Square) as determined in regular discussions with their line manager and project teams. The postholder will also need to engage regularly with their line manager and others to enable the work and assignments to be carried out and build relationships
- Some posts at Camden are politically restricted, which means individuals holding these posts cannot have an active political role. For a list of all politically restricted roles at Camden [click here](#)