

From: [licensing inbox](#)
To: [Steven Dormer](#)
Subject: FW: Pavement Licence form
Date: 08 April 2025 12:40:38
Attachments: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: London Borough of Camden <no-reply@camden.gov.uk>
Sent: 07 April 2025 17:20
To: TablesandChairsLicence <TablesandChairsLicence@camden.gov.uk>
Subject: Pavement Licence form

Camden Council

Hi,

Someone submitted an entry for the Pavement Licence form in the Camden Council site. View all the form's entries by clicking [here](#).

[Click here to access the form](#)

Here's what **Someone** entered into the form:

Previous licence details

Have you previously held a Pavement licence for tables and chairs under the Business and Planning Act 2020?*

Yes

Existing licence number

2024/1190/PVL

Details of the Application site

Name of business / establishment *

Arcade Opco

Application site building number or name*

103 105 New Oxford St

Application site postcode*

WC1A 1AB

UPRN

5201602

Full Address*

Arcade Food Hall, 103 105 New Oxford Street, London, WC1A 1AB

Applicant details

First name*

Gavin

Surname*

Purdie

Company name*

Arcade Opco

House number or name*

1 128

Postcode*

SE22 0HW

UPRN

19622383

Full Address*

Flat 1, 128 Barry Road, London, SE22 0HW

Telephone*

07359401620

Email address*

gavin.purdie@arcade-london.com

Agent details

Are you an agent applying on behalf of someone?*

No

First name

Surname

Agent's building number or name

Agent's postcode

UPRN

Full Address

Agent's telephone

Agent's email address

Previous licence details

Does your premises hold a premises licence granted under the Licensing Act 2003?*

Yes

Premises licence number

PREM-LIC\3975

Application details

Guidance notes

Please note that parasols, barriers, electric heaters or similar furniture may not be permitted in the area designated for the pavement licence depending on the space available and whether it is safe to place such furniture on the street.

Tables*

17

Chairs*

34

Barriers*

8

Umbrellas*

2

Heaters*

0

Other

We have 30 chairs and 2 benches to give a total 34 seated.

Upload plan*

Arcade TCR St Giles Terrace Plan 2025.png

Hours during which the tables and chairs will be on the street

Monday start time*

10:00

Monday finish time*

21:00

Tuesday start time*

10:00

Tuesday finish time*

21:00

Wednesday start time*

10:00

Wednesday finish time*

21:00

Thursday start time*

10:00

Thursday finish time*

21:00

Friday start time*

10:00

Friday finish time*

21:00

Saturday start time*

10:00

Saturday finish time*

21:00

Sunday start time*

10:00

Sunday finish time*

21:00

Supporting information

Outline how the table and chairs will be managed (i.e. management plan)*

The tables and chairs will be managed by the front of house team at Arcade Food Hall Centre Point. Before the permitted hours, the team will move the tables, chairs, and planters to the designated outdoor areas. Throughout the operating hours, the team will ensure that tables and chairs are arranged in a neat and orderly manner, maintaining proper spacing for pedestrian flow and accessibility. The team will monitor the seating area, promptly addressing any issues or requests from customers related to tables and chairs. Towards the end of the permitted hours, approximately 15 minutes prior, the umbrellas, chairs, tables, and furniture will be rendered unusable and / or back inside the food hall for storage as per the Centre Point Estate Management Plan until the next day.

Outline what measures will be adopted to minimise noise nuisance and disruption to local residents and members of the public (i.e. management plan).*

The placement of planters will act as a visual and physical buffer, reducing noise propagation to the surrounding area. Staff will be trained to maintain a reasonable noise level and

to address any concerns from customers related to noise. The front of house team will periodically monitor the outdoor seating area to ensure compliance with noise regulations and promptly address any noise-related issues.

Include a risk assessment for the use of electric heaters*

We will not have any electrical heaters

Have you completed a risk assessment?*

Yes

Upload risk assessment

Arcade Centre Point Pavement Seating Risk Assessment (4).pdf

Risk assessment not completed

Your application may be invalidated until this is received.

Storage

Specify the place of storage of the tables and chairs and other items when not placed on the highway*

The furniture will be rendered unusable and moved inside the food hall. The front of house team will be responsible for moving the furniture back inside the food hall, where a designated storage area will be allocated. The storage area will be secure and inaccessible to the public, ensuring the safety and protection of the tables, chairs, and other items. Proper stacking and organisation techniques will be implemented to optimise storage space and prevent any damage to the furniture during storage. Attach a valid certificate of public liability insurance of at least £ 2 million that covers the area that you intend to licence

Attach valid certificate of public liability insurance and photograph as evidence showing display*

Arcade Opco Ltd - Verification of Insurance 2024-25.pdf

Proof of public Liability insurance attached*

Yes

Declaration and indemnity

Checklist of documents included with application:*

Plan of area to be licensed, Proof of public liability insurance, Risk assessment

I acknowledge that a public notice must be displayed at the premises and it can be viewed at all times by members of the public for the duration of the consultation period*

Yes

Additional supplementary documentation

Upload additional document

Confirmation email

Confirmation email

gavin.purdie@arcade-london.com

Payment page

Description

Pavement Licence

Amount

350

Address Line 1

Elsley Court

Address Line 2

20-22 Great Titchfield Street

Postcode

W1W 8BE

Name

Wai Lun Wong

Billing email address

gavin.purdie@arcade-london.com

Payer Application Reference Number

St Giles Sq PL

Payment result

[Click here to access the form](#)