

27 BELSIZE SQUARE, LONDON, NW3 4HU.

DISCHARGE OF CONDITION 4 (SAMPLES OF MATERIALS IN RESPECT OF THE CURVED WINDOWS IN THE REAR WING) ATTACHED TO PERMISSION REF: 2024/4095/P.

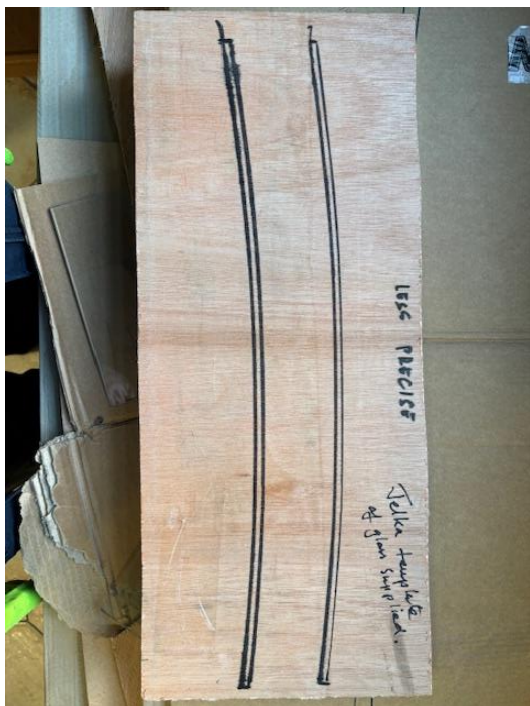
Method Statement

For the avoidance of any doubt, the applicant is not replacing the existing frames (only making good). However, due to the poor state of repair of a number of glass panes within the existing frames, it is proposed to replace those which are not repairable and present a safety hazard. A photograph schedule has been submitted which identifies the glass panes to be replaced.

Following discussions with the case officer and conservation officer, and a site visit conducted on 13th December 2024 to inspect the condition of the existing panes, it was confirmed that officers would be satisfied with curved glass replacements, coloured where the existing is coloured and clear where the existing is clear. The glass panes identified in the submitted photograph schedule would be replaced accordingly.

1.0 Manufacturing Method

Runcorn Glass have prepared a wooden template made from the original glass and a sample of the existing panel (photographs below). Runcorn Glass will manufacture the replacement glass panes to match up with the existing, which would be annealed and curved 4mm glass.



Manufacturers photographs

2.0 Installation Method (see overleaf)

Customer Method Statement for Replacing Broken Glass and Repairing Windows

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Date: 04/03/2025



Method Statement for Replacing Broken Glass and Repairing Windows

1. Introduction:

This method statement outlines the step-by-step process for replacing broken glass in existing windows and carrying out necessary window repairs. The procedure ensures safety, efficiency, and high-quality workmanship while minimizing any risks or disruptions.

2. Scope of Work:

- Removal of broken or damaged glass from existing windows.
- Installation of new glass panels.
- Repair of window frames, seals, or hardware as necessary.
- Ensuring the structural integrity and weatherproofing of the repaired window.

3. Materials and Tools Required:

- Safety gloves, goggles, and protective clothing.
- Glass cutter, putty knife, and scraper.
- Measuring tape and level.
- New glass panel (as per specifications).
- Glazing putty,
- Window frame repair materials (wood filler).
- Cleaning cloth and glass cleaner.

4. Safety Precautions:

- Ensure the work area is secure and free from obstructions.
- Wear appropriate PPE (gloves, goggles, protective clothing).
- Carefully handle broken glass to prevent injuries.
- Dispose of broken glass in a designated, safe manner.
- Use scaffolding safely when working at heights.

Materials

Labour

5. Methodology:

5.1 Preparation:

Inspect the damaged window and assess the required repairs.
Measure the existing window opening for accurate glass sizing.
Clear the work area.

5.2 Removal of Broken Glass:

Carefully remove any loose or broken glass pieces.
Use a putty knife or scraper to remove old glazing putty or sealant.
Take out the remaining glass fragments with care.

5.3 Installation of New Glass:

Clean the window frame and ensure it is in good condition.
Apply a layer of glazing putty or install a rubber gasket.
Position the new glass panel in place and press it firmly.
Secure the glass with glazing clips or beading if applicable.
Apply additional putty around the edges to secure and waterproof the glass.
Allow adequate curing time as per the manufacturer's recommendations.

5.4 Window Repairs:

Inspect and repair any damaged window frames.
Repaint or refinish wooden frames if necessary.

6. Cleaning and Final Inspection:

Wipe down the new glass with a clean cloth and glass cleaner.
Check for any gaps, leaks, or misalignments and correct if needed.
Remove any debris and dispose of materials responsibly.
Conduct a final safety and quality check before completion.

7. Handover and Sign-Off:

Inform the client or responsible personnel that the repair is complete.
Provide guidance on window maintenance and care.
Obtain sign-off from the client confirming satisfaction with the work.

8. Conclusion:

This method statement ensures the efficient and safe replacement of broken glass and necessary window repairs while maintaining quality and safety standards.

Materials

£ -

Labour

£ -

All quoted figures are subject to VAT at the current rate

£

-

Conditions:

Skips and rubbish collections can be provided at a cost of £390 + VAT Council permit can also be provided, subject to council charges

Parking permits , parking costs and congestion charges to be provided by customer.

All materials used, remain the property of M&P DREAM HOUSE CONSTRUCTION LTD. until full payment is received

Company Details:

MP DREAM HOUSE CONSTRUCTION LTD

165 BROCKET WAY IG7 4LY

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