

## **Job profile - Senior Evaluation Officer, Community Wealth Fund**

**Job Title:** Senior Evaluation Officer (Community Wealth Fund)

**Grade:** Zone 5, Level 1

**Salary Range:** £53,857 - £61,470

**Term:** Secondment (6 months)

### **About Camden**

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because we're not just home to the UK's fast-growing economy, we're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

### **About the Community Wealth Fund**

The Community Wealth Fund is a mission-driven social impact investment fund to tackle inequality, grow a more inclusive economy and invest in future generations. The fund will invest in Camden organisations, businesses and people to drive social value for the borough, while changing the investment and funding market for the better. With an initial investment of £30m and missions to deliver economic opportunity for young people and diversity of people in positions of power, it is an ambitious and bold intervention in our economy that will place citizen involvement and decision-making at its core.

### **About the role**

The Senior Evaluation Officer will play a critical role in evaluating Camden's participation pilots focused on our youth and diversity missions. This includes examining the conditions for effective participation by residents, entrepreneurs, and Camden Council itself. The role will involve designing and delivering our evaluation learning cycles, embedding robust research practices, and analysing and synthesising data to drive evidence-based decision-making. The Senior Evaluation Officer will need strong relational and inclusive facilitation skills to convene and conduct research with a diversity of groups. Entrepreneurial, organised and adaptable,

they will excel in project management, ensuring the successful delivery of our evaluation goals with the Strategic Programme Officer and the rest of the Community Wealth Fund team.

- **Research Design, Data Collection and Delivery:**
  - Lead the setup and delivery of pilot evaluation learning cycles.
  - Evaluate participation pilots focusing on youth and diversity missions.
  - Implement evidence-based approaches to data collection, analysis, and reporting.
  - Ensure all research adheres to high ethical standards and inclusivity principles.
- **Facilitation and Relationship Management:**
  - Facilitate workshops, meetings, and collaborative processes with diverse stakeholders.
  - Build and maintain strong relationships with internal teams.
  - Foster an inclusive and collaborative environment that focuses on the needs and experiences of residents
- **Project Management:**
  - Develop and manage evaluation project plans, ensuring tasks are delivered on time and within budget.
  - Monitor progress, resolve issues proactively, and adapt plans as necessary.
  - Coordinate across multiple workstreams within the team to ensure alignment with objectives.
- **Adaptability and Innovation:**
  - Identify and implement creative solutions to evaluation.
  - Support a culture of continuous improvement by embracing flexibility and innovation.
  - Contribute to the iterative development of evaluation tools and practices.

### **About you**

We are looking for a dynamic individual who can bring the following traits and skills to the role:

- **Research expertise:** You have expertise in qualitative and quantitative research methods, including user research, data collection, synthesis, and analysis.
- **Problem Solver:** You think and act strategically, identifying and resolving issues using evidence-based approaches and creative solutions.
- **Organisational Expert:** You can plan, organise, and manage multiple tasks efficiently, delivering high-quality results on time and within budget.

- **Confident Facilitator:** You can facilitate productive and engaging meetings, workshops, and events with diverse stakeholders, fostering a collaborative and inclusive environment.
- **Person-Centred:** You place the needs and preferences of residents at the heart of your work, involving them in co-design to achieve impactful outcomes.
- **Relationship Builder:** You have strong interpersonal skills and can collaborate effectively with a diverse group of people.
- **Clear Communicator:** You can convey complex concepts in a clear and accessible way, tailoring your communication style to suit different audiences and contexts.

We are also looking for applicants with:

- Experience and a successful track record of delivering projects in the public sector
- Knowledge and experience of working in partnership with the public, private and third sectors
- Passion for social impact and community wealth building, with a clear commitment to our Camden values and We Make Camden missions
- Knowledge and experience of local authority governance, citizen participation methods, and design thinking (desirable but not essential)

### **Work environment**

This role is flexible, but it is expected that part of your time will be based in the office at 5 Pancras Square with the rest of Community Wealth Fund Team. You may also be working out in the community on occasion.

### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have an active political role. For a list of all politically restricted roles at Camden click [here](#).

### **Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+,

disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click Diversity and Inclusion for more information on our commitment.

### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

### **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG.

### **Over to you**

To apply for the role, please send a CV and one page cover letter outlining your motivations and fit for the role to [///@camden.gov.uk](mailto:///@camden.gov.uk).

Application deadline: //