

Job Profile - Job Hub Adviser (Refugee and Asylum Seeker Support)

Salary Range: £37,716 - £42,392

Level: Level 3 Zone 1

About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help to build a better future for us all. As a Job Hub Adviser (Refugee and Asylum Seeker Support) with Good Work Camden, you will make a real difference.

Introduction:

Camden is investing more in employment support to ensure that residents can access good work that enables them to live secure, sustainable and happy lives. Through Good Work Camden, we're designing and delivering Job Hubs that provide accessible and relational employment support, testing innovative approaches to supporting residents, investing in our employment and skills partners and giving businesses the support they need to enhance their recruitment practices. It's an exciting time to join this work in Camden!

Role purpose: *This is a key role within Good Work Camden as we scale up our approach to support our refugee and asylum seeker communities. We are looking for a Job Hub Advisor who can provide relational, practical support to residents who are currently residing in contingency hotels across the borough, to help them access the help they need to address the barriers that are preventing them from accessing good work. This is an opportunity to have a real impact. Camden is recognised as a Borough of Sanctuary, and providing meaningful, relational support to our communities who have experienced forced migration and fled their home countries, is embedded into the culture of the organisation.*

Example outcomes or objectives that this role will deliver:

- Promoting the service to local people through a variety of platforms and welcoming residents to the service and its offer
- Meeting with residents, at the contingency hotels, local libraries or council premises to assess their needs and barriers to employment and training, and providing one-to-one support to help them access appropriate services
- Providing assistance and advocacy to residents and working with them to develop flexible plans of action
- Managing referrals for clients and liaising with external agencies to support the progress of residents
- Playing a key role in the overall development of Good Work Camden's offer for refugees and asylum seekers.
 - o Reporting regularly to council colleagues and the senior management team to highlight shifts in demand and demographics.
 - o Working closely with colleagues in Family Support and Adult Social Care to ensure the provision is coordinated.
 - o Working in an agile way, to respond to the changing circumstances of asylum seekers residing at the contingency hotels.
- o Bringing the right support together around residents to help them achieve their goals and aspirations – learning about existing provision (including ESOL and local education and training opportunities) and getting to know other practitioners and signposting to services in Camden.

About you

To be considered for this post, you should possess, and be able to demonstrate, all of the following:

- You are relational:** you have experience of working directly with residents in a demanding environment and provide welcoming and knowledgeable support
- You build great relationships:** you have excellent communication and interpersonal skills and are effective in working with local employment and skills partners, residents and Good Work Camden colleagues
- You understand the labour market:** you have a practical understanding of the barriers to employment and training experienced by residents and the labour market conditions that influence this.
- You are experienced:** A minimum Level 3 IAG qualification and/or at least 2 years' experience in a similar role

- You are a collaborator:** Familiarity with liaising and working with a number of individuals and/or agencies to achieve effective outcomes that meet the needs of residents
- You want to grow:** Desire for professional development with a commitment to participate in appropriate training
- You are knowledgeable:** You understand the specific challenges faced by asylum seekers and refugees, including issues around housing and asylum applications as well as a more general understanding of the trauma faced by individuals who have flee'd their home countries.
- You are professional:** Understanding or awareness of data protection, risk management, safeguarding and confidentiality; and
- You are dedicated to inclusion:** Commitment to, and understanding of, equal opportunities

People Management Responsibilities:

There are no people management responsibilities