

## Job Profile

**Job Title: Planning Officer**  
**Job Grade: Level 3 Zone 2**  
**Salary Range: £40,911 - £46,453**

### About Camden

In Camden we are committed to working together to make our borough the best place to live, work, study, and visit. Partnership with our communities is central to the way we work, so that everyone can access opportunities, and nobody gets left behind. Here's where you can help decide a better future for us all.

Camden 2025 sets out a vision for the future of the borough, where everyone contributes to achieving a safe, fair, creative and active community. The planning process is key to ensuring the delivery of the objectives for the borough. The role would contribute to the provision of a responsive, high performing and high quality Development Management Service.

### About the role

We are looking for an enthusiastic planner to join our dynamic and forward thinking Development Management team. You will be responsible for development management work including application processing; pre-application advice; and enforcement investigations, proceedings and projects. To negotiate planning performance agreements, planning obligations and/or contributions through CIL/S106. Preparation of evidence for appeals including presenting at hearings, correspondence and other duties as may be required. To work on specific projects to support our digital strategy and tackle the climate crisis.

### About you

- You will have completed or be working towards a planning or related degree or equivalent apprenticeship in Town Planning with eligibility for Membership of the Royal Town Planning Institute or have sufficient work experience to meet eligibility for RTPI.
- You will have strong communication skills appropriate for working with a range of customers including applicants, residents, stakeholders, amenity groups, councillors and senior officers.
- You will take responsibility for effective negotiation, stakeholder involvement and conflict resolution (including breach resolution) to ensure high quality and innovative outcomes that reflect Council wide objectives and policies
- You will take personal responsibility and lead on a varied range of development management case work including negotiating of planning performance agreements, pre-application advice, application processing and enforcement investigations and projects.
- You will negotiate financial and other community benefits through legal agreements to be invested in the borough's built environment and infrastructure.
- You will lead on the preparation of evidence in respect of appeals including presenting evidence at hearings or public inquires.
- You will contribute innovatively to key digital projects and development of digital tools to improve efficiency in the planning process.

- You will ensure all Development Management decisions and enforcement actions comply with relevant legislation, statutory and other Council plans, policies and guidelines and that these decisions can be effectively defended in planning appeals as necessary.
- You will seek to ensure that all reports, correspondence, written and telephone enquiries and complaints are dealt with within target response times and that quality and content meet required standards.
- You will have experience of working within Development Management in a local authority environment.
- You will have knowledge of current and draft planning legislation at local, London regional and national levels.

**Work Environment:**

- Home and office based with external meetings and site visits. Willingness to work outside normal office hours on occasion is essential.

**People Management Responsibilities:**

None

**Relationships:**

- Reports to the Development Management Team Manager, Deputy Manager and Head of Development Management Service.
- Partnership working with other departments within the Council and elsewhere e.g. pollution control, transport planners, private sector housing, street environment services, major land owners, developers and applicants; with residents/amenity groups and elected members.

**Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

**Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,