

**IMPORTANT – THIS COMMUNICATION AFFECTS YOUR PROPERTY****TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED BY THE  
PLANNING AND COMPENSATION ACT 1991)****ENFORCEMENT NOTICE****ISSUED BY: THE LONDON BOROUGH OF CAMDEN**

1. **THIS IS A FORMAL NOTICE** which is issued by the Council because it appears to them that there has been a breach of planning control, under Section 171 A (1) (a) of the above Act, at the land described below. They consider that it is expedient to issue this notice, having regard to the provisions of the development plan and to other material planning considerations. The Explanatory Note at the end of the Notice and the enclosures to which it refers contain important additional information.

2. **THE LAND TO WHICH THE NOTICE RELATES**

**Land at: 16 Hampstead High Street, London, NW3 1PX** as shown outlined in black on the attached plan (“the Property”).

3. **THE BREACH OF PLANNING CONTROL ALLEGED**

**Without planning permission:** installation of an external shutter box and metal roller shutter to the shopfront.

4. **REASONS FOR ISSUING THIS NOTICE:**

- a) The development has occurred within the last 4 years.
- b) The external shutter box and metal roller shutters by reason of its location, design, and appearance results in a dominant and incongruous addition which harms the character and appearance of the host building and the Hampstead Conservation Area contrary to Policies D1 (Design), D2 (Heritage) and D3 (Shopfronts) of the Camden Local Plan 2017; and Policies DH1 (Design), DH2 (Conservation areas and listed buildings), and EC2 (Contributing positively to the retail environment) of the Hampstead Neighbourhood Plan 2018.

**5. WHAT YOU ARE REQUIRED TO DO**

Within a period of **THREE (3) month** of the Notice taking effect:

1. Completely remove the external shutter box and metal roller shutter from the shopfront; and
2. Remove any constituent materials and make good any damages as result.

**6. WHEN THIS NOTICE TAKES EFFECT**

This notice takes effect on **13 March 2025** unless an appeal is made against it beforehand.



**DATED: 29 January 2025    Signed:**

**Chief Planning Officer, Supporting Communities on behalf of the  
London Borough of Camden, Town Hall, Judd Street, London  
WC1H 8JE**

**Explanatory Note Pursuant to Regulation 5 of the Town and Country  
(Enforcement Notices and Appeals) (England) Regulations 2002**

An appeal may be brought on any of the following grounds—

- (a) that, in respect of any breach of planning control which may be constituted by the matters stated in the notice, planning permission ought to be granted or, as the case may be, the condition or limitation concerned ought to be discharged;
- (b) that those matters have not occurred;
- (c) that those matters (if they occurred) do not constitute a breach of planning control;
- (d) that, at the date when the notice was issued, no enforcement action could be taken in respect of any breach of planning control which may be constituted by those matters;
- (e) that copies of the enforcement notice were not served as required by section 172;
- (f) that the steps required by the notice to be taken, or the activities required by the notice to cease, exceed what is necessary to remedy any breach of planning control

**Council reference: EN25/0002**

which may be constituted by those matters or, as the case may be, to remedy any injury to amenity which has been caused by any such breach;

(g) that any period specified in the notice in accordance with section 173(9) falls short of what should reasonably be allowed.

Not all these grounds may be relevant to you.

There are restrictions on whether you can make your appeal on ground (a) if you have also made a related retrospective planning application.

Where an enforcement notice was issued before 25 April 2024, no appeal under Ground (a) may be made if the enforcement notice was issued within the time allowed for determination of the retrospective planning application.

Where an enforcement notice is issued on or after 25 April 2024, no appeal under Ground (a) may be made within two years of the date on which the related application ceased to be under consideration.

If you appeal against the notice on Ground (a) "That planning permission should be granted for what is alleged in the enforcement notice, or that the condition which is alleged not to have been complied with should be discharged" there is a fee payable under Regulation 10 of the Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012/No.2920 for the deemed application for the planning permission for the development alleged to be in breach of planning control in the enforcement notice.

The fee is payable twice to the "London Borough of Camden", as the Local Planning Authority.

It is the Council's understanding that you are unable to appeal under Ground (a) and therefore there is no fee payable. However, if you disagree with this assessment and if you wish to appeal under Ground (a), the fee payable to the "London Borough of Camden" should be submitted at the same time as the appeal form is submitted. The fee is payable:

By credit/debit card by phone: call 020 7974 4444 or by BACS transfer to:

London Borough of Camden NatWest Account.

Sort code: 50-30-03

Account number: 24299480

**You must use the Council's reference EN25/0002.**

The fee is £468.00

**The TOTAL FEE payable is £468.00 (i.e. £234.00 x 2)**

**STATEMENT ON GROUNDS OF APPEAL**

**Council reference: EN25/0002**

You must submit to the Secretary of State, either when giving notice of appeal or within 14 days from the date on which the Secretary of State sends him a notice so requiring, a statement in writing specifying the grounds on which you are appealing against the Enforcement Notice and stating briefly the facts on which you propose to rely in support of each of those grounds.

**ANNEX****YOUR RIGHT OF APPEAL**

You can appeal against this notice, but any appeal must be received, or posted in time to be **received**, by the Planning Inspectorate acting on behalf of the Secretary of State **before** the date specified in paragraph 6 of the notice.

The enclosed information sheet published by the Planning Inspectorate gives details of how to make an appeal

link to <http://www.planningportal.gov.uk/uploads/pins/eninfosheet.pdf>

**WHAT HAPPENS IF YOU DO NOT APPEAL**

If you do not appeal against this enforcement notice, it will take effect on **13 March 2025**, and you must then ensure that the required steps for complying with it, for which you may held responsible, are taken within the period specified in the notice. Failure to comply with an enforcement notice, which has taken effect, can result in prosecution and/or remedial action by the Council.

The information contained within this notice is a summary of sections 171A, 171B and 172-177 of the Town and Country Planning Act, 1990.

For the full sections of the act please see:

<http://www.legislation.gov.uk/ukpga/1990/8/part/VII>

**16 Hampstead High Street, London, NW3 1PX**