

Job Profile Information: Senior Building Safety Manager

Job Title: Senior Building Safety Manager
Job Grade: Level 5 Zone 2
Salary Range: Low £59,759 , Mid £64,671.50, Max £69,584

About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

About the role

Reporting to the Head of Resident and Building Safety your role will be to ensure the regulatory requirements of the Building Safety Act for a proportion (your team's patch) of Camden's circa 188 High Rise Residential Buildings (HRRBs) are discharged and systems are in place to demonstrate compliance.

You will lead Camden's team of Building Safety Managers managing fire and structural safety for Camden's HRRBs developing systems that will identify wide ranging building safety risks, prioritising and mitigating them appropriately.

You will oversee all regulatory requirements including making representations to the Building Safety Regulator, Fire Rescue Services and producing a clear performance framework to provide visibility to Camden's Senior Management demonstrating compliance.

You will establish standards, policies and procedures that your team (and other stakeholders) will apply for the management of HRRBs to ensure that the requirements of the Building Safety Act are discharged and there is clear visibility on expected standards.

You will work closely with the Head of Resident & Building Safety, internal/external stakeholders and other relevant services to ensure that any activities or works carried out to HRRBs do not detrimentally impact fire or structural safety that Camden's properties are maintained in accordance with best practice.

You will manage and lead a team of 3 Building Safety Managers and your team will be responsible for the production of building safety cases and will have the over-arching responsibility for the matrix management of these buildings including commissioning/production of building surveys required to support or inform the Building Safety Cases process or to manage specific risk.

Your team will act as the intelligent client for any BAU or investment projects impacting the HRRBs and will include the responsibility to implement “hard stops” if the requirements of the Building Safety Act are not being met and/or if the structural/fire elements for a HRRB (or a new build HRRB) is being detrimentally affected.

You will be the strategic lead with the Building Safety Regulator for the portfolio/patch of HRBs managed by your team acting as the point of operational contact for the regulator, fire & rescue services and residents for the HRRBs for which they act as the Building Safety Manager.

You will be responsible for maintaining the Resident Engagement Strategies for the HRRBs the team manage and a clear communication plan for residents working in close collaboration with the resident engagement officer and wider team across the council.

You will establish systems working with internal services to manage and monitor risk where appropriate.

About you

- Relevant Asset Management, Construction and/or Fire Safety qualifications (Degree or diploma in construction or fire safety)
- Thorough understanding of Fire Safety Regulatory Reform Order 2005, Fire Safety Regulations 2022 and Building Safety Act 2022
- Knowledge of all aspects of the building construction and maintenance industries including the design process, contractual matters and legislation.
- A relevant Fire Safety qualification or studying towards (NEBOSH National Certificate) accredited by the IFE or IFSM or equivalent.
- Professional membership to Chartered status (or working towards) or equivalent of a body working in the Built or Safety Environment (e.g. MfireE, MCIQB, MRIC, MCABE, IOSH)
- Experience in management multi-disciplinary team delivering complex works or services.
- Experience in reviewing technical specifications for building fabric and M&E works
- Excellent interpersonal skills including influencing and negotiating skills.
- Risk management experience
- Experience in following policies and procedures and using them to achieve agreed objectives
- Fluent and skilled in the use of IT as a tool for records management, communication and other purposes. Must be literate in the use of MSWord, MS Excel, and asset or facilities management databases
- Ability to innovate and take initiative, yet be a team player
- Excellent communication skills in English, both written and verbal
- A clear understanding of how to further Camden's objectives in respect of equality and diversity
- Ability to communicate confidently and effectively with stakeholders at all levels (both verbally and in writing).

Work Environment:

- The post holder will be required to carry out regular and frequent visits to High Rise Residential Buildings and other buildings that interact with the HRRB to inspect, specify, manage and/or review works; this will involve visits to dirty and noisy building sites and wearing personal protective equipment.
- The post holder will be required to attend meetings out of hours and be occasionally contactable for emergencies outside business hours.
- The post holder will be required to work in an 'agile' way in line with Camden's policy of a paperless and flexible work environment, which may include working at home or in a different office for part of the week.
- The post holder will operate within a complex and occasionally sensitive framework, confidentiality and discretion must be observed at all times.

People Management Responsibilities:

This post has direct line management responsibility for 3 Building Safety Managers.

This post is one of Career Practitioner having direct responsibility for building maintenance technical standards, risk and performance of staff, contractors and consultants. The service operates on the principle of self-managed teams, involving a high degree of matrix management within Property and Contracts and the post holder will lead areas of work using staff resources across the service, without having direct line management responsibility.

The post holder is responsible for applying and supporting colleagues to have good awareness of, and work in compliance with, all Council policies, standards, finance, procurement and legal requirements, and technical best practice, and proactively contributing to continuous improvement of the service.

The post holder is required to take part in appropriate and relevant mentoring, training and development to support and develop him/herself and colleagues, whilst working with colleagues to manage performance in accordance with and using the tools from Camden's performance management procedures.

Because the Council operates in an 'agile' way, with staff working in various locations and at home, the post holder will be responsible for the work of staff who are often not physically in the same workspace.

Responsible within the context of the Camden Way of working, by taking a lead in delivering services for the people of Camden, working as one team, taking pride in getting the work right first time and finding better ways to deliver results.

Relationships:

The post holder is wholly accountable to the Head of Service for the areas of responsibility assigned to them. The post holder will be required to exercise discretion and make decisions in relation to achieving service outputs, and with responsibility for developing and improving the service

The post holder is responsible for decisions and management of risk which impact on the Council's reputation and relationships with property users, Regulators, the public and elected members, through performance on technical and contractual compliance

The post holder needs to exercise considerable initiative and is expected to work autonomously to ensure service objectives deadlines are met. This includes providing information for contribution to reports for the Directorate Management Team, as well as to occasional briefings and responses to internal and external stakeholders on complex matters.

The post holder liaises regularly with internal and external stakeholders. There is also liaison with and management of contractors on a regular basis and occasionally with consultants. A significant proportion of the role is about understanding and meeting technical regulations and codes of practice, as well as operational needs of various buildings in the context of Council objectives. The post holder needs to have strong interpersonal skills, the ability to develop networks and working relationships and use them to good effect.

Regular contacts include other technical staff across the Council, senior officers, representatives from external organisations, and the Council's communication teams. S/he is required to conduct both complex and robust technical negotiations with contractors to ensure standards are met and lead sensitive negotiations with the client officer

The post holder needs to be able to write and speak in a jargon-free style and with conciseness, clarity and focus which communicates effectively to the situation and audience. S/he needs to be able to build support for maintenance standards and practices by building strong relationships with contractors and officers and in turn supporting them in their objectives.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and other ethnic groups, those who identify as LGBT+, neurodiverse and disabled people. Click [Diversity and Inclusion](#) for more information on our commitment.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,