

Senior Health and Safety Advisor

Salary Range: £48,969 - £55,797

Grade: Level 4, Zone 2

Location: 5 Pancras Square

Reports to: Corporate Health and Safety Manager



About the role

This role will be providing expert advice to services within our Supporting Communities directorate in which key frontline services are based.

The role holder will be required to work proactively with key stakeholders across the directorate, advising them on health and safety issues and the standards required to meet compliance with relevant legislation.

This involves working closely with officers from across the Council including HR colleagues, senior managers and trade union representatives and providing safety performance updates to a range of key groups such as the directorate and service management teams as well as safety committees.

About you

You will:

- Provide professional and competent health and safety advice and guidance to managers and employees across the Supporting Communities directorate.
- Work pro-actively with managers to enable them to carry out their health and safety responsibilities and assist them to implement, review and maintain safety policies and procedures.
- Undertake monitoring and reviewing of health and safety management systems in the directorate by carrying out safety audits and inspections in line with relevant statutory legislation and internal procedures.
- Build and develop strong working partnerships e.g. with managers, heads of service, property managers, trade unions, specialists and external contacts/providers to mitigate risk.
- Review incident reports and where necessary carry out investigations with recommendations on preventive actions, ensuring external reporting is completed where required.
- Produce and deliver health and safety performance reports for directorate management teams and safety committees as required.
- Promote a positive health and safety culture across Camden.

The things you'll achieve

Experience

- NEBOSH Diploma or NVQ 4 in Occupational Health and Safety Practice/NVQ5 Diploma in Occupational Health and Safety Practice.
- Corporate member of IOSH or working towards this.
- Experience of devising and delivering safety policies and guidance.
- Experience of advising managers, employees and key stakeholders and interpreting a range of complex occupational health and safety issues.
- Background in health and safety in either a generalist or specialist environment. Examples of specialisms include fire, asbestos, legionella, construction, DSE, and the development and implementation of safety management systems.

Skills

- Able to work independently as well as part of a team.
- Excellent written and verbal communication skills and ability to successfully present information verbally through use of formal presentation tools
- Ability to communicate to different levels as well as deliver presentations to people across the organisation.
- Work under pressure, prioritising workloads and meeting deadlines.
- Ability to build and maintain effective working relationships at all levels across the organisation to influence and get things done

Other important information...

People management

None

Work environment

The role is based out of our main office, 5 Pancras Square, in Kings Cross where you'll be expected to work from at least two days a week but will also include the opportunity to work from home part of the week.

Who you will be working with

You'll be joining a small team of Health and Safety Advisors and reporting to our Corporate Health and Safety Manager. You'll also work closely with colleagues in HR and staff from across the organisation.

The application process

Explain how you meet the key requirements for this role listed in this advert, giving examples that clearly demonstrate your skills, knowledge and experience. When writing your examples give a brief description of the situation or task but focus on the actions you took and the result of your actions. Those successfully shortlisted for interview will be asked to give a short presentation on a topic to be advised on the day.

Who we are

Diversity & Inclusion

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

Asking for Adjustments

Camden is committed to making our recruitment practices as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk

