

## Job Profile

**Job Title: ACL Termly Hours Crèche Staff**

**Job Grade: Zone 2 Level 2**

**Hourly rate: £17.69 per hour inclusive of holiday pay (£15.10 Base pay and £2.59 Holiday pay)**

### About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all. **Camden ACL mission is to: *Encourage and support adults to make their first steps back into learning and so become more active economically, in their families and communities, and maintain better health.***

### About the role

The Crèche staff will deliver an optimum crèche service for Camden ACL that enables parents to access learning and support children's wider socialisation and development and safety.

You will be working as part of a team committed to providing a high quality service. We work in partnership with all parents and carers to enable the children within the crèche to reach their full potential.

We operate in Community Learning Centres, Schools, Children's Centres, Nurseries, Community Centres, libraries, and a wide variety of venues across Camden that offer adult learning courses. Alongside our adult learning classes, we offer a crèche service for our learners with children under the age of 4.

### About you

- A Level 2/3 or above NVQ in Childcare and Education or an equivalent qualification and have gained experience working in group childcare and/or delivering crèche services.
- Advanced standards of customer care in working with vulnerable, disadvantaged families with low levels of skills, Learning Disability Needs, confidence and self-esteem deliver for the people of Camden
- Excellent interpersonal skills to deliver good quality creches across Camden take pride in getting it right
- Ability to work collaboratively in a team, individually as well as use own initiative find better ways
- Ability to respond quickly, proactively and creatively to issues and challenges take personal responsibility
- Good written and verbal communication and interpersonal skills including cultural awareness deliver for the people of Camden
- Good IT skills, including the ability to use MS Office to create memory books for families motivation and fit

- Experience of working with under 4's and their families

**Work Environment:**

You will be required to work in an 'agile' way in line with Camden's move to a paperless and flexible work environment.

Hours are negotiated based on your availability and the adult learning service programme on a termly hour's contract. The majority of our classes run during term time over a maximum of 12 weeks. The crèche sessions are 2.5 hours and we have sessions running in the morning (e.g. 9:00-11:00) and afternoon (e.g. 12:00-15:00). During our operating times you are likely to be offered between 2- 5 hours a week (1-2 sessions minimum)

**People Management Responsibilities:**

None

**Relationships:**

- ACL staff
- School staff
- Nursery staff
- Children centres
- Community venue staff
- Staff in local community organisations
- Staff in relevant Council services

**Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

**Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG