

## **Job Profile**

**Job Title: Community Partner**

**Job Grade: Level 4, Zone 2**

### **About Camden**

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because we're not just home to UK's fast-growing economy, we're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

We have an opportunity for two Community Partners to join our service and help strengthen and deepen our relationship with Camden's faith and voluntary and community sectors (VCS).

### **About the roles**

These roles are in the Community Partnership Team in Equalities and Community Strength – part of Corporate Services. The team works to support Camden's independent voluntary, community and faith sector to thrive and deliver outcomes for residents and communities across the borough.

This is a dynamic team that works in partnership with voluntary, community and faith organisations to build community strength and to support the delivery We Make Camden. Our work takes a particular focus on tackling poverty and inequality, strengthening community cohesion, empowering communities, supporting social action, and enabling residents to live well.

The roles are broad and diverse, including grants management; organisational development and capacity building; charity funding and financial management; project management; monitoring and evaluation; partnerships and relationship management.

The team manages the Council's £4 million per annum VCS investment programme. As part of the team, you will be involved in the design and delivery of both new and existing programmes.

The role will involve collaboration with members of the team, colleagues across the council and a wide variety of voluntary, community and faith partners. You will work with VCS and faith networks operating across the borough and will also facilitate place-based collaboration in a local neighbourhood. You will build relationships of trust and collaboration, that help organisations and the council to respond to the changing needs in the community.

You will work with a portfolio of organisations providing support where needed, this could include providing one-to-one advice and guidance to organisations or working with the Council's Infrastructure partners to help strengthen the sector.

You will help to develop and deliver the team's strategy and service plan, holding responsibility for an area of work such as communications, finances, web content or other functions that help a thriving VCS to deliver for Camden communities.

One of the roles will work in partnership with and support the growth and development of Camden's Interfaith Network. If you are interested in applying for this role please state this in your application highlighting your experience, knowledge and skills that relate to this field.

### **About you**

You will:

- Have a strong understanding of the faith and/ or voluntary sector, community development, community cohesion or another relevant field of work.
- Be effective at managing relationships and working in partnership with voluntary, community and faith organisations, and other key stakeholders.
- Have an ability to develop, manage and deliver programmes and projects in a fast paced environment.
- Operate effectively in a political environment, providing insights, advice and recommendations to senior officers and elected members to inform decision making
- Have strong communication skills, including presenting at meetings and producing reports and briefings.
- Have knowledge and/or experience of grant funding, including finance and impact evaluation or equivalent
- Have knowledge and/or experience of capacity building and infrastructure support for the VCS
- Have knowledge and/or experience of interfaith work or knowledge of different faiths and the faith sector

### **Work Environment**

The post holder may be required to work in a variety of teams and workplaces. Including travel within Camden to visit VCS and faith organisations.

### **People Management Responsibilities**

The role does not include direct line management responsibility. The post holder will be expected to embrace the ethos of a self-managed team, where resources are used flexibly to deliver agreed priority areas of work. The role will contribute towards sharing and developing knowledge within the team within a learning culture with a growth mind set.

### **Relationships**

The post holder will be largely self-managing with personal management and development carried out within the service by a Senior Community Partner.

The post holder will be expected to develop and maintain relationships across the organisation, with elected members as appropriate, partner organisations, government departments and customers as dictated by the projects, roles and tasks they will be carrying out. The post holder will be responsible for supporting the delivery of the Community Partnership team's service plan and strategy.

**Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

**Is this role Politically Restricted?**

No

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and other global majority groups, those who identify as LGBT+, neurodiverse and disabled people. We also particularly welcome applications from people of faith backgrounds. Click [Diversity and Inclusion](#) for more information on our commitment.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG.