

Job Profile

Job Title: Sexual Health Programme Manager, Health and Wellbeing Department
Job Grade: Level 5 Zone 1
Salary Range: £52,282 - £59,895

About Camden

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. We're not just home to UK's fast-growing economy, we're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

Camden's new Health and Wellbeing Department is committed to supporting health improvements, reduction in health inequalities and promotion of equitable outcomes for our residents. We are now seeking for an experienced Programme Manager to lead on the end-to-end delivery of a new adult integrated sexual health service for residents of Camden, Barnet, Haringey and Islington. This is a cross-cutting strategic role working across four London boroughs: Camden, Barnet, Haringey and Islington. In this role you will work with residents and a wide range of internal and external partners to support health improvement and reduction of health inequalities for residents in the 4 boroughs.

About the role

In this role, you will lead on the development and implementation of a procurement strategy and the successful implementation of a new adult integrated sexual health service for Camden, Barnet, Haringey and Islington, which will be delivered by July 2025.

You will set up and implement structures for the multi-faceted programme which will include the management of a series of projects delivered with colleagues across the 4 boroughs. This will involve stakeholder management and the evaluation of current services and the impacts, including covid and the current digital service offer, to inform future service offer. You will draw from your effective and robust programme management approach to set up and implement the structures that will facilitate the successful completion of each the programme element.

You will lead on the delivery of specific aspects of the programme, such as: programme governance and reporting; quality standards and ways of working documents; risk management framework; detailed programme plan which will include all components of the programme including project dependencies. You will also support and monitor programme resource allocation to ensure that the workload and estimated timelines are balanced. You will also provide hands on project management including convening and chairing project meetings.

You will liaise with the sexual health leads in other boroughs where relevant to programme activity, provider staff, the London Programme for Sexual Health or other specialist experts. You will also design and implement a programme communications strategy, including leading on programme reporting (written and verbal) into senior governance structures across the 4 boroughs.

You will be able to work independently without the need for substantial supervision and will work closely with the relevant partners and service leads to oversee progress, to close down component programme projects upon completion and to carry out lessons learnt activities and identifying future improvements. You will make use of evidence to inform and influence services and other partner organisations to help build public health capacity and capability and support the design,

implementation and evaluation of services and pathways. This will include the identification of the most recent needs analyses and the critical appraisal of evidence from a range of sources to make recommendations for service developments that support health improvement and reduction in health inequalities and promote equitable outcomes for residents of Camden, Barnet, Haringey and Islington.

As a Programme Manager, you are able to utilise your specialist knowledge, skills and experience to develop, implement and evaluate projects, programmes and other areas of work across wide spectrum of public health priorities.

You will work with residents and a wide range of internal and external partners, across the Council, the NHS, Integrated Care Systems, Community and Voluntary Sector and other relevant partners, including commissioning service providers, residents and current and future service users, to ensure the development, implementation and evaluation of high-quality strategies, programmes and services.

About you

- Qualified to degree level (or demonstrable equivalent experience)
- Prince 2 qualification (or equivalent course or experience)
- Transformation / change project management experience, across a variety of projects from set up to completion
- Proven ability to oversee an effective project/programme environment ensuring robust project discipline
- Demonstrable experience and credibility to be able to quickly engage with professionals and organisations to create a sense of collaboration amongst members of the programme
- Ability to build meaningful relationships with residents and people using services, to enable engagement and co-production the development of local strategies and approaches for improving health and wellbeing outcomes
- Experience and understanding of health services commissioning, demonstrated by an ability to describe the complexities of the commissioning cycle
- The ability to work with a range of partners, using intelligence and negotiation skills to agree and develop evidence-based and locally appropriate innovative ways of working
- Solution focussed and able to develop mitigation to overcome matters that may prevent project progress
- Comfortable managing multiple projects at the same time with a pro-active and flexible approach to work
- Ability to create project and programme plans, with milestones, timelines, critical review points and mapped dependencies
- Accurately records risks and issues, offering mitigation and understanding the thresholds for escalation into appropriate governance structures
- High standard of communication skills, demonstrated by the ability to present complex oral and written information, in a variety of formats to a variety of audiences, to include a high standard of report-writing skills, demonstrated by the ability to write and contribute to reports of varying length and complexity, in a format where the implications of the report are fully understood, and inform strategic decision-making.
- Good time management and prioritisation skills, demonstrated by the ability to use own initiative to manage a number of projects simultaneously, ensuring planning, organising and prioritising work load to meet project deadlines
- Ability to analyse, interpret and synthesize complex information, including epidemiological data, from a number of sources

Work Environment:

This role is a mixture of

- Working from 5 Pancras Square (main office)
- Working from home

- Working from external organisations and spaces as appropriate across all Camden, Barnet, Haringey and Islington.

People Management Responsibilities:

Currently none, but the post holder will be asked to direct additional resourcing from the sexual health commissioning teams across 4 boroughs as the workload demands.

Relationships:

The person will be an integral part of the Healthy Lives team with particular responsibilities for sexual health. They will work with a range of stakeholders across 4 London Boroughs: council officers; existing and potentially new service providers, including NHS and Voluntary and Community Sector colleagues, as well as working with residents and current and future service users.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,