

Job Profile

Job Title: Management Accountant

Job Grade: Level 4, Zone 1

Pay Range: £43,004- £49,131

About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

The Finance service in Camden has an ambitious vision to ensure delivery of a high-quality, value-added service with excellent financial controls. We will do this through an exciting journey of change, challenge, and innovation.

To deliver on this aspiration, our finance team is expected to work in a collaborative way within the council, and with our residents and partners. It is important that we provide a service that always reflects best practice and is streamlined and efficient. To achieve this, we will continue to invest in our teams to ensure they are properly resourced and skilled to provide sound, relevant financial advice and innovative solutions to support service pressures, demonstrate initiative and lead a solution focused service.

About the role

To support Service Business Partners in providing a robust and responsive financial business partnering service to a Directorate/Director/Head of Service/Budget Holder/Budget Manager, that includes but is not limited to:

Budget Monitoring:

- Prepare Financial Reports
- Provide information for the business partner as required.
- Support managers to carry out their own day to day financial management.

Management Accounting

- Analysis of financial data for directorates or other areas as commissioned by Finance Business Partner
- Ensure financial data is accurate, timely and presented in an appropriate manner for the audience it is intended.

- Ensure data provided for financial reporting is accurate and robust.
- Input Journals received by services – checking evidence and coding.
- Advise on correct coding if not sure escalate to Finance Business Partner
- Provide financial information as required by Finance Business Partner

Project Support

- Provide management accounting advice, support and identification of risk opportunities and issues.
- Facilitate better decision making identify opportunities for business development.
- Represent finance as requested in meetings.

Legislation

- Complete statutory returns as required.

About you

- The role holder will be AAT qualified, studying for a CCAB or equivalent professional qualification, or part CCAB or equivalent qualified.
- You will have the ability to interpret financial data, information, apply logic and judgement.
- Able to understand and interpret complex legislative and regulatory frameworks that apply to local government.
- Have knowledge and understanding of financial planning, management and financial frameworks in a large organisation (revenue and capital) – preferably local government.
- Excellent communication, influencing and presentation skills and a pro-active approach to work, including identifying and resolving problems/issues.

Work Environment:

The post holder is required to work in an agile way in line with Camden's flexible working environment.

People Management Responsibilities:

No direct line management

Relationships:

The post holder will report to the Service Business Partner. Other key relationships for the post holder will be:

- The Head of Finance for the appropriate directorate in terms of their role of having overall responsibility for financial business partnering
- Business Partners and Senior Business Partners

- Service Directors, Senior Management Team, Budget Holders and service managers for change projects and the operation of finances within their areas, and the information, tools, and skills development to enable them to manage finances.
- Other support services, including HR and IT, to ensure that there is a consistent and common approach to the approach to ensuring managers have the tools to carry out their business.
- Business partners across the directorate finance services, and colleagues in technical and strategy areas of finance as appropriate.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,

Note:

This document is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.