

Job Profile

Job Title: Oracle Cloud Reconciliation Accountant

Job Grade: Level 5 Zone 1

Pay Range: £52,282 - £59,895

About Camden

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

The Finance service in Camden has an ambitious vision to ensure delivery of a high-quality, value-added service with excellent financial controls. We will do this through an exciting journey of change, challenge, and innovation.

To deliver on this aspiration, our finance team is expected to work in a collaborative way within the council, and with our residents and partners. It is important that we provide a service that always reflects best practice and is streamlined and efficient. To achieve this, we will continue to invest in our teams to ensure they are properly resourced and skilled to provide sound, relevant financial advice and innovative solutions to support service pressures, demonstrate initiative and lead a solution focused service.

About the role

The role will work at a professional level in developing, operating and maintaining the financial controls of the Council through robust financial reconciliation processes across all line of business systems that interface with Oracle. This will include Interrogating the oracle financial system and its interfaces with key systems, investigating and liaising with processing teams on any differences, outstanding issues or unusual balances and taking steps to rectify them. The role is key to minimising the risk of fraud and errors through early detection of posting and interface errors, ensuring they are resolved in a timely manner.

A key part of this role will be to have oversight of the council's control and intercompany accounts position ensuring balances are supported and reconciled. This will include the provision of information to support the year-end accounts and KPIs, Internal and External Audit process as well as preparation of a reconciliation pack prepared for SMT on a monthly basis.

The role will be required to support the end-to-end review of processes by suggesting ideas for improvements that could benefit reconciliations.

About you

- You will have experience in carrying out reconciliations, assessing the financial and business risks and communicating these to the correct areas within the organisation.
- You will be required to have strong problem-solving skills and be accountable for seeing a problem through to resolution.
- You will be proficient in researching, developing and organising data to understand issues and to prevent them from recurring.
- The post holder will be required to demonstrate communication skills to colleagues and senior managers.
- Good understanding of systems and interfaces
- Experience of undertaking control account reconciliations
- Sound understanding of double entry accounting principles and able to apply this to real life examples.

Work Environment:

The post-holder will be required to work in an agile way in line with Camden's flexible work environment.

People Management Responsibilities:

The post holder is not formally responsible for managing a team.

Relationships:

The post holder will have day to day relationships with the Chief Accountant as their line manager.

Other key relationships for the post holder will be:

- The relevant services in relation to line of business systems
- Heads of Finance for sign off of reconciliations in relation to the services they support.
- Chief Accountant for sign off of regular systems reconciliation.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk.

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,

Note:

This document is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.