

## APPENDICES - SUMMARY

### Appendix 1 – Statutory Declaration

The application is supported by a Statutory Declaration prepared by Sharon Drake (Deputy CEO and the Director of Clinical Quality and Research at the Royal College of Anaesthetists). The Statutory Declaration confirms her knowledge of the institutional use of 35 Red Lion Square including a combination of professional education, administrative and entertainment uses taking place continuously over the time period 2008 – 2023 without interruption. She also exhibits photographs of the internal uses and layout of the building covering the period 2006 -2023.

A summary of the exhibited photographs is included below:

Photograph	Summary	Evidence to support Sui Generis Use
1	Council Chamber in 2006.	Photographs illustrating the internal layout of rooms for educational/ admin/function uses at the Site to demonstrate Sui Generis covering the period 2006 – 2023.
2	Lecture Theatre in 2006.	
3	Lecture Theatre in 2007.	
4	Site’s entrance in 2007	
5	Council Chamber in 2007.	
6	Lecture Theatre in 2008	
7	Lecture Theatre from 2017 onwards.	
8	Second Floor Hall from 2017 onwards.	
9	Second Floor Hall from 2017 onwards.	
10	BJA Library from 2017 onwards.	
11	BJA Library from 2017 onwards.	
12	Council Chamber from 2017 onwards.	
13	Council Chamber from 2017 onwards.	
14	Galleries 1 and 2 from 2017 onwards.	
15	Galleries 1 and 2 from 2017 onwards.	
16	Galleries 1 and 2 from 2017 onwards..	
17	Galleries 1 and 2 from 2017 onwards..	
18	Meeting Rooms 6 and 8 from 2017 onwards.	
19	Meetings Rooms 6 and 8 from 2017 onwards	
20	Café from 2017 onwards.	
21	Meeting rooms 1, 2, 3 and 4 from 2017 onwards.	
22	Council Chamber in 2023.	

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23	Café in 2023.	
24	Lecture Theatre in 2023.	
25	Lecture Theatre in 2023.	
26	Galleries 1 and 2 in 2023.	
27	Galleries 1 and 2 in 2023.	

### Appendix 3 – Sales Invoices

Document	Page Number	Summary	Evidence to support Sui Generis Use
<b>2013</b>			
Sales Invoice dated November – December 2013	1-2	Invoice to College of Emergency Medicine for Room Hire	Function/ Educational Use
Sales Invoice – dated November – December 2013	3-4	Invoice to the Intensive Care Society for Room Hire and Catering	Administrative/ Function Use
Sales Invoice – dated November – December 2013	5-6	Invoice to the British Pain Society for Room Hire and Catering	Administrative/ Function Use
Sales Invoice – dated November – December 2013	7-8	Invoice to the British Pain Society for Room Hire and Catering	Administrative/ Function Use
<b>2014</b>			
Sales Invoice dated November – December 2014	9	Invoice to British Journal of Anaesthesia for Room Hire and Catering	Administrative/ Function Use
<b>2015</b>			
Sales Invoice dated April – May 2015	10-11	Invoice to College of Emergency Medicine for Room Hire for Room Hire and Catering	Administrative/ Function Use
Sales Invoice dated May – June 2015	12-13	Invoice to Intensive Care Society for Catering	Administrative/ Function Use
Sales Invoice dated March 2015	14-15	Invoice to Intensive Care Society for Catering	Administrative/ Function Use
<b>2016</b>			

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Sales Invoice dated March 2016	16	Invoice to the Intensive Care Society for Room Hire and Catering	Administrative/ Function Use
<b>2017</b>			
Sales invoice dated February 2017	17	Invoice to the British Pain Society for Catering	Administrative/ Function Use
Sales Invoice dated April 2017	18	Invoice to Intensive Care Society for Catering	Administrative/ Function Use
<b>2018</b>			
Sales Invoice dated October – November 2018	19-22	Invoice to Guys and St Thomas' Charity for Room Hire and Conferencing Facilities (Emails set out explanation)	Administrative/ Function Use
<b>2019</b>			
Sales Invoice dated October – November 2019	23	Invoice to Association of Medical Research Charities – Room Hire and Catering (Workshop)	Administrative/ Function Use
Sales Invoice dated– November – December 2019	24	Invoice to Association of Medical Research Charities – Room Hire and Catering (Workshop)	Administrative/ Function Use
<b>2020</b>			
Sales Invoice dated February – March 2020	25	Invoice to Innovate UK for Room Hire and Catering	Administrative/ Function Use
<b>2021</b>			
Sales Invoice dated October – November 2021	26	Invoice to Association of Paediatric Anaesthetists for Room Hire and Catering	Administrative/ Function Use
<b>2022</b>			
Sales Invoice dated July- August 2022	27	Invoice to the Chartered Secretaries Charitable Trust for Room Hire and Catering	Administrative/ Function Use
Local Fee for Service Agreement dated October 2022	28-33	Local Fee for Service Agreement to Grünenthal UK Ltd for Room Hire and Catering	Administrative/ Function Use
<b>2023</b>			
Sales Invoice dated September – October 2023	34	Invoice to Great Ormond Street Hospital for Room Hire and Catering	Administrative/ Function Use

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Sales Invoice dated December 2023	35	Invoice to Grunenthal for Catering	Administrative/ Function Use
<b>2024</b>			
Sales Invoice dated January 2024	36	Invoice to Royal College of Veterinary Surgeons (RCVS) for Room Hire and Catering	Administrative/ Function Use
Sales Invoice dated February 2024	37	Invoice to Association of Paediatric Anaesthetists for Room Hire and Catering	Administrative/ Function Use

### Appendix 4 – Event Brochures

Document	Page Number	Summary	Evidence to support Sui Generis Use
<b>2013</b>			
Event brochure dated February 2013	1	Itinerary for Sixth Form Open Day	Educational Use
Event brochure dated September 2013	2	RCoA – Training Course	Administrative / Educational Use
<b>2014</b>			
Event brochure dated February 2014	3	RCoA – Training Course	Administrative / Function Use
Event brochure dated March 2014	4	Itinerary for Sixth Form Open Day	Educational Use
<b>2015</b>			
Event brochure dated September 2015	5	RCoA – Training Course	Administrative / Educational Use
Event brochure dated September 2015	6	RCoA – Training Course	Administrative / Educational Use
<b>2016</b>			
Event brochure dated September 2016	7	RCoA – Training Course	Administrative / Educational Use

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Event brochure dated November 2016	8-10	RCoA – Training Course	Administrative / Educational Use
<b>2017</b>			
Event brochure dated January 2017	11-14	RCoA – Training Course	Administrative / Educational Use
Event brochure dated February 2017	15	RCoA – Training Course	Administrative / Educational Use
Event brochure dated February 2017	16-17	RCoA – Workshop	Administrative / Educational Use
<b>2018</b>			
Event brochure dated September 2018	18-21	RCoA – Training Course	Administrative / Educational Use
Event brochure dated December 2018	22-25	RCoA – Training Course	Administrative / Educational Use
<b>2019</b>			
Event brochure dated January 2019	26	RCoA – Training Course	Administrative / Educational Use
Event brochure dated February 2019	27-30	RCoA – Exam Revision Course	Administrative / Educational Use
<b>2020</b>			
Event brochure dated January 2020	31-34	RCoA – Training Course (Tracheostomy Masterclass)	Administrative / Educational Use
Event brochure dated February 2020	35-36	RCoA – Training Course	Administrative / Educational Use
<b>2021</b>			
Event brochure dated September 2021	37-39	RCoA – Training Course	Administrative / Educational Use

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Event brochure dated November 2021	40-41	RCoA – Training Course	Administrative / Educational Use
<b>2022</b>			
Event brochure dated April 2022	42-44	RCoA – Training Course	Administrative / Educational Use
Event brochure dated October 2022	45-46	RCoA – Training Course	Administrative / Educational Use
<b>2023</b>			
Event brochure dated February 2023	47-48	RCoA Workshop	Administrative / Educational Use
Event Brochure dated September 2023	49-52	RCoA – Training Course	Administrative / Educational Use

### Appendix 5 – Website Extracts

Document	Page Number	Summary	Evidence to support Sui Generis Use
Brief History	1-2	Website page which includes the confirmation that <i>“in 2006 the College moved to Churchill House, 35 Red Lion Square. The building was opened by The Princess Royal on 16 January 2006”</i> .	Sui Generis Use (Details internal mix of uses)
Venue Capacity and Price List	3-6	Website page which sets out the price guide for the venue hire.	Administrative/ Function Use
Venue Hire	7-15	Website page which sets out the various rooms available for hire at 35 Red Lion Square (lecture theatre, council chamber, gallery space, exhibition space etc).	Administrative/ Function Use
Catering	16-30	The website pages which set out the catering / menu options available with the venue hire	Function Use