

## Job Profile

**Job Title:** Principal Policy and Projects Officer  
**Job Grade:** Level 5 Zone 1  
**Salary Range:** £52,282 - £59,895

### About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

We are at a pivotal point in our journey in Children and Learning – with our new directorate established, we are on a journey of change – and we are looking for a Principal Policy and Projects Officer to help support us on this journey.

### About the role

The Supporting People Strategy Team work across Children and Learning, and Adults and Health to deliver on key priorities. Our new Children & Learning directorate is working on a number of priorities, including a number of change programmes. We have recently been successful in our bid to be a Department for Education (DfE) Sector Led Improvement Partner (SLIP). Sector Led Improvement Partners have a good or Outstanding Ofsted rating, and offer peer support to LAs with improvement needs, which generally have an overall rating of inadequate or requires improvement. The post holder will lead the SLIP programme of work – working with Camden's senior leaders, including Exec Director, Directors and Heads of Service to develop our offer of support and holding key relationships with DfE and other Local Authorities Camden work with. The role is an exciting opportunity to lead the programme and work towards Camden sharing its work with other boroughs.

Camden are also part of the DfE SEND Change Programme Partnership – which is testing new national reforms around SEND and is in partnership with other North London boroughs. The post holder will also support the SEND Change Programme Partnership DfE programme, holding relationships with Camden's SEND teams, North London Boroughs and DfE to ensure the success of the programme.

### About you

- You will have exemplar project and programme management skills, able to deliver projects on time and within budget
- You will have a creative, problem solving mindset and be comfortable with complexity
- You will be capable of leading and contributing to compelling, well-evidenced cases for changes
- You will have exemplary facilitation skills and be able to produce high quality outputs which communicate complex ideas simply. This will include use of visual design and different ways of getting information across which don't rely on traditional reports
- You will be confident working with elected members and other senior stakeholders, capable of building confidence with them and translating their insights into the work

- You will have exemplary people management skills, capable of leading diverse project teams but also playing a supporting role and helping colleagues to deliver

#### **Work Environment:**

- Hybrid – working from office for key meetings with flexible and agile working

#### **People Management Responsibilities:**

None

#### **Relationships:**

- Building relationships with senior leaders – directors across the organisation, elected members and senior leaders across partnerships
- Strategy Family – supporting people
- Heads of service and leads across the organisation
- DfE – the postholder will form key relationships with funders through government partners

#### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

#### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

#### **Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

#### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,